

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
October 22, 2019
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Maj. Gary Peace, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the October 8, 2019 Fiscal Court Meeting for approval. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Minutes from the October 8, 2019 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM III.

PRESENTATIONS

- A. There were no presentations.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DARLENE TOLBERT TO ADMINISTRATIVE SUPERVISOR FOR THE PUBLIC SAFETY COMMUNICATION CENTER. Lori Zombek, Director of Human Resources, stated the job duties had changed for this position and a new job description was created. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF FAITH HOUZE AND KEGAN REYNOLDS AS SEASONAL MAINTENANCE STAFF FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated these are seasonal positions. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SHIRLEY KETRON AS OFFICE MANAGER FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated due to the retirement of Cathy Thibault, this position was open. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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ITEM V.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY MUBEA TAILOR ROLLED BLANKS, LLC UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM. Jeff Earlywine, County Administrator, stated this is an advanced manufacturing company and this is their second expansion project. Mubea has invested \$73M in capital expansion, providing 118 new KY jobs with annual salaries at \$62,000. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENTS BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DR. TIMOTHY FRANXMAN, DR. CHRISTOPHER CUNHA, DR. MICHAEL JONES, ROSA ASSEO, DR. CHARLES KENNER, AND BRIAN RICKERT TO THE BOONE COUNTY LOCAL HEALTH BOARD. Judge Moore stated this is for the Local Health Board and they are all talented individuals. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 3-0 with 1 abstention by Commissioner Kenner.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AND DIRECTING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE TO SUBMIT TO THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT AN APPLICATION FOR \$200,000 IN RECOVERY KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE RECOVERY KENTUCKY PROJECT IN BOONE COUNTY. Judge Moore stated this is an annual event, the County is the flow-through for the funds for the Women's Recovery Center on Weaver Road. Commissioner Flaig asked a question, Dennis Elrod responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING AND APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN BOONE COUNTY FISCAL COURT AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT KY 18 AND JEFFERSON STREET. Jeff Earlywine, County Administrator, stated this an MOA with KYTC for a signal installed at KY 18 & 338. A traffic study was completed showing an increase in volume. The County will receive a credit from the Cabinet for the cost of a basic signal. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE REMOVAL AND RELOCATION OF ALL GRAVES IN THE ELISHA ROUSE CEMETERY LOCATED ON LAKELAND PARK DRIVE, BOONE COUNTY, KENTUCKY. Jeff Earlywine, County Administrator, stated this is a family cemetery. There are 12 graves and the applicant has met all requirements to have the graves relocated to Hebron Lutheran Cemetery. Commissioner Flaig asked a question. Judge Moore explained the state law for relocating graves. Jeannine Kreinbrink from KV Cultural Resources stated standard practice and state laws would be followed. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 3-1 Commissioner Flaig voted No.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE BOONE COUNTY JAIL POLICIES AND PROCEDURES MANUAL, THE BOONE COUNTY JAIL PERSONNEL POLICIES AND THE BOONE COUNTY JAIL INMATE RULES AND REGULATIONS MANUAL FOR THE BOONE COUNTY JAIL. Jeff Earlywine, County Administrator, stated these are the rules and regulations for the Jail and Work Camp. The last changes were made in 2018, there are no amendments this year. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE BOONE COUNTY JAIL WORKCAMP INMATE RULES AND REGULATIONS MANUAL AND THE BOONE COUNTY JAIL WORKCAMP POST ORDERS FOR THE BOONE COUNTY JAIL. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report October 22nd, 2019 and pre-paid Invoice Reports dated October 10th and October 18th, 2019. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated October 22nd, 2019 and pre-paid Golf Invoice Reports dated October 10th and October 18th, 2019. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM IX.

OLD BUSINESS

A. Judge Moore asked if there was any Old Business to come before the Court. Commissioner Brewer asked a question pertaining to the cities collaborating with the County on the Pavement evaluation project. Jeff Earlywine, County Administrator, responded stating the bid will be presented by the end of the year.

Jeff Earlywine, County Administrator, stated the Resolution passed by the Fiscal Court regarding the Extension district was well received by the State office.

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ITEM X.

NEW BUSINESS

- A. Judge Moore asked if there was any New Business to come before the Court, none presented.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Flaig moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

NEXT FISCAL COURT MEETING - Tuesday, November 12, 2019 at 8:30 A.M.

ANNOUNCEMENTS:

Judge Moore expressed sympathy to the families of Chester Henderson and Freda Carlin who had passed.


The Boone County Golf Course will honor former Superintendent Jerry Coldiron with the dedication of a memorial on Nov 16, 2019 at 10:30 A.M. at the Lassing Pointe Golf Course Turf Center. The entire community is welcome.

Trick-or-Treat time will be Thursday, October 31st, from 6 p.m. to 8 p.m. in unincorporated Boone County. Residents interested in participating are asked to turn on their porch light.

The Annual Pumpkin Walk sponsored by the Parks Department will be held Saturday, October 26th 7:30 – 9:00 PM at the Boone County Fairgrounds.

CLERK CERTIFICATION

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of October 22nd, 2019.


Fiscal Court Clerk

Date: 13 Nov 2019