

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Via VideoConference**  
**February 9, 2021**  
**8:30 A.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3  
Robert Neace, County Attorney

Members of the Staff Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Robert Franxman, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Sharon Burcham, Fiscal Court Clerk

Judge Moore asked the Fiscal Court Clerk to read into the Minutes the Meeting Notice: The Boone County Fiscal Court, pursuant to KRS 61.826 and OAG 20-05, will conduct its regularly scheduled meeting Tuesday, February 9<sup>th</sup>, 2021, as a virtual Meeting at 8:30 A.M. The meeting may be attended by the public by viewing the video teleconference on the County's home page at <https://boonecounty.viebit.com/index.php?folder=ALL> or via Spectrum CATV on Channel 203 and via FiOptics on Channel 831.

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the Fiscal Court Meeting of January 26<sup>th</sup>, 2021 for approval. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Minutes from the Fiscal Court Meeting of January 26<sup>th</sup>, 2021. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked if any questions or comments had been received by the public regarding the Agenda today. Jeff Earlywine, County Administrator, stated no public comments had been received on any item.

**ITEM III.**

**PRESENTATIONS**

A. Judge Moore introduced Bob Jonas from the Planning Commission to present the Graves Road Special Land Use Study. Jeff Earlywine, County Administrator, stated this is only a presentation and the First Reading will be tentatively scheduled for February 23<sup>rd</sup>. Mr. Jonas presented the recommendations and shared the transportation study and zoning regulations. They are five (5) areas for future land use. Questions and discussion was held with the Commissioners and other Planning Commission staff. After the presentation Judge Moore congratulated Mr. Jonas on his retirement and wished him well.

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**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF AMY KELLY, TO THE SEASONAL POSITION OF NATURAL AREA MAINTENANCE FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources presented the candidate. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM V.**

**ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, APPROVING, WITH CONDITIONS, A REQUEST OF TRIPLE CROWN DEVELOPERS, LCC (OWNER BY CONTRACT) FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM PUBLIC FACILITIES (PF) TO SUBURBAN RESIDENTIAL ONE (SR-1) FOR A 49.3355 ACRE SITE LOCATED ON THE SOUTH AND EAST SIDES OF THE COUNT FLEET DRIVE/MAN O'WAR INTERSECTION, SOUTH AND EAST OF THE PROPERTY AT 757 COUNT FLEET DRIVE, SOUTH OF THE PROPERTIES AT 11261 THROUGH 11317 LONGDEN WAY, EAST OF THE PROPERTIES AT 801 AND 805 COUNT FLEET DRIVE AND THE PROPERTIES AT 12004 THROUGH 12056 JOCKEY CLUB DRIVE, AND NORTH OF THE PROPERTIES AT 1004 THROUGH 1124 MCCARRON LANE, BOONE COUNTY, KENTUCKY. Judge Moore explained that this project is in the Richwood area. Jeff Earlywine, County Administrator, stated this project will be staged over a three (3) year timeline. Commissioner Brewer asked a question about schools, Jeff Earlywine responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Ordinance with conditions. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM VI.**

**JUDGE'S REPORT**

A. None at this time.

**ITEM VII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION OF THE BOONE COUNTY FISCAL COURT ACKNOWLEDGING ITS DESIRE TO PARTNER WITH THE BOONE COUNTY WATER DISTRICT TO EXPAND PUBLIC WATER SERVICE TO UNSERVED RESIDENTS OF BOONE COUNTY. Judge Moore commented that the Infrastructure fund that was created by the Court will be the revenue source for the water service. Jeff Earlywine, County Administrator, added a broadband expansion is also a priority to move forward. Commissioner Flaig asked a question, Jeff Earlywine responded. Jeff explained there are over ninety (90) side streets to incorporate into the water project. Judge Moore added twenty-two (22) miles of main transmission water lines need to be created. Commissioner Brewer asked a question, Jeff Earlywine responded. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE EXTENSION OF THE CODERED/NEXT SERVICES AGREEMENT FOR THE MASS ALERT AND NOTIFICATION SYSTEM FOR THE PERIOD OF ONE (1) YEAR AT THE COST OF \$28,329.00. Mark Ihrig, Director of Emergency Management, stated this is a renewal of the Service Agreement for the Code Red program. It is a tool that Emergency Management uses to contact residents of any emergency or weather condition. Boone County partners with Kenton County and shares the cost. Jeff Earlywine, County Administrator asked a question, Mark responded there is a slow but steady growth in enrollment. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BIDS FOR GRASS CUTTING TO VARIOUS VENDORS FOR LOCATIONS THROUGHOUT THE COUNTY FOR THE BOONE COUNTY PARKS DEPARTMENT. David Whitehouse, Director of Parks, stated this mowing bid is for the Parks, Right of Way areas and leased properties for a total of 44 properties. The County received six (6) bids for and 1 year contract with a 2 additional 1 year terms until 2023. Commissioner Brewer asked a question, David responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING FISCAL YEAR 2021 MID-YEAR TAX FUND ALLOCATIONS FOR DESIGNATED SOCIAL SERVICE AGENCIES. Laura Pleiman, Director of Human Services stated these costs are approved annually, the Tax Board reviews every application. Recalculations have been done due to COVID and agencies have applied for \$25,000 in additional monies. Commissioner Brewer asked a question, Laura responded. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Reports dated February 9<sup>th</sup>, 2021, and pre-paid Invoice Reports dated January 29<sup>th</sup> and February 5<sup>th</sup>, 2021. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Reports dated February 9<sup>th</sup>, 2021, and a pre-paid Golf Invoice Report dated January 29<sup>th</sup> and February 5<sup>th</sup>, 2021. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM IX.**

**OLD BUSINESS**

A. Judge Moore asked if there was any Old Business to come before the Court, none presented.

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**ITEM X.**

**NEW BUSINESS**

A. Judge Moore asked if there was any New Business to come before the Court. Jeff Earlywine, County Administrator, presented an update regarding Short-Term Rental regulations stating the City of Florence and the Planning Commission have implemented new regulations listing limitations and restrictions where appropriate. Commissioner Brewer asked a question, Jeff Earlywine, responded if the County does nothing it will limit what response tools the County has to respond to complaints. Commissioner Flaig asked a question, Jeff Earlywine responded. Commissioner Brewer made a Motion to initiate a study for unincorporated Boone County regarding short-term rentals. Commissioner Kenner seconded the Motion to initiate the study. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

Judge Moore stated that Level 1 Snow Emergency was in effect for Boone County and he appreciated all the work that Public Works and other departments are doing to clear the roads. Jeff Earlywine, County Administrator, confirmed that Level 1 does require that all vehicles be removed from County roads for plowing, except when snow accumulation totals exceed two (2) inches.

**ITEM XI.**

**ADJOURNMENT**


Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

Judge Moore announced the next Fiscal Court Meeting will be virtual held Tuesday, February 23<sup>rd</sup>, 2021 at 5:30 P.M.

Announcement: A program on Food Waste & Composting will be offered by the Solid Waste Department, sign up on their website.

**CLERK CERTIFICATION**

The Fiscal Court Clerk does hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of February 9<sup>th</sup>, 2021.

  
Fiscal Court Clerk

Date: 24 February 2021