

Boone County Historic Preservation Review Board
Meeting Minutes
March 10, 2022
4:00 PM

The Boone County Historic Preservation Review Board held their monthly meeting on the above date via video teleconference using the Zoom online platform. The meeting was conducted pursuant to KRS 61.826, Kentucky Senate Bill 150 and OAG 20-05 and was necessitated by the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic.

- I. **Call to Order.** There being a quorum of the membership present, Chair Bridget Striker called the meeting to order at 4:00 PM.

- II. **Roll Call.** Review Board members present were Chair Bridget Striker, Vice-Chair Pat Wingo, Pat Berry, Pat Fox, Lisa Hoffman, and Tom Schiffer. Board member Shane Noem joined the meeting at 4:10 PM. Also present were Assistant County Administrator Matthew Webster and Boone County Planning Commission staff member Matt Becher.

- III. **Approval of Minutes.** Ms. Striker asked for a motion to approve the minutes of the January 13, 2022, Review Board business meeting as presented. Mr. Schiffer made that motion and Ms. Fox noted two small spelling changes, which Mr. Becher corrected. There being no further discussion, Mr. Schiffer's motion was seconded by Mr. Berry approved by those present.

- IV. **Items for Discussion and/or Action**
 - a. **2022 Review Board Action Plan.** Mr. Becher referred meeting attendees to the draft plan circulated by email the prior week. Ms. Wingo and Ms. Fox both responded that it appeared to accurately reflect discussion at the January meeting. Mr. Becher asked everyone to note that Kentucky CLG Coordinator Orloff Miller would be attending the June 9 board meeting. Dr. Miller will likely give a presentation that board members may use to meet their annual continuing education requirement. Mr. Becher added that the National Alliance of Preservation Commissions is holding its annual conference in July but he did not know whether any board members would want to commit to a multi-day conference. Ms. Striker noted that it may be a good time to request that Dr. Miller suggest alternatives to in-person training sessions given the volunteer nature of Boone County's Review Board and minimal requirement of 1 hour per fiscal year.

 - b. **Update on Current Developments and Planning Initiatives.** Mr. Becher reported the **Florence Main Street District Study** was formally adopted by the City of Florence, which had a First Reading on March 1 and Second Reading with adoption on March 8. The official zoning text and map has now been updated online and any projects proposed in the expanded FMS District will have to follow the new guidelines. Including Ms. Wingo's time

early in the project, it took a little over 3 years to complete the update. Regarding the **Zoning Regulations Update**, Mr. Becher noted that staff have finished their inhouse review and that the next step will be asking for comments from legislative units, property owners who may be impacted by changes to the zoning map and other interest groups. Public workshops will likely take place during the summer with adoption by the end of 2022.

- c. FY 2021-2022 Project.** For FY 2020-2021, Mr. Becher reiterated that the board had voted at their last business meeting to give their \$5,000 allocation from Fiscal Court for the year to the Boone County Public Library (BCPL) for ongoing African-American heritage research. To that end, he and Ms. Striker submitted a grant request in late February to the Kentucky Heritage Council (KHC) requesting \$7,500 in CLG funding matched by the \$5,000. If awarded, the \$12,500 total will be used to revise the Dinsmore House's existing National Register nomination to include African American heritage significance. The Dinsmore Homestead Foundation has agreed in writing to participate in the project. It will require hiring a qualified consultant to conduct the research necessary to revise the nomination form and shepherd it through the entire review and approval process at the local and state levels. Mr. Becher added that the KHC has responded in writing that the Determination of Eligibility request for Dinsmore he submitted in early February has been approved, which is the first step in revising the NR form. Grant announcements should be made in April or May.
- d. 2022 Preservation Awards (May 12).** Mr. Becher directed everyone to the list of nominations, which he also shared from his screen. He ran through the list and noted that there have been no changes since the list was approved for the 2021 awards event, which was originally planned for September, 2021. Following brief discussion about the current status of some of the nominees, Ms. Fox proposed one additional award. She indicated that local sign makers (David Rice and Ron Hager) have finished updating the interpretive panels at Big Bone Lick's Mire Scene Diorama, which have all been revised based on current research. There was general agreement that such a project would be suitable for a Preservation Project award. Mr. Becher asked Ms. Fox to provide him with additional details as soon as possible, including contact information of those to be recognized.
- e. Boone County Clerk Collections Project.** Ms. Striker explained that this is a big project which will go on for some time. The library has begun working with volunteers to sort out the approximately 6,700 historic documents in the Clerk's Office in the Administration Building lower level. She previously forwarded information about the project, including how to sign up for volunteer shifts. She explained the project history and process to some extent and that it is a partnership between the new Archives Commission and Boone County Public Library (BCPL). The goal is to transfer the historic documents to archival facilities at the Main Library over the course of the

coming months. Any board members who are interested in helping should contact Ms. Striker at their convenience.

- f. CLG Continuing Education requirements.** Mr. Becher noted that this agenda item will remain on the agenda throughout the year as a reminder that the 1 hour of CE credit must be met annually by the end of September.
- g. Diversity and Inclusiveness.** Aside from the National Register nomination form update mentioned above, there were no other updates for this topic at the meeting.
- h. Virtual Tours/Events.** Ms. Striker reported that BCPL is planning Facebook Live events for the summer and will likely do hybrid live/virtual ghost walk type events in the fall. She would also like to do a more standard bus tour this summer such as the BCPL's Underground RR Tour, which was last offered before the COVID pandemic. Mr. Becher indicated that they are allowed to have guests in the Old Courthouse again so he can work with Ms. Striker to schedule a time for a virtual tour of the building, likely in April. Ms. Striker added that the Ockerman Elementary Civil War event that she mentioned at the January meeting has been canceled for 2022.
- i. Review Board Calendar.** Mr. Becher noted that Planning Commission Executive Director Kevin Costello wanted him to ask whether the board is comfortable with resuming in person meetings beginning in April. Ms. Striker asked each board member to respond so it would be clear whether there were any reservations. All members stated that they are OK with meeting in person again in April. Mr. Becher said he would make sure a meeting space was available in the Historic Courthouse.

V. Adjourn

With no further business to discuss, Ms. Striker asked for a motion to adjourn. Ms. Wingo made the motion to adjourn at 4:51 PM. Ms. Hoffman seconded and all agreed. The next business meeting of the Historic Preservation Review Board will be April 14, 2022, 4:00 PM, in the Historic Boone County Courthouse.

Respectfully submitted,

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Thomas Schiffer, Recording Secretary

Bridget Striker, Chair
Boone County Historic Preservation Review Board

Date