

APPLICATION FORM

DESIGN REVIEW
BOONE COUNTY PLANNING COMMISSION

SEVEN (7) COPIES OF SUBMITTED DRAWINGS ARE REQUIRED

(See Houston-Donaldson Study and
Boone County Zoning Regulations)

SECTION A (To be completed by applicant)

1. Is Design Review for: Signage Review _____ Building Review _____
2. Name of Project _____
3. Location of Project _____
4. Total Acreage of Site _____
Total Acreage Under Review _____
5. Lot Number and Name of Subdivision (if part of a subdivision) _____

6. Owner of Property _____
Phone Number _____ Fax _____ E-Mail _____
7. Address of Property Owner _____

City _____ State _____ Zip _____
8. Applicant's Name _____
Phone Number _____ Fax _____ E-Mail _____
9. Applicant's Address _____

City _____ State _____ Zip _____
10. Height of Proposed Building(s) _____
11. Total Square Footage of Proposed Building(s) _____
12. Are there any existing buildings on the site?
_____ YES _____ NO If yes, how many? _____
13. Was the site subject to a zone change? _____
14. Current Zoning on Property _____
15. Deed Book _____ Page No. _____ Group No. _____
16. Do the submitted design plans or architectural drawings and submitted Site Plan address the following design standards? (answer Yes or No)
_____ Height
_____ Building Facades
_____ Windows and Doors
_____ Placement or Location of Buildings
_____ Relationship of Materials
_____ Relationship of Color
_____ Entrances and Porch Projections
_____ Architectural Details
_____ Roof Types and Shapes
_____ Scale
_____ Elevation
_____ Groundcover or Paved Surface

(over)

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- Fences, Walls and Landscaped Berms
- Landscaping
- Signage
- Detention/Retention Ponds or Lakes
- Lighting
- Retaining Walls
- Utilities

17. Design Review Jurisdiction/Location

- Unincorporated Boone County Walton
- Florence Union

18. **ORIGINAL Property Owner's Signature:** _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

ORIGINAL Applicant's Signature: _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

SECTION B (To be completed by BCPC Staff)

- 1. Date Received _____
- 2. Fee Received _____
- 3. Number of Copies of Drawings Received? _____
- 4. Is application complete? _____ Yes _____ No
- 5. Staff Reviewer _____
- 6. Committee Recommendation:
 Approved
 Approved with Conditions (See #7)
 Denial (See #8)
- 7. Conditions: _____

- 8. Reasons for Denial: _____

**Boone County Planning Commission
Boone County Administration Building
2950 Washington Street, Room 317
P.O. Box 958
Burlington, Kentucky 41005
(859) 334-2196 - Phone
(859) 334-2264 - Fax
plancom@boonecountyky.org - E-Mail
www.boonecountyky.org - Web Page**

NOTE: See Boone County Planning Commission Fee Schedule for Design Review Fees. An application consists of all fees paid in full (see fee schedule), submitted drawings and a completed application form.