

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**May 12, 2020**  
**8:30 A.M.**  
**Via VideoConference**

**ITEM I.**

**CALL TO ORDER**

Judge Moore asked the Fiscal Court Clerk to read into the record the Public Meeting Announcement: The Boone County Fiscal Court, pursuant to KRS 61.826 and OAG 20-05, will conduct its regularly scheduled meeting on Tuesday, May 12, 2020 @ 8:30 A.M. via video teleconference. This meeting format has been necessitated due to the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic. The meeting may be attended by the public by viewing the video teleconference on the County's home page at [www.boonecountyky.org](http://www.boonecountyky.org) or via Spectrum CATV on channel 203 and via FiOptics on channel 831. The meeting agenda will be posted in advance of the meeting and residents may submit a question or comment regarding any item to the County Administrator ([yearlywine@boonecountyky.org](mailto:yearlywine@boonecountyky.org)) no later than Monday, May 11, 2020 @ 12:00 noon EST.

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles E. Kenner presented the Invocation and the Pledge to the Flag.

Present Via Teleconferencing:

Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3  
Robert Neace, County Attorney

Staff:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Robert Franxman, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the April 28<sup>th</sup>, 2020 Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Minutes from the April 28<sup>th</sup>, 2020 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM III.**

**PRESENTATIONS**

- A. There were no Presentations at this time.

**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JAMES PERRY TO THE FULL-TIME POSITION OF TELECOMMUNICATOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, stated this candidate has 911/Dispatch experience. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RETURNING SEASONAL EMPLOYEES FOR MAINTENANCE FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated these are seasonal positions for general maintenance of Parks and do not receive benefits. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM V.** **ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY PERFETTI VAN MELLE USA, INC. UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010–KRS 154.32-100). Jeff Earlywine, County Administrator, stated this company has their campus on Turfway Road. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY FOUR O CORPORATION UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010–KRS 154.32-100). Jeff Earlywine, County Administrator, stated this business is located in Hebron. They are a national company and have invested a \$\$6.7M building expansion. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM VI.** **JUDGE'S REPORT**

A. There were no Resolutions at this time.

**ITEM VII.** **ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING AND APPROVING THE EXECUTION OF A COUNTY ROAD AID CO-OP PROGRAM AGREEMENT BETWEEN THE BOONE COUNTY FISCAL COURT AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF RURAL AND MUNICIPAL AID, FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AS PROVIDED IN THE KENTUCKY REVISED STATUTES AND ACCEPTING ALL ROADS AND STREETS REFERRED TO THEREIN AS BEING A PART OF THE COUNTY ROAD SYSTEM. Rob Franxman, County Engineer, stated this is an Annual Agreement. It was approved in February of 2020 but KYTC reviewed and has requested a revision. Judge Moore stated receipts from motor fuel tax have decreased. Commissioner Flaig asked a question, Rob Franxman responded. Jeff Earlywine, County Administrator, explained the structure of the gas tax. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR STOP LOSS COVERAGE TO GREAT MIDWEST INSURANCE COMPANY WITH A PREMIUM OF \$424,201.80. Lori Zombek, Director of Human Resources, stated this is the annual insurance that protects our fund for self-insured for costs over \$125,000. Commissioner Flaig asked a question, Lori Zombek responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID TO MTM ENTERPRISES, LLC, AS THE PRIMARY BIDDER AND TREE CARE, INC, AS THE SECONDARY BIDDER FOR A PERIOD OF ONE YEAR FOR TREE REMOVAL SERVICES ENDING JUNE 30, 2021 FOR THE COUNTY WITH UNIT PRICING. Matthew Webster, Assistant County Administrator, stated this is the annual contract bid for removal of trees at public facilities. A backup provider is recommended. Commissioner Flaig asked a question, Matthew Webster responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT RENEWING THE EXISTING CONTRACT FOR ROAD SALT WITH CARGILL INCORPORATED THROUGH FISCAL YEAR 2021 AT THE PRICE OF \$74.65 PER TON. Rob Franxman, County Engineer, stated the KACO salt auction is not until mid-June, and the current contract expired at the end of May. Cargill offered to extend the current contract rate with no increase. This contract is a joint contract with the City of Florence. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Reports dated May 1<sup>st</sup> and May 8<sup>th</sup>, 2020. Commissioner Brewer asked a question, Jeff Earlywine, County Administrator, responded. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Reports dated May 1<sup>st</sup> and May 8<sup>th</sup>, 2020. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM IX.**

**OLD BUSINESS**

A. Jeff Earlywine, County Administrator, gave an update on the Evergreen/Ridgeview Drive Sanitary Sewer Project. Approximately 80 homes have been completed and are connected to the public sewer system. 12-13 homes on Mary Lou Court will be connected to individual pumping stations. There will be a change order issued in the future for some houses to bring up to date with code for graywater discharge from the houses.

**ITEM X.**

**NEW BUSINESS**

A. Judge Moore asked if there was any New Business to come before the Court, none presented. Judge Moore shared the dates for the Budget process. May 19<sup>th</sup> at 5:30 will be the Budget Workshop, May 26<sup>th</sup> at 5:30 will be the First Reading of the Budget and Public Hearing, June 23<sup>rd</sup> at 5:30 will be the Second Reading of the Budget. Jeff Earlywine, County Administrator, commented the public can submit questions for the Public Hearing on May 26<sup>th</sup>. The Budget is posted on our website.

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**ANNOUNCEMENTS:**

Judge Moore offered congratulations to Jeff Earlywine, our County Administrator, on being awarded the career achievement award of Public Administrator of the Year from the American Society for Public Administration of Cincinnati and Northern Kentucky. The official award ceremony will be held at a later date.

Judge Moore offered his congratulations to all graduating seniors from High School and college graduates.

The next meeting of Fiscal Court will be May 19<sup>th</sup> at 5:30 PM, the Budget Workshop via video. The next Court meeting will be May 26<sup>th</sup> and include the Public Hearing for the Budget, also via video.

**ITEM XI.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Brewer moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

**NEXT FISCAL COURT MEETING** – Tuesday, May 19<sup>th</sup> at 5:30 PM, Budget Workshop via video.  
Tuesday, May 26<sup>th</sup>, 2020 at 5:30 P.M. Public Hearing for Budget by video teleconference.

**CLERK CERTIFICATION**

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of May 12<sup>th</sup>, 2020.

  
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Fiscal Court Clerk

Date: 27 May 2020