

APPLICATION FORM

IMPROVEMENT PLAN REVIEW
BOONE COUNTY PLANNING COMMISSION

SEVEN (7) COPIES OF SUBMITTED DRAWINGS ARE REQUIRED

CONSTRUCTION INSPECTION FEES SHALL BE MEASURED AND CALCULATED BY THE APPLICANT AND BE VERIFIED BY THE BOONE COUNTY PLANNING COMMISSION ACCORDING TO THE SUBMITTED DRAWINGS.

AN APPLICATION CONSISTS OF ALL FEES PAID IN FULL, SUBMITTED DRAWINGS AND A COMPLETED APPLICATION FORM.

(See Boone County Subdivision Regulations)

SECTION A (To be completed by applicant)

1. Name of Subdivision _____
Phase/Section No. _____
2. Street Location of Subdivision _____
3. Preliminary Plat Approval Date _____
4. Is the site subject to a zone change? _____
If yes, date of zone change _____
5. Is the site subject to an approved Grading Plan? _____
If yes, date of Grading Plan _____
6. Current zoning on property _____
7. Area in acres _____ Number of Lots _____
8. Owner of Property _____
Address of Property Owner _____

City _____ State _____ Zip _____
Phone No. _____ FAX _____ E-Mail _____
9. Name of Project Applicant _____
10. Address of Applicant _____

City _____ State _____ Zip _____
Phone No. _____ FAX _____ E-Mail _____
11. Have you had a pre-application meeting with BCPC Staff? _____
12. Prior to construction of improvements, the applicant or subdivider is recommended to submit copies of the Improvement Plan to the appropriate organization/agencies prior to approval by the Boone County Planning Commission.

Have you met or received preliminary approval from any of the following organizations/agencies? (check the appropriate organizations/agencies and answer either yes, no or n/a)

- _____ Boone County Water District
- _____ Florence Public Services Dept.
- _____ Duke Energy
- _____ Sanitation District #1

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- _____ Cincinnati Bell
- _____ Owen Cooperative Electric, Inc.
- _____ Boone County Public Works Department
- _____ Kentucky Transportation Cabinet
- _____ Cincinnati/N. KY International Airport (KY Airport Zoning Commission for height restrictions near the airport)
- _____ Boone County Building Department
- _____ Northern Kentucky Health Department
- _____ USDA NRCS/Boone County Conservation District
- _____ KY Division of Water
- _____ Other: _____

13. Boone County Planning Commission Review Fee

- (a) \$700.00 flat fee for residential subdivisions
+ \$9.00 per lot for single-family detached subdivisions or
per unit for single-family attached subdivisions
Revisions 80% of the original fee

- \$800.00 flat fee for office, commercial or industrial subdivisions
+\$10.00 per acre
Revisions 80% of the original fee

Review Fee (a) \$ _____

City/County Inspection Fee

- (b) Was a Grading Plan Application Submitted Prior to this Improvement Plan Application based upon the approved Preliminary Plat? _____ Yes _____ No

IF A GRADING PLAN WAS SUBMITTED:

Erosion, Sedimentation Control, Street & Storm Sewer (Florence Only - Water and Sanitary Sewer also Included)

Lineal feet of Street previously submitted through Grading Plan Review Process
_____ ft.

Unincorporated Boone County and Cities of Union & Walton

Additional lineal feet of street, **if any**, being submitted at this time at Improvement Plan Review Process _____ X \$2.50 per lineal foot = \$ _____ (total fee)

City of Florence

Additional lineal feet of street, **if any**, being submitted at this time at Improvement Plan Review Process _____ X \$3.50 per lineal foot = \$ _____ (total fee)

(over)

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PLUS

Additional number of units/lots, **if any**, being submitted at this time at Improvement Plan Review Process:

Attached Residential (\$50.00 per Unit)

Units _____ X \$50.00 = \$ _____

Detached Residential (\$100.00 per Lot)

Lots _____ X \$100.00 = \$ _____

Commercial/Industrial/Office (\$150.00 per Lot)

Lots _____ X \$150.00 = \$ _____

IF A GRADING PLAN WAS NOT SUBMITTED:

Erosion, Sedimentation Control, Street & Storm Sewer (Florence Only - Water and Sanitary Sewer also Included)

Unincorporated Boone County and Cities of Union & Walton

Lineal feet of Street _____ X \$2.50 per lineal foot = \$ _____ (total fee)

City of Florence

Lineal feet of Street _____ X \$3.50 per lineal foot = \$ _____ (total fee)

PLUS

Attached Residential (\$50.00 per Unit)

Units _____ X \$50.00 = \$ _____

Detached Residential (\$100.00 per Lot)

Lots _____ X \$100.00 = \$ _____

Commercial/Industrial/Office (\$150.00 per Lot)

Lots _____ X \$150.00 = \$ _____

PLUS

- (c) Sidewalk Inspections (Non-Residential Subdivisions Only)

Lineal Feet of Sidewalk _____ X \$0.10 per lineal foot of Sidewalk =
\$ _____ (total fee)

- (d) Driveway Aprons (Non-Residential Subdivisions Only)

Number of Driveway Aprons _____ X \$60.00 per driveway apron =
\$ _____ (total fee)

(over)

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- (e) **Total Inspection Fees for this Phase/Section of Improvement Plan:**
(Total b thru d) \$ _____
- (f) **Grand Total Due at this Time (a + e)** \$ _____

14. Subdivision Jurisdiction/Location

_____ Unincorporated Boone County _____ Walton
_____ Florence _____ Union

15. I, or we, understand and agree that all construction work will be performed in accordance with this application, the Boone County Zoning Regulations and the Boone County Subdivision Regulations.

ORIGINAL Property Owner's Signature _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

ORIGINAL Applicant's Signature _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

SECTION B (To be completed by BCPC Staff)

1. Date Received _____
2. Fee Received _____
3. Number of copies Received** _____
4. Is application complete? _____ YES _____ NO
5. Copy of application form given to Office Manager?
_____ YES _____ NO
6. Staff Reviewer _____
7. Staff and Committee Recommendation:
Approval _____
Denial _____
Reasons for Denial: _____

8. Staff Reviewer's Signature _____ Date _____

**Boone County Planning Commission
Boone County Administration Building
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