

APPLICATION FORM

CONCEPT DEVELOPMENT PLAN
BOONE COUNTY PLANNING COMMISSION

SEVEN (7) COPIES OF SUBMITTED DRAWINGS ARE REQUIRED

(See Boone County Zoning Regulations)

SECTION A (To be completed by applicant)

- 1. Check One: Concept Development Plan (Includes Utilization of an Underlying Zone in a Planned Development)
Change in an Approved Concept Development Plan
Long Range Planning Committee Review (As stated in the Houston-Donaldson Study)
Long Range Planning Committee Review (As stated in the Union Town Plan)
Zone Change Committee Review of previously approved Concept Development Plan Conditions or Zoning Map Amendment Conditions
Zoning Administrator Review (As stated in the Central Florence Strategic Plan, An Update of the Parkway Corridor Study)
Zoning Administrator Review (As stated in the Mall Road District Study)
2. Name of Project
3. Location of Project
4. Total Acreage of Site
5. Current Zoning
6. Date of Previous Zoning Map Amendment or Approved Concept Development Plan (if applicable)
7. Is the site subject to a specialized Land Use Study approved by the Boone County Planning Commission? (If so, indicate the name of the Study)
8. Proposed Uses (please specify each use)
9. Proposed Building Intensities (please specify)
10. Have you submitted a Concept Development Plan?
11. Are you also applying for: Conditional Use Permit Dimensional Variance
12. Name of Applicant(s) Phone Number Fax No. E-Mail
13. Address of Applicant(s) City State Zip
14. Name of Property Owner(s) Phone Number Fax No. E-Mail
15. Address of Property Owner(s) City State Zip
16. Are there any existing buildings on the site? How many?
17. Deed Book Page No. Group No.
18. Have you had a pre-application meeting with BCPC Staff?
19. Please check the following organizations/agencies which you have discussed the proposed development with in the last several months: Boone County Water District Florence Public Services Dept. Duke Energy Sanitation District #1

- Cincinnati Bell
- Owen Electric Cooperative, Inc.
- Boone County Public Works Department
- Kentucky Transportation Cabinet
- Boone County Building Department
- Northern Kentucky Health District
- USDA NRCS/Boone County Conservation District
- KY Division of Water
- Local School District
- Local Fire District
- Other: \_\_\_\_\_

20. Concept Development Plan Jurisdiction/Location
- |  |                                 |
|--|---------------------------------|
| <input type="checkbox"/> Unincorporated Boone County | <input type="checkbox"/> Walton |
| <input type="checkbox"/> Florence                    | <input type="checkbox"/> Union  |

21. **Waiver of 60 Day Time Requirement by Originator for Final Planning Commission Action**

Check if Applicable

In accordance with the provisions in KRS 100.211, the applicant(s) and property owner(s) or originators above, hereby waive the 60 day time limit for the Boone County Planning Commission to take final action on my (our) Zoning Map Amendment and/or Concept Development Plan\* application. This time limit waiver is considered effective immediately upon receipt by the Boone County Planning Commission and expires on \_\_\_\_\_.

22. **ORIGINAL Property Owner's Signature** \_\_\_\_\_  
 (Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

23. **ORIGINAL Applicant's Signature** \_\_\_\_\_  
 (Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

**SECTION B** (To be completed by BCPC Staff)

1. Date Received \_\_\_\_\_ Fee Received \_\_\_\_\_
2. Check what has been submitted:  
 Application  Fee  Legal Description  
 Concept Development Plan  Addresses of Adjoining Property Owners  
 No. of copies of plan received \*\*
3.  Date Application is **Administratively Complete** as Defined in KRS 100.211
4. Staff Reviewer \_\_\_\_\_
5. Committee Chairperson \_\_\_\_\_
6. Scheduled Public Hearing Date \_\_\_\_\_
7. Boone County Planning Commission Action:  
 **Approved**  **Approved With Conditions**  
 **Denied**
8. Other: \_\_\_\_\_

**Boone County Planning Commission**  
**Boone County Administration Building**  
**2950 Washington Street, Room 317**  
**P.O. Box 958**  
**Burlington, Kentucky 41005**  
**Phone (859) 334-2196 - Fax (859) 334-2264**  
**plancom@boonecountyky.org - E-Mail**  
[www.boonecountyky.org](http://www.boonecountyky.org) - Web Page

Note: See Boone County Planning Commission Fee Schedule for Concept Development Plan Fees. An application consists of all fees paid in full, submitted drawings and a completed application form.