

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**June 11, 2019**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Jesse Brewer presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3  
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Scott Pennington, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Maj. Tom Scheben, Sheriff Department  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the May 28, 2019 Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Minutes from the May 28, 2019 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0

**ITEM III.**

**PRESENTATIONS**

Judge Moore introduced Laura Pleiman, Director of Human Services. Laura presented information for the AG/ID/MH Tax Facts totaling \$2,311,500.00 representing 67 programs in 35 different organizations. Judge Moore commented this was the largest amount ever presented with Boone County generating the most funds. Commissioner Brewer asked a question, Laura Pleiman responded. Judge Moore stated the tax is capped at \$25 per year on your payroll/Boone County local tax.

Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D, which is the Resolution approving the recommendations: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE RECOMMENDATIONS OF THE BOONE COUNTY TAX ADVISORY BOARDS AS IT RELATES TO SUPPORTING INTELLECTUAL DISABILITY, AGING AND MENTAL HEALTH PROGRAMS DURING FISCAL YEAR 2020 IN THE AMOUNT OF \$2,311,500.00 TOTAL ALLOCATIONS. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF BENJAMIN T. REECE, TO THE POSITION OF COUNTY TREASURER. Judge Moore stated it is a statutory requirement to appoint the County Treasurer. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JAYME GERTH, TO THE POSITION OF STAFF ACCOUNTANT FOR THE FINANCE DEPARTMENT. Lori Zombek, Director of Human Resources stated this is an open position due to the retirement of Loree Hanssen. Judge Moore thanked Loree for her many years of service. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JENECIA BETHEL, TO THE PART-TIME POSITION OF STAFF ACCOUNTANT FOR THE FINANCE DEPARTMENT. Lori Zombek, Director of Human Resources stated Jenecia Bethel is from the Occupational License department and has experience as a Staff Accountant. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A SEASONAL PAY RATE ADJUSTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, FOR JACKSON HALL AND NIKOLAS RASSENFOS AS SEASONAL GROUNDS MAINTENANCE EMPLOYEES FOR THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources stated due to their experience they should be given the second-year rate. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record item IV. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF A SEASONAL NEW-HIRE AND SEASONAL RETURNING POSITIONS FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek stated this is to staff the summer season. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM V.**

**ORDINANCES**

A. There were no Ordinances at this time.

**ITEM VI.**

**JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CHRIS VOUGHT, TO THE BOONE COUNTY BOARD OF ADJUSTMENT FOR THE BOONE COUNTY PLANNING COMMISSION. Judge Moore stated this is his second term. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF BRIAN HECKBER TO THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT COUNCIL ON AGING. Judge Moore stated Mr. Heckber is a Pastor at First Church of Christ, he has finished out a partial term and this will be his first full term. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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**ITEM VII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE ANNUAL BIDS FOR THE PUBLIC WORKS DEPARTMENT FOR FY 2019-2020. Scott Pennington, County Engineer, stated these are the annual binds for all materials we use on a daily basis. Commissioner Flaig asked a question, Scott Pennington responded. Jeff Earlywine, County Administrator, commented on the cost of metal and steel. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING FOUR (4) MISCELLANEOUS VEHICLES AS SURPLUS WITHIN THE PUBLIC WORKS DEPARTMENT. Matthew Webster, Assistant County Administrator, stated that Fleet Services is declaring four units as surplus. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. C: A RESOLUTION OF THE BOONE COUNTY FISCAL COURT APPROVING THE REQUEST TO VACATE STREET RIGHT-OF-WAY OF 3018-3028 THIRD STREET IN PETERSBURG, UNINCORPORATED BOONE COUNTY, KENTUCKY AS RECOMMENDED BY THE VIEWING COMMITTEE. Judge Moore asked if anyone was in the audience in support of this request. He stated the residents requested the vacation and were in favor. Scott Pennington, County Engineer, stated they had no opposition. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT GRANTING A TEMPORARY CONSTRUCTION EASEMENT FOR UTILITIES AND A PERMANENT EASEMENT FOR UTILITY SERVICE TO SD1 ON BEHALF OF BOONE COUNTY, KENTUCKY FOR THE PURPOSE OF SD1's HEBRON AREA SANITARY SEWER IMPROVEMENT PROJECT. Jeff Earlywine, County Administrator, stated this is located in Windermere Subdivision, it is an easement to supply electric to the pump station. SD1 will not remove any landscaping other than scrub brush and will dispose of it. Commissioner Flaig asked a question, Jeff Earlywine responded. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACKNOWLEDGING THE COMPLETION AND ACCEPTANCE OF THE FY 2017 AUDIT REPORT. Ben Reece, County Treasurer stated the County received a clean opinion. Commissioner Flaig asked a question, Ben Reece responded. Commissioner Brewer asked a question, Ben Reece responded. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR CONSTRUCTION OF THE BURLINGTON PLAZA PROJECT TO THE BEAUMONT BUILDING GROUP. Jeff Earlywine, County Administrator, stated the County received three bids for this project ranging from \$1.57M to \$2.9M. The Engineer's opinion of cost for the project was around \$1.215M. Staff has presented ideas to trim and reduce costs. The adjusted price is \$1.42M. Commissioner Flaig asked a question regarding the Veteran's Plaque, Jeff Earlywine responded. Judge Moore stated this project was approved in the Budget. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated June 11<sup>th</sup>, 2019 and pre-paid Invoice Reports dated May 30<sup>th</sup> and June 4<sup>th</sup>, 2019. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated June 11<sup>th</sup>, 2019 and a pre-paid Golf Invoice Report dated May 30<sup>th</sup>, 2019. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

