

Boone County Early Childhood Fund Grant Application

The Boone County Early Childhood Fund Grant provides funds to Boone County organizations in order to prepare children ages birth to kindergarten for social, emotional, physical, and academic success. A child's early years are the most critical for human development, and we believe that building a solid foundation during these years is the most effective way to assure a healthy and productive life.

The grant is awarded to programs that support a child's growth and learning using developmentally appropriate practices. We are especially interested in programs that:

- Increase the quality and availability of early education and care for children
- Provide a foundation for lifelong development rooted in behavioral and physical health
- Support parents and families in their roles as teachers, caregivers, and supporters of their children's development
- Provide training for teachers to increase their professional development
- Improve effectiveness of services affecting young children and their families
- Expand, remodel, or construct early learning facilities and classrooms necessary to support early learning opportunities

All capital expenditures must be within the geographical limits of Boone County. All funds must support Boone County children ages 0-5 years. Grants may be awarded in amounts from \$1,000 to \$75,000. Grant awards will be announced in November. Allocated funds will be available for use in the calendar year (January – December). All grants are funded on a reimbursement basis. The last day to submit requests for reimbursement is January 31.

Part One: Cover Page

Today's Date:

Project Principal: The Project Principal is the primary contact for the project if funding is approved.

Name of Project Contact	
Title or Position of Project Contact	
Organization Name	
Street Address	
City, State, Zip Code	
Telephone Number	
Email Address	

Organization: Name must match the name on the IRS determination letter.

Name of Application Organization	
Street Address	
City, State, Zip	
Telephone Number	
Web Address	
Nine-digit Federal Identification Number	

The organization is a (choose one):

- For Profit Entity
- Non Profit
- Governmental Entity

Project Title (Four words or less)

Amount Requested:

Project Duration:

Provide a one-paragraph summary of your project. (200 words or less)

Part 2: Qualifications of Organization, Project Contact, and Project Team

Qualifications of the applicant organization and team members working on the project. (Not to exceed 3 pages.)

Part 3: Detailed Project Description

- A. Describe your project in detail. Explain your proposed strategies and activities, making certain that they are consistent with the project goals and outcomes specified later in this application. Explain how the project will meet the social, emotional, physical, or academic needs of early childhood.
- B. Explain why you have adopted this approach. Share any research that supports the approach.
- C. Describe how the project will be sustained following the conclusion of the grant term, if applicable. If this grant is for a capital expense, skip this section.

Part 4: Needs Assessment

Please provide a statement of need with supporting data.

Part 5: Target Audience

Describe in detail the target population whose needs will be addressed by the project. Include the number to be served and relevant demographic information.

Part 6: Goals, Outcomes, and Evaluation

List goals of the project and measurable outcomes that serve as indicators of the completeness and success of the project. Include how you are evaluating the indicators for success.

Part 7: Project Partners (If Applicable)

Describe your partners and the roles each will play in the project. Describe matching funds and in-kind contributions. List other sources of funding for this project.

Part 8: Timeline

Provide a single timeline for your project, indicating the dates of major milestones. Be certain to include the project start date and end date. The earliest start date should be January 2020.

Part 9: Budget and Budget Narrative

Please provide a line-item project budget followed by a budget narrative explaining each line item.