

Boone County Early Childhood Fund Grant Application CY 2021 – Round Two

The Boone County Early Childhood Fund (BCECF) Grant provides funds to Boone County organizations in order to prepare children age birth to kindergarten for social, emotional, physical, and academic success. A child's early years are the most critical for human development, and we believe that building a solid foundation during these years is the most effective way to assure a healthy and productive life.

To further this work during these unprecedented times, the BCECF Board will release a second cycle of funding for the CY 2021 year. Applications will be received for either programmatic or operational (as defined below) projects.

Programmatic Projects

The grant is awarded to programs that support a child's growth and learning using developmentally appropriate practices. We are especially interested in programs that:

- Increase the quality and availability of early education and care for children
- Provide a foundation for lifelong development rooted in behavioral and physical health
- Support parents and families in their roles as teachers, caregivers, and supporters of their children's development
- Provide training for teachers to increase their professional development
- Improve effectiveness of services affecting young children and their families
- Expand, remodel, or construct early learning facilities and classrooms necessary to support early learning opportunities

COVID-19 Operational Support

The grant will be awarded to childcare programs operating within Boone County for the following expenses:

- Personal protection equipment purchases including face masks, hand sanitizer, gloves, and cleaning supplies.
- Increased operational costs due to ratio and capacity limitations.
- Supplies to accommodate remote programming.
- Capital projects associated with accommodating COVID 19 requirements.
- Other expenses associated with COVID 19 related accommodations may be considered

All capital expenditures must be within the geographical limits of Boone County. All funds must support Boone County children ages 0-5 years. Grants may be awarded in amounts from \$1,000 to \$75,000. Grant awards will be announced in March. Allocated funds will be available for use beginning March 15, 2021 through December 31, 2021. All grants are funded on a reimbursement basis. The last day to submit requests for reimbursement is January 31, 2022.

Applications must be submitted to Laura Pleiman, Boone County Director of Human Services, at lpleiman@boonecountyky.org by 5:00 PM, Monday, February 15, 2021.

Boone County Early Childhood Fund CY 2021 – Round Two
Part One: Cover Page

Today's Date:

Project Principal: The Project Principal is the primary contact for the project if funding is approved.

Name of Project Contact	
Program or Operational Support	
Title or Position of Project Contact	
Organization Name	
Street Address	
City, State, Zip Code	
Telephone Number	
Email Address	

Organization: Name must match the name on the IRS determination letter.

Name of Application Organization	
Street Address	
City, State, Zip	
Telephone Number	
Web Address	
Nine-digit Federal Identification Number	

The organization is a (choose one):

- For Profit Entity
- Non Profit
- Governmental Entity

Project Title (Four words or less)

Amount Requested:

Project Duration:

Provide a one-paragraph summary of your project. (200 words or less)

Programmatic Projects

Part 2: Qualifications of Organization, Project Contact, and Project Team

Qualifications of the applicant organization and team members working on the project. (Not to exceed 3 pages.)

Part 3: Detailed Project Description

- A. Describe your project in detail. Explain your proposed strategies and activities, making certain that they are consistent with the project goals and outcomes specified later in this application. Explain how the project will meet the social, emotional, physical, or academic needs of early childhood.
- B. Explain why you have adopted this approach. Share any research that supports the approach.
- C. Describe how the project will be sustained following the conclusion of the grant term, if applicable. If this grant is for a capital expense, skip this section.

Part 4: Needs Assessment

Please provide a statement of need with supporting data.

Part 5: Target Audience

Describe in detail the target population whose needs will be addressed by the project. Include the number to be served and relevant demographic information.

Part 6: Goals, Outcomes, and Evaluation

List goals of the project and measurable outcomes that serve as indicators of the completeness and success of the project. Include how you are evaluating the indicators for success.

Part 7: Project Partners (If Applicable)

Describe your partners and the roles each will play in the project. Describe matching funds and in-kind contributions. List other sources of funding for this project.

Part 8: Timeline

Provide a single timeline for your project, indicating the dates of major milestones. Be certain to include the project start date and end date. The earliest start date should be March 15, 2021.

Part 9: Budget and Budget Narrative

Please provide a line-item project budget followed by a budget narrative explaining each line item.

Operational Support

Part 2: Detailed Information

Detailed information of the applicant organization prior to COVID-19.

- A. Organization description of early childhood education offerings
 - a. Licensed capacity and average enrollment,
 - b. Daily and weekly operation schedule
 - c. Length of time operating within Boone County
- B. Staffing Information
 - a. Number of full-time and part-time staff
- C. State or national ranking/certifications

Part 3: Detailed Project Description

- D. Describe your operational support request in detail.
 - a. Include specifically how changes caused by COVID 19 have impacted the organization's budget and operation.
 - b. Include information about required changes to staffing or child capacity (if applicable).
 - c. Explain your proposed strategies and activities, making certain that they are consistent with the project goals and outcomes specified later in this application.
 - d. Explain how the operational support will assist the organization's ability to offer early childhood education in Boone County.
- E. Explain why you have adopted this approach.

Part 4: Needs Assessment

Please provide a financial statement of need with supporting data. Include any funding support received from other local, state, or federal sources.

Part 5: Target Audience

Describe in detail the target population whose needs will be addressed by the project. Include the number to be served and relevant demographic information.

Part 6: Budget and Budget Narrative

Please provide a line-item project budget followed by a budget narrative explaining each line item.