

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
December 18, 2019
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Robert Franxman, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Maj. Tom Scheben, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

- A. Judge Moore presented the Minutes from the December 3rd, 2019 Fiscal Court Meeting for approval. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Minutes from the December 3rd, 2019 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM III.

PRESENTATIONS

- A. Judge Moore introduced the Union Raiders 7th Grade Championship Football Team and presented a Proclamation. Pictures were taken of the team with the Court.

- B. Judge Moore introduced Sheriff Mike Helmig, he presented the proposed FY2020 Budget. Sheriff Helmig explained the three factors that increased the budget by \$837,000.00; the retirement rate, an increase in hazardous duty pay and 24 pay periods in 2020. Questions were asked by the Court and Sheriff Helmig responded.

Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE SHERIFF'S BUDGET, GENERAL TERM ORDER, AND ANNUAL ORDER SETTING MAXIMUM AMOUNT FOR DEPUTIES AND ASSISTANTS OF THE BOONE COUNTY SHERIFF'S DEPARTMENT FOR THE CALENDAR YEAR 2020. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

- C. Judge Moore introduced County Clerk Justin Crigler, he presented the proposed FY2020 Budget. Mr. Crigler stated the transition has gone well with the Department and a new website has been created along with new software in the real estate department. Jenny Coldiron presented the budget at \$2,867,905.00. Mr. Crigler stated the Department is fiscally conservative. Commissioner Brewer asked a question, Mr. Crigler responded.

Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE COUNTY CLERK'S BUDGET, GENERAL TERM ORDER AND ANNUAL ORDER FOR SETTING THE MAXIMUM AMOUNT FOR DEPUTIES AND ASSISTANTS OF THE COUNTY CLERK'S DEPARTMENT FOR THE CALENDAR YEAR 2020. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ADAM FRAKES TO THE FULL-TIME POSITION OF PUBLIC SERVICES LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this applicant has customer service experience. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MEGAN CLERE TO THE FULL-TIME POSITION OF SOLID WASTE SERVICES TECHNICIAN FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this applicant has a Bachelor's Degree in Environmental Science. Commissioner Flaig asked a question, Lori responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF VICTOR ROBINSON TO A SEASONAL SOLID WASTE POSITION FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this applicant has worked for the County as a seasonal for three years. Commissioner Brewer asked a question, Lori responded. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF TYLER HODGES TO THE FULL-TIME POSITION OF SOLID WASTE RECYCLING TECHNICIAN FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this is a combined position. Jeff Earlywine, County Administrator, explained this position was approved as a full time employee. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE TERMINATION OF CARLEY DORMAN, FIELD SERVICES ASSISTANT FOR THE BOONE COUNTY ANIMAL SHELTER DEPARTMENT. Jeff Earlywine, County Administrator, stated this termination is due to violation of our Administration Code and the County's drug-free policy and is per KRS. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF AHMIA SCOTT TO THE FULL-TIME POSITION OF ANIMAL CONTROL OFFICER FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL CENTER. Lori Zombek, Director of Human Resources, stated this applicant has experience in animal control. Commissioner Brewer asked a question, Lori responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF GABRIELLE PALAZIO TO THE PART-TIME POSITION OF FIELD SERVICE ASSISTANT FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL CENTER. Lori Zombek, Director of Human Resources, stated this applicant has experience. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF LYDIA SUMMERS, TO THE PART-TIME POSITION OF SPECIAL EVENT WORKER FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this position is for the winter special events. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM V. **ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY SAFRAN LANDING SYSTEMS KENTUCKY, LLC UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator, stated this is the second expansion project for this company. They are an aero-space company that will provide ___ new jobs with an average salary of \$53,000. Judge Moore stated the Second Reading will be January 14, 2020.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. B: of AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY KBCB, LLC UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator, stated this is a cleanup matter by Economic Development. No terms have changed this is just a name change from Klosterman Bakery. We are also amending our model Ordinance to reflect a name change is permitted. Judge Moore stated the Second Reading will be January 14, 2020.

C. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. C: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT ENACTING AND ADOPTING A SANITARY SEWER USER FEE FOR PROPERTY OWNERS AND SEWER USERS WITHIN THE RIDGEVIEW/EVERGREEN DRIVE SANITARY SEWER SERVICE AREA FOR THE COUNTY OF BOONE, KENTUCKY. Jeff Earlywine, County Administrator, stated the County is ready to activate the system and will partnership with SD1 to collect fees. This is just for the sewer service area of Ridgeview/Evergreen/Mary Lou in Florence. Commissioner Kenner asked a question, Jeff Earlywine responded. Discussion followed by the Court. Judge Moore stated the Second Reading will be January 14, 2020.

D. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. D: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, AMENDING ORDINANCE NO. 2019-17, ENACTED ON JULY 23, 2019, RELATING TO USE OF GOLF CARTS ON CERTAIN DESIGNATED COUNTY STREETS AND ROADWAYS. Matthew Webster, Assistant County Administrator, stated there are no updates, this is granting permission to Triple Crown for use of golf carts on County roads.

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ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF A CITIZEN STAKEHOLDERS GROUP FOR THE GRAVES ROAD INTERCHANGE SPECIAL LAND USE AND ZONING DISTRICT STUDY. Judge Moore stated the members of the Stakeholders Group for the Graves Road interchange are to consider land use, public safety and future development of the area. Commissioner Brewer asked a question, Judge Moore responded. The first meeting will be Monday, January 13th at 6:30 PM. Commissioner Flaig asked a question, Judge Moore responded. Jeff Earlywine, County Administrator, stated the Ordinance to establish the moratorium will have the second reading January 14th. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RANDY BESSLER AND BRAD SHIPE AND A NEW APPOINTMENT OF KATIE NOLAN TO THE BOONE COUNTY PLANNING COMMISSION. Judge Moore stated this is a re-appointment for Randy and Brad but Katie is a new appointment. She lives in the Union area and works with an engineering firm. Judge Moore thanked Mark Hicks for his many years of service on this Board. Commissioner Brewer asked a question, Judge Moore responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM VII.

ADMINISTRATIVE MATTERS

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDED THE BID FOR THE CONSULTANT FOR A REGIONAL PAVEMENT MANAGEMENT SYSTEM (PMS) FOR ALL ROADS/STREETS UNDER THE JURISDICTION OF BOONE COUNTY PUBLIC WORKS TO INFRASTRUCTURE MANAGEMENT SERVICES AT THE COST OF \$210,383.00. Daniel Menetrey, Capital Project Manager, stated every four years the County takes inventory of the pavement conditions of all roads. 80 proposals were received. The County has partnered with the City of Florence, Kenton County and 4 cities in Kenton to share costs. Boone County will pay \$112,000.00. Commissioner Brewer asked a question, Jeff Earlywine, County Administrator, responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING CHANGE ORDERS #1, #2 AND #3 IN THE AMOUNT OF \$45,925.48 TO BEAUMONT BUILDING GROUP IN RELATION TO THE BURLINGTON COMMONS PLAZA PROJECT. Daniel Menetrey, Capital Project Manager, stated there are 3 changes for this project, the unit cost of concrete, unsuitable material removed, additional seating and reducing lighting. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDED THE BID FOR REPLACEMENT OF THE MAIN BOILER IN THE ADMINISTRATION BUILDING TO E.D.I., INC., AT THE TOTAL BID PRICE OF \$76,328.00. Matthew Webster, Assistant County Administrator, explained the bids received for different systems. Commissioner Brewer and Commissioner Flaig asked questions, Matthew Webster responded. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated December 18, 2019 and pre-paid Invoice Reports dated December 2nd, December 3rd, December 4th, December 5th, December 9th and December 13th, 2019. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated December 18, 2019 and pre-paid Golf Invoice Reports dated December 5th and December 13th, 2019. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM IX.

OLD BUSINESS

A. Judge Moore asked if there was any Old Business to come before the Court. Jeff Earlywine, County Administrator, stated the number of full time employees is 267 up from 266 and part time employees was 77, now 76 with the County.

Commissioner Kenner announced that KACo would be giving a refund of surplus funds back to the County in the amount of \$48,000.00.

Commissioner Flaig asked the Sheriff Representative to warn citizens of the phone scam of kidnapping children.

ITEM X.

NEW BUSINESS

A. Judge Moore asked if there was any New Business to come before the Court, none presented.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Flaig moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

NEXT FISCAL COURT MEETING – Tuesday, January 14, 2020 at 5:30 P.M.

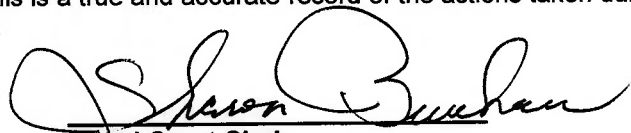
ANNOUNCEMENTS:

Open registration has begun for the next ENGAGE class.

Judge Moore announced this is the last meeting of 2019 and wished everyone a Merry Christmas and Happy New Year.

CLERK CERTIFICATION

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of December 18, 2019.


Fiscal Court Clerk

Date: 15 JAN 2020