**ITEM IX.**

**OLD BUSINESS**

A. Judge Moore asked if there was any Old Business to come before the Court. Scott Pennington, County Engineer, presented three options for the Blackstone Drive traffic issue. 1) signage, 2) tubular markers; 3) a raised traffic island. Scott Pennington stated the engineering recommendation was option #2, the tubular markers. Discussion was had regarding the three options. Judge Moore recognized members of the audience from that street, Mr. Gary Woods and Mr. Larry Munninghoff. Bob Neace, County Attorney, gave a legal opinion regarding Ordinances. Judge Moore summarized that the first option of installing signage and having law enforcement in the area was the consensus of the Court and evaluate the success. Scott Pennington, County Engineer, stated the signs could be installed quickly.

B. Jeff Earlywine, County Administrator, stated there is information in the Court packet regarding Valley Orchards Property project. The next step for the Court to consider would be to hire professionals and the staff was asking for direction on this item. Commissioner Flaig asked if the project was advertised, Mr. Earlywine responded we only had one submission. Judge Moore explained the field positions, bleachers, lighting. Commissioner Brewer asked the cost of the next step, Jeff Earlywine responded estimated \$15,000 - \$20,000 for a traffic study. Jeff Earlywine asked the Court for permission to move forward with the project and stated there was money in the budget for the engineering costs. David Whitehead, Director of Parks commented on the need for soccer fields. Discussion was had regarding sale of alcohol. Judge Moore asked the Commissioners if they agreed to move forward, all three Commissioners stated they agreed to move forward with the project, understanding the project parameters.

Commission Flaig asked when the Mt. Zion road construction would be complete. Judge Moore stated it is a State project with a private contractor and that all five lanes will be complete by the end of 2019. It might be Spring of 2020 before sidewalks and seeding will be completed.

Commissioner Brewer asked when the pavement condition rating of County Roads would be completed. Scott Pennington, County Engineer, stated that an RFQ was out and the plan was to have them done by the end of 2019.

**ITEM X.**

**NEW BUSINESS**

Judge Moore asked if there was any New Business to come before the Court. None presented.

**ITEM XI.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

**NEXT FISCAL COURT MEETING - Tuesday, June 25<sup>th</sup>, 2019 at 5:30 P.M.**

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**Announcements:**

Irene Patrick Road dedication ceremony, June 21<sup>st</sup>, Ferguson Room at the Historic Courthouse.

Boone County Farm Tour, Saturday, June 22, 2019.

**CLERK CERTIFICATION**

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of June 11<sup>th</sup>, 2019.

  
Fiscal Court Clerk

Date: 26 JUNE 2019