

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**May 26, 2020**  
**5:30 P.M.**  
**Via VideoConference**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Jesse Brewer presented the Invocation and the Pledge to the Flag.

Present Via Teleconferencing:

Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3  
Robert Neace, County Attorney

Staff:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Robert Franxman, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Sharon Burcham, Fiscal Court Clerk

**Public Hearing Notice Announcement**

Judge Moore asked the Fiscal Court Clerk to read into the record the Public Hearing Notice Announcement:

The Boone County Fiscal Court will hold a public hearing on Tuesday, May 26th, 2020, beginning at 5:30 p.m., pursuant to KRS 61.826 and OAG 20-05, via video teleconference for the purpose of hearing comments on the proposed FY 2021 County Budget (All Funds) and the use of the LGEA funds and County Road Aid funds. This meeting format has been necessitated due to the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic. The meeting may be attended by the public by viewing the video teleconference on the County's home page at [www.boonecountky.org](http://www.boonecountky.org) or via Spectrum CATV on channel 203 and via FiOptics on channel 831. All interested persons and organizations are hereby notified that a copy of the County's proposed FY 2021 Budget (All Funds) is available for inspection on our website [www.boonecountyky.org](http://www.boonecountyky.org). Any individual requiring a special accommodation to participate in said Public Hearing should contact the County in advance of the hearing at (859) 334-2242.

Judge Moore called the Public Hearing to Order stating the Budget Workshop had been conducted and tonight is the Public Hearing for any comments or changes. Jeff Earlywine, County Administrator, mentioned the transportation of non-public students would change the next fiscal year. Judge Moore asked if the Court had any changes to the proposed Budget as submitted. Robert Neace, County Attorney, stated any amendments should be made at this time. Commissioner Brewer made the Motion to amend the date when employee merit increases would be paid reflecting the normal implementation schedule. Commissioner Kenner seconded the Motion. Discussion followed. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

Commissioner Brewer inquired about the carry forward balance being different from previous years. Jeff Earlywine, County Administrator and Ben Reece, County Treasurer, responded. Ending the discussion Judge Moore closed the Hearing.

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**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the May 12<sup>th</sup>, 2020 Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Minutes from the May 12<sup>th</sup>, 2020 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Minutes from the Public Meeting of May 19<sup>th</sup>, 2020 Fiscal Court Meeting for approval. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Minutes from the Public Meeting of May 19<sup>th</sup>, 2020 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM III.**

**PRESENTATIONS**

A. There were no Presentations at this time.

**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE SEASONAL POSITION OF PUBLIC SERVICES LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated these are annual seasonals covering a 9 month period. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES FOR THE GROUNDS MAINTENANCE CREW AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated these positions cover maintenance on the grounds. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES FOR THE PRO SHOP AND CONCESSIONS AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated the Golf courses are up and running. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM V.**

**ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: First Reading of AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, OF THE ANNUAL BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2021. Judge Moore stated this is the final FY2020 Budget as amended at the earlier Public Hearing, the Second Reading will be June 23<sup>rd</sup>.

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**ITEM VI.**

**JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RICHARD L. GASTON, MD AND JASON BURCHAM, DVM TO THE NORTHERN KENTUCKY DISTRICT BOARD OF HEALTH PER KRS 212.786(1). Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ROBERT F. GREENE AND THE NEW APPOINTMENT OF CLAY LAMPL TO THE BOONE CONSERVANCY BOARD. Judge Moore stated that Clay Lampl would be filling a vacant position. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF BRETT RIGGINS TO THE BELLEVIEW/McVILLE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated this applicant works at the East Bend Power Plant. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE-EXECUTIVE, OF GREG AMMON TO THE BURLINGTON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF IAN ADDINGTON TO THE FLORENCE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated Mr. Addington is the Treasurer on this Board. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JAMES HORTON TO THE PETERSBURG FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF GREG PALMER TO THE VERONA FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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**ITEM VII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT MAKING APPLICATION FOR REIMBURSEMENT OF COUNTY FUNDS UTILIZED FOR THE TRANSPORTATION OF NON-PUBLIC SCHOOL STUDENTS DURING THE SCHOOL YEAR OF 2019-2020. Ben Reece, Treasurer, explained the process for this annual pass through of money for the School Board. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING THREE MISCELLANEOUS PRINTERS FROM THE INFORMATION SYSTEMS DEPARTMENT AS SURPLUS. Jeff Earlywine, County Administrator, commented these items have some value to sell. Commissioner Flaig asked a question, Jeff Earlywine responded. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0

**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Reports dated May 15<sup>th</sup> and May 22<sup>nd</sup>, 2020. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Reports dated May 15<sup>th</sup> and May 22<sup>nd</sup>, 2020. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore presented the Treasurer's Interfund Transfers Report and Monthly Financial Statement ending February 29<sup>th</sup>, March 31<sup>st</sup> and April 30<sup>th</sup>, 2020. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Treasurer's Interfund Transfer Reports and Monthly Financial Statements. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore presented Fiscal Court Order #1. A Fiscal Court Order of the Boone County Fiscal Court authorizing transfers in the amount of \$23,263,607.00 within the adopted Fiscal Year 2019-2020 Budget. Ben Reece, County Treasurer, stated this is a requirement by the State for moving money between line items. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Court Order. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM IX.**

**OLD BUSINESS**

A. Judge Moore asked if there was any Old Business to come before the Court, none presented.

**ITEM X.**

**NEW BUSINESS**

A. Judge Moore asked if there was any New Business to come before the Court, none presented.

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**ANNOUNCEMENTS:**

Judge Moore commented that all County services are open, some on-line. There will be more face to face opportunities June 1<sup>st</sup>.

**ITEM XI.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

**NEXT FISCAL COURT MEETING – Tuesday, June 9<sup>th</sup> @ 8:30 A.M.**

**CLERK CERTIFICATION**

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of May 26<sup>th</sup>, 2020.

\_\_\_\_\_  
**Fiscal Court Clerk**

**Date:** \_\_\_\_\_