

**Boone County Historic Preservation Review Board**  
**Meeting Minutes**  
**January 13, 2022**  
**4:00 PM**

The Boone County Historic Preservation Review Board held their monthly meeting on the above date via video teleconference using the Zoom online platform. The meeting was conducted pursuant to KRS 61.826, Kentucky Senate Bill 150 and OAG 20-05 and was necessitated by the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic.

- I. **Call to Order.** There being a quorum of the membership present, Chair Bridget Striker called the meeting to order at 4:01 PM.
  
- II. **Roll Call.** Review Board members present were Chair Bridget Striker, Vice-Chair Pat Wingo, Pat Berry, Lisa Hoffman, Shane Noem, and Tom Schiffer. Also present were Assistant County Administrator Matthew Webster and Boone County Planning Commission staff members Matt Becher and Jenna LeCount. Pat Fox joined the meeting at 4:10 PM.
  
- III. **Approval of Minutes.** Ms. Wingo moved to approve the minutes of the November 18, 2021; Review Board business meeting as presented. There being no further discussion, Ms. Wingo's motion was seconded by Ms. Hoffman and approved unanimously by those present.
  
- IV. **Items for Discussion and/or Action**
  - a. **Election of Officers for 2022.** After brief discussion, Ms. Wingo nominated Ms. Striker to continue as board chair and offered the Vice-Chair position should anyone else be interested. Mr. Schiffer indicated that he would continue as Secretary if the board so chose. There being no further discussion, Mr. Noem motioned to support Bridget Striker as continuing Chair, Pat Wingo as Vice-Chair, and Tom Schiffer as Secretary for 2022. Ms. Hoffman seconded and the motion carried unanimously.
  
  - b. **Review Board 2022 Calendar.** Mr. Becher advised that the board holds regular business meetings on the second Thursday of at least 8 months of the calendar year. For 2022, those dates are: January 13, March 10, April 14, May 12 (Preservation Awards), June 9, September 8, October 13, and November 10. In response to Mr. Noem's question about possible adjustments should something come up, Mr. Becher affirmatively and that the calendar is just something the board likes to set at the beginning of the year. In response to Ms. Striker request, Ms. Wingo motioned to approve the 2022 calendar as presented and Mr. Schiffer seconded. There being no further discussion the motion passed unanimously.
  
  - c. **CLG Annual Report.** Mr. Becher noted that he is in the process of completing paperwork requested annually by the Kentucky Heritage Council.

Most years, the annual report covers about 15 topics, but this year, they are asking for much more detail with over 40 items covering five subject areas. He has nearly completed it and will submit it before the January 31 deadline.

- d. **Updates on Current Developments and Planning Initiatives.** For the **Florence Main Street District Study**, Mr. Becher reported that the Planning Commission adopted the study on Dec. 5. He will next present it to the City of Florence in a series of meetings beginning in late January, with adoption hopefully by the end of February. He continued, saying **Zoning Regulations Update** is progressing and that Planning Commission staff discussed his proposed updates to the Cemeteries language earlier in the day. Assuming the schedule holds, the revised code should be adopted by mid-2022.
- e. **2019-2020 and FY 2020-2021 Projects.** There were no updates on FY 2019-2020 or FY 2020-2021 projects from Mr. Becher or any board members.
- f. **FY 2021-2022 Project.** For FY 2020-2021, Mr. Becher reminded everyone that this year's allocation was given to the Boone County Public Library (BCPL) for African-American heritage research with a focus on an update of the Dinsmore Homestead National Register nomination. Ms. Striker added that they are planning a joint application for CLG funding to retain a consultant for the NR project. The nomination will likely be revised to add Criterion A significance for Dinsmore's African American heritage. The grant deadline is in early March. Ms. Striker indicated that the board should not need to make an additional motion to apply for the grant because they have already allocated the funds to BCPL for this purpose. Mr. Becher will confirm with Mr. Webster about what steps (if any) Fiscal Court may have to take for the grant application.
- g. **Diversity and Inclusiveness.** Ms. Striker indicated that the Dinsmore project discussion addressed this topic for now.
- h. **Historic Preservation Public Survey.** Mr. Becher stated that he thinks the Review Board will not have to pursue this any further for the time being, because the Kentucky Heritage Council (KHC) is currently running a statewide general survey about historic preservation. Since the survey asks for the respondent's county of residence, he will just ask the KHC for results from Boone County when the survey is done.
- i. **Virtual Tours/Events.** Ms. Striker reported that BCPL hosted several successful fall events and is planning additional ones for the spring, including genealogy, small on-site programs, and additional virtual programs. BCPL will be helping Ockerman Elementary with their Civil War Day for the 8<sup>th</sup> Grade in late April. Ms. Striker indicated that volunteer assistance at one of the 11 stations (an activity or presentation) would be welcome. Mr. Berry added that this generally a quality program that starts with a recruiting station

where kids learn how to march, learn about army life, etc. They typically have a station devoted to African Americans in the Civil War, medicine, calvary, musicians and similar topics. Ms. Striker noted that BCPL has a new full-time videographer who is ready to resume Mr. Berry's Flavor of Florence series among others at any time. Mr. Berry indicated that he should have time in the summer once he is off work. Ms. Striker added that BCPL also has some funding to do oral history podcasts and that if anyone is aware of a potential interviewee to please let her know. Mr. Berry commented that Ray Hughes has an archive of veteran's oral history interviews. Following up with a conversation from December, Ms. Fox mentioned future Friends of Big Bone and Big Bone Lick virtual events, but she has not yet been able to coordinate with the current park manager.

**V. Adjourn Business Meeting**

With no further business to discuss, Ms. Striker asked for a motion to adjourn so the board could move on to their annual retreat. Ms. Fox made the motion to adjourn at 4:38 PM. Mr. Berry seconded and all agreed. The next business meeting of the Historic Preservation Review Board will be March 10, 2022, 4:00 PM, most likely again virtually via Zoom.

Respectfully submitted,

---

Matt Becher, Rural/Open Space Planner  
Boone County Planning Commission

---

Thomas Schiffer, Recording Secretary

---

Bridget Striker, Chair  
Boone County Historic Preservation Review Board

---

Date