



BOONE COUNTY

HUMAN SERVICES

Boone County Fiscal Court Aging/Intellectual Disability/Mental Health Payroll Tax Funds Capital Projects Fund 2021 Request for Proposals

Introduction

The Boone County Fiscal Court will support capital projects in 2021 with the goal of investing Aging/Intellectual Disability/Mental Health (AG/ID/MH) Payroll Tax Funds in eligible organizations which demonstrate a need for additional resources to better serve Boone County residents. The Boone County Fiscal Court will allocate no more than \$350,000 for permissible capital projects during calendar year 2021. Project awards will range from \$25,000 - \$250,000.

The request for proposals (RFP) for the Capital Projects Fund must be returned to the Boone County Human Services Department's (Department) no later than October 1, 2020 at 4:00 PM. Submit proposals to the Department Director, Laura Pleiman, at lpleiman@boonecountyky.org. Awarded funds will be effective January 1, 2021 on a reimbursement basis and must be expended by December 31, 2021 unless the Department grants an extension, in writing, which shall not exceed December 31, 2022.

Eligible Organizations

Tax Funds will be reserved for high performing and efficient 501(c)3 organizations with preference given to organizations currently receiving Boone County AG/ID/MH Tax Funds. The organization must provide, at least, a 25% match toward the total cost of the capital project.

Permissible Capital Projects

The following types of capital projects are eligible for consideration:

- Facility construction, renovation, or land purchases located within Boone County;
- Technology upgrades, mobile apps, medical equipment, therapy devices and vehicles provided they serve Boone County residents at least 75% of the time;
- Home renovations for veterans, seniors or individuals who have a physical disability and live in Boone County;
- Previously started or completed capital projects will not be considered.

RFP Requirements

1. A detailed narrative containing:
 - Contact person for the capital project and the expected start and completion dates.
 - Demonstration of the critical need for the capital project.
 - How the capital project will enhance program delivery, including when a written report on measurable outcomes will be submitted to the Department.
 - Location of capital project, including copy of property deed if applicable.
 - If technology upgrade, mobile app, medical equipment, therapy device or vehicle, provide supporting documentation on how the capital project will be used by Boone County residents, at least, 75% of the time.
2. Financial documents including:
 - Capital project expense budget.
 - Detailed budget narrative including demonstration of minimum 25% match.
 - Copies of the most current audited financial statements and IRS Form 990.