



# BOONE COUNTY

## HUMAN SERVICES

### Boone County Fiscal Court Aging/Intellectual Disability/Mental Health Payroll Tax Funds Capital Projects Fund 2021 Request for Proposals – ROUND TWO

#### Introduction

The Boone County Fiscal Court will support capital projects in 2021 with the goal of investing Aging/Intellectual Disability/Mental Health (AG/ID/MH) Payroll Tax Funds in eligible organizations which demonstrate a need for additional resources to better serve Boone County residents. The Boone County Fiscal Court will allocate no more than \$350,000 for permissible capital projects during calendar year 2021. Project awards will range from \$25,000 - \$250,000.

The request for proposals (RFP) for the Capital Projects Fund must be returned to the Boone County Human Services Department's (Department) no later than **March 15, 2021 at 4:00 PM**. Submit proposals to the Department Director, Laura Pleiman, at [lpleiman@boonecountky.org](mailto:lpleiman@boonecountky.org). **Awarded funds will be effective April 15, 2021** on a reimbursement basis. Funds must be expended by December 31, 2021 unless the Department grants an extension, in writing, which shall not exceed December 31, 2022.

#### Eligible Organizations

Tax Funds will be reserved for high performing and efficient 501(c)3 organizations with preference given to organizations currently receiving Boone County AG/ID/MH Tax Funds. The organization must provide, at least, a 25% cash match toward the total cost of the capital project.

#### Permissible Capital Projects

The following types of capital projects are eligible for consideration:

- Facility construction, renovation, or land purchases located within Boone County;
- Technology upgrades, mobile apps, medical equipment, therapy devices and vehicles provided they serve Boone County residents at least 75% of the time;
- Home renovations for veterans, seniors or individuals who have a physical disability and live in Boone County;
- Previously started or completed capital projects will not be considered.

#### RFP Requirements

1. A detailed narrative containing:
  - Contact person for the capital project and the expected start and completion dates.
  - Demonstration of the critical need for the capital project.
  - How the capital project will enhance program delivery, including when a written report on measurable outcomes will be submitted to the Department.
  - Location of capital project, including copy of property deed if applicable.
  - If technology upgrade, mobile app, medical equipment, therapy device or vehicle, provide supporting documentation on how the capital project will be used by Boone County residents, at least, 75% of the time.
2. Financial documents including:
  - Capital project expense budget.
  - Detailed budget narrative including demonstration of minimum 25% match.
  - Copies of the most current audited financial statements and IRS Form 990.