

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
August 28, 2018
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles E. Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Maj. Gary Peace, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the August 14, 2018 Fiscal Court Meeting for approval. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Minutes from the August 14, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore introduced Deputy Chief Joe Maher from the Union Fire Protection District. Mr. Maher presented the tax rates at .18/\$100 for real property and .20/\$100 for tangible property. He stated the additional revenue will be used to pay the increase in health care and to fill three staff vacancies they have. Judge Moore recognized the two Board members present in the audience. Commissioner Kenner asked a question. Jeff Earlywine, County Administrator, commented on ambulance fees. Judge Moore stated this is for information only, no voting by the Court.

B. Judge Moore introduced Mr. Ian Addington from the Florence Fire Protection District Board. Mr. Addington stated the rate changed last year from .10/\$100 to .13/\$100 and will stay at .13/\$100 this year. Discussion on how Florence Fire Departments work with the City of Florence.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES FOR THE PRO SHOP AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated these positions are all seasonal with no benefits. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF AUSTIN SEGBERS AS A SEASONAL NEW HIRE FOR MAINTENANCE AND PAY INCREASES FOR SEASONAL MAINTENANCE RE-HIRES FOR THE BOONE COUNTY PARKS DEPARTMENT. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL EMPLOYEES FOR THE 21ST CENTURY GRANT PROGRAM AS COUNSELORS FOR THE BOONE COUNTY PARKS DEPARTMENT. Judge Moore stated funds from the Grant will pay these salaries. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CHRIS KNAPMEYER TO THE SEASONAL POSITION OF PUBLIC SERVICES LABORER FOR THE PUBLIC WORKS DEPARTMENT. Judge Moore stated Mr. Knapmeyer is retired and is coming back as a seasonal employee. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CATHERINE COOL TO THE PART-TIME POSITION OF FIELD SERVICE ASSISTANT FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL CENTER. Lori Zombek, Director of Human Resources, stated this applicant was an intern and volunteer and has applied for a part-time position. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM V.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, APPROVING WITH CONDITIONS, THE REQUEST OF MARC GLOYESKE (APPLICANT) FOR KREUTZJANS YEAGER PROPERTIES, LLC (OWNER) FOR A SPECIAL SIGN DISTRICT FOR A 2.69 ACRE SITE LOCATED ON THE NORTHEAST CORNER OF THE PETERSBURG ROAD/LINDBERG COURT INTERSECTION, BOONE COUNTY, KENTUCKY. THE REQUEST IS FOR A SPECIAL SIGN DISTRICT IN A COMMERCIAL TWO (C-2) DISTRICT (ZONING MAP AMENDMENT TO INDUSTRIAL ONE {-1} IS PENDING) TO ALLOW ALTERNATIVE SIGNAGE. Judge Moore stated this Ordinance is for a sign to be placed on a new property. Kevin Wall, Zoning Administrator, presented a site plan and a future land use map for the area. This will be a lighted sign as part of Holiday Inn's branding. Commissioner Flaig asked a question. Judge Moore stated the second reading will be September 25th.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY CARL ZEISS VISION, INC. UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM. Jeff Earlywine, County Administrator, stated this company is located on Worldwide Boulevard in Hebron. They make lenses for eyewear and for other uses. Their investment is \$9.5M with 190 new jobs with an average annual salary of \$41K. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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C. Judge Moore stated Item V. C was deferred at our last meeting. Jeff Earlywine, County Administrator, recommended that the Ordinance be permanently tabled and defer the Second Reading. Commissioner Kenner made the Motion to Table this Ordinance, Commissioner Flaig seconded the Motion. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING AYE 4-0.

ITEM VI.

JUDGE'S REPORT

A. None at this time.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ESTABLISHING THE 2018 AD VALOREM TAX RATES FOR BOONE COUNTY, KENTUCKY. Judge Moore stated this Resolution is to set the County tax rates and the numbers are given to the County from the Department of Local Government. Jeff Earlywine, County Administrator, presented slides of trends, history, options and total property tax revenue indexed to inflation. Judge Moore asked if the Court wanted to keep the rates all the same. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution with all rates the same as the 2017 tax rates. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT REJECTING ALL SUBMITTED BIDS FOR THE BOONE LINKS GOLF COURSE PROJECT. Judge Moore stated that the Court needs to table the Bond issue. Matthew Webster, Assistant County Administrator, explained that the bid price was too significantly above the budget and asked that the Court reject all bids. The team has identified some cut backs and will re-bid immediately. Commissioner Flaig asked when the bids would go out, Matthew responded, tomorrow. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOONE COUNTY FISCAL COURT AND THE SANITATION DISTRICT #1 TO PARTNER IN THE DELIVERY OF PROJECT SERVICES ASSOCIATED WITH THE EVERGREEN/RIDGEVIEW SANITARY SEWER PROJECT. Judge Moore stated that Commissioner Walton will abstain from voting on the next 2 Resolutions. Jeff Earlywine, County Administrator, stated this MOU is a partnership between SD1 and the County. It includes review plans, construction inspection, easements and collecting the surcharge. SD1 approved the MOU at their Board meeting. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0 with 1 recusal by Commissioner Walton.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AN AGREEMENT FOR PROFESSIONAL APPRAISAL SERVICES WITH MR. SCOTT TRANTER OF NICKERSON & TRANTER APPRAISