

**BOONE COUNTY PLANNING COMMISSION
ZONING PERMIT APPLICATION**

******ACCESSORY STRUCTURES******

INSTRUCTIONS:

1. Submit this completed Zoning Permit application and four (4) copies of the plot plan;
2. The Zoning Permit Application shall be submitted in conjunction with a **Building Permit** application from the Boone County Building Department. A Zoning Permit must be issued before a **Building Permit** can be granted;
3. The Zoning Administrator has 7 days to either approve or deny an application for a Zoning Permit. This Zoning Permit and attached drawing will be retained by the Boone County Planning Commission. A copy will be given to the applicant upon approval;
4. The approved Zoning Permit shall be posted conspicuously or available on the job site until completion of all construction work. If work described on the Zoning Permit has not begun within 2 years from the date of issuance, the permit shall expire. Upon request by the applicant, the permit can be extended prior to the date of expiration.

PLOT PLAN REQUIREMENTS (see sample):

EXISTING CONDITIONS:

- ___ 1. Must be to scale and include a north arrow;
- ___ 2. Lot number, subdivision name, and section number. If lot is not part of a subdivision, include a copy of a conveyance plat or deed describing the property and give addresses of residences which adjoin the subject property;
- ___ 3. Lot lines showing bearing and distances;
- ___ 4. Identify street name and center line, right-of-way line, and edges of street pavement which driveway is intersecting with;
- ___ 5. Location of any cemetery or historic building identified as a local historic landmark or part of a local historic district;
- ___ 6. Location and approximate distance of creek, stream, or river from the proposed structure, if within or adjacent to lot;

LOT IMPROVEMENTS:

- ___ 7. Location, type, and dimensions of all proposed and existing structures, including additions, decks, covered porches/patios, retaining walls, paved surfaces such as driveways, and any other accessory structures;
- ___ 8. Dimensions of front, rear, and side building setbacks measured from road right-of-way (not edge of pavement) and from adjoining property lines;

UTILITIES:

- ___ 9. Location of all existing and proposed utility poles and boxes;
- ___ 10. Identify width and type of existing and proposed easements on lot (e.g. sanitary sewer, storm sewer, water, electric, telephone, gas, cable, access, recreational, etc.);

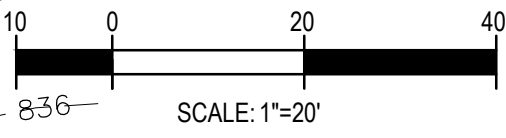
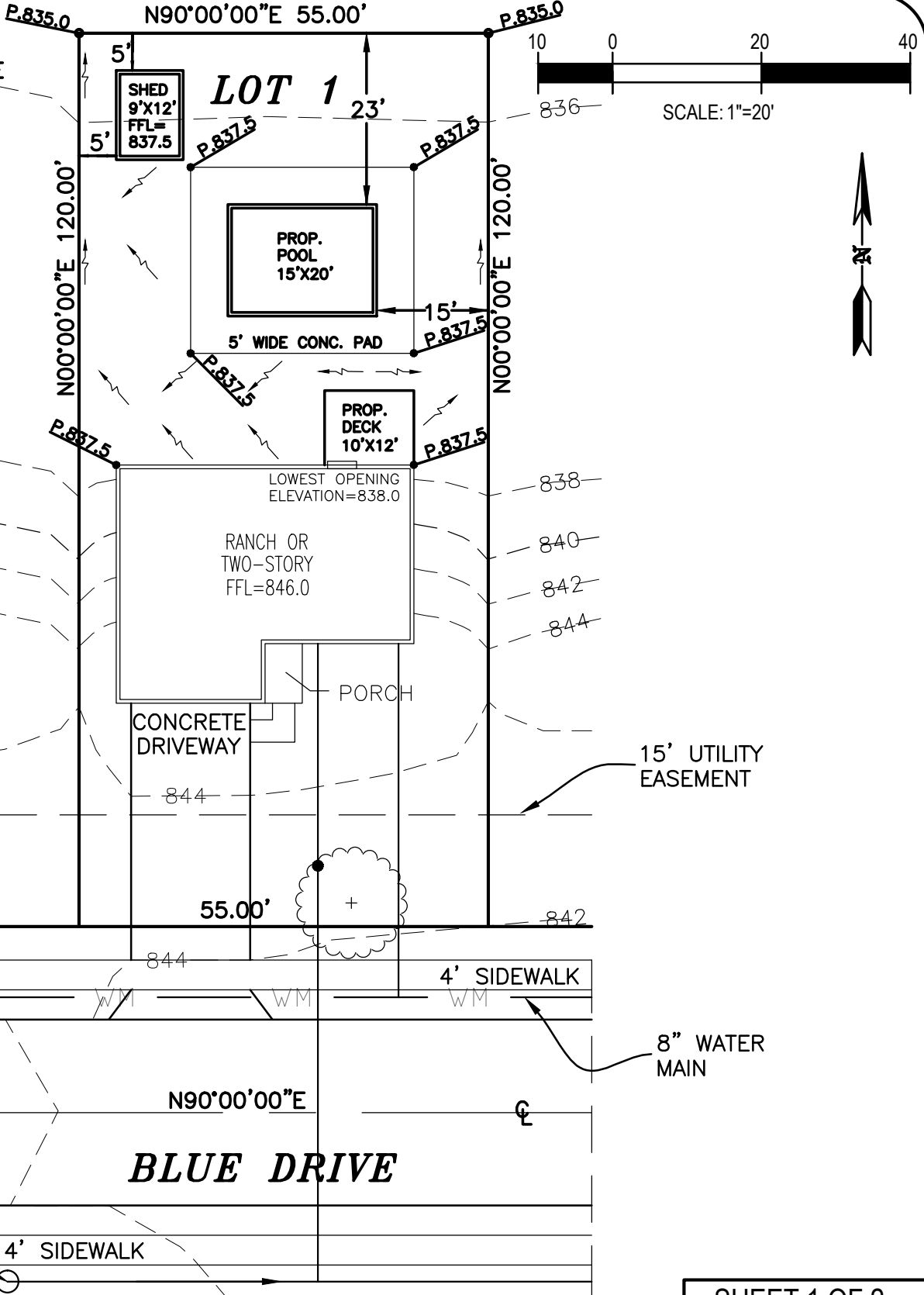
STORMWATER/DRAINAGE/GRADING:

