

**ZONING CERTIFICATION REQUEST
BOONE COUNTY PLANNING COMMISSION**

SECTION A (To be completed by applicant)

1. Name of Applicant _____

2. Address of Applicant _____

_____ City State Zip Code

Phone _____

Fax No. _____

E-mail: _____

3. Name of Development or Site _____

4. Location/Address of Request

_____ City State Zip Code

5. Description of Requested Information _____

6. **Review Fee:**

\$50.00 Flat Fee for standard letter from Zoning Administrator Verifying Zoning of Site (for the benefit of lending institutions, law firms and other similar groups).

\$75.00 per hour based on one-half (1/2) hour increments - Research & Letter from Zoning Administrator Regarding Zoning History of Site

7. **Applicant's Signature** _____

SECTION B (To be completed by the Planning Commission Staff)

1. Staff Reviewer _____
2. Estimated Staff Time _____
3. Actual Staff Time _____
4. Fee _____
5. Date Received _____
6. Receipt No. _____
7. _____
Zoning Administrator or Executive Director
(Signature) Date

**Boone County Planning Commission
Boone County Administration Building
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P.O. Box 958
Burlington, KY 41005
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