- _____ 11. Location and description of erosion control provisions;
- _____ 12. Sufficient proposed elevations shall be identified to show future surface drainage of the lot. Said drainage shall meet all the applicable requirements of the Boone County Subdivision Regulations and the Kentucky Residential Code. In residential subdivisions, the drawing shall include existing and proposed contours (consistent with the approved Improvement Plan) at 2' intervals. The 2' contours shall be based on the Record Drawing for subdivisions with such a drawing;

OTHER REQUIRED PERMITS:

- _____ 13. If adding a curb cut, a copy of an approved **Encroachment Permit** is required to be submitted with this application. If property is located in unincorporated Boone County or the City of Walton, contact Boone County Public Works Department (334-3600). If in the City of Union, call 384-1511. If in the City of Florence, call 647-5416. If located on a state road, contact the Kentucky Transportation Cabinet Permits Department (341-2700);
- _____ 14. Location of 100 year flood level on the lot as shown on the approved Improvement Plan. If any portion of the lot or parcel is within a designated 100 year floodplain or is in the vicinity of a blue line stream (stream with a tributary area of one square mile or greater) without designated flood elevations as shown on the adopted Flood Insurance Maps, a **Stream Construction Permit** from the Water Resources Branch of the Kentucky EPA must be provided or approval of the Local Floodplain Coordinator must be provided;
- _____ 15. For above ground pools, applicant must obtain an **Electric Pool Inspection** before pool use. Contact the Electrical Inspector at (859) 746-9111.

*NOTE- EXCESS SOIL FROM POOL EXCAVATION TO BE TAKEN OFFSITE



SHEET 1 OF 2

BOONE BUILDERS
123 MAIN ST.
CITY, STATE, ZIP

PLOT PLAN
FOR
BOONE BUILDERS

ENGINEERS & SURVEYORS
321 MAIN ST.
CITY, STATE, ZIP

DATE:
3/6/15

LOT1, NAMELESS SUBDIVISION SECTION 1
CITY, BOONE COUNTY, KENTUCKY

SCALE: 1"=20'

BUILDING ADDRESS OR LOCATION: _____

NOTICE: I certify that what is submitted is true and accurate and I or we understand and agree that all construction work will be performed in accordance with this Zoning Permit Application, the Boone County Zoning Regulations and the Boone County Subdivision Regulations.

NAME AND ADDRESS OF APPLICANT: _____
please print

SIGNATURE OF APPLICANT: _____
as authorized by property owner

DATE: _____ **PHONE:** _____ **E-MAIL:** _____

Below this line to be completed by the Boone County Planning Commission

Zoning:		Date:		Fee:	\$90.00	Farm Exempt
<input type="checkbox"/>	Approved	<input type="checkbox"/>	Denied	<input type="checkbox"/>	\$45.00	(No Fee)
Staff Reviewer:			Address:			
Subdivision:						
Lot:	Section:	Block/Phase:	Group No.:	Census:		

TYPE OF IMPROVEMENT:

<input type="checkbox"/>	Single Family Residence	<input type="checkbox"/>	Detached Garage
<input type="checkbox"/>	Duplex	<input type="checkbox"/>	Garage Addition
<input type="checkbox"/>	Mobile Home	<input type="checkbox"/>	Barn or Shed
<input type="checkbox"/>	Residential Addition	<input type="checkbox"/>	Above Ground Pool
<input type="checkbox"/>	Porch or Deck	<input type="checkbox"/>	In Ground Pool
<input type="checkbox"/>	Other:		

JURISDICTION:

<input type="checkbox"/>	Unincorporated Boone County	<input type="checkbox"/>	City of Florence
<input type="checkbox"/>	City of Walton	<input type="checkbox"/>	City of Union

POST OFFICE (ZIP CODE):

<input type="checkbox"/>	Burlington (41005)	<input type="checkbox"/>	Florence (41042)
<input type="checkbox"/>	Walton (41094)	<input type="checkbox"/>	Union (41091)
<input type="checkbox"/>	Hebron (41048)	<input type="checkbox"/>	Verona (41092)
<input type="checkbox"/>	Petersburg (41080)	<input type="checkbox"/>	Erlanger (41018)
<input type="checkbox"/>	Crittenden (41030)	<input type="checkbox"/>	Independence (41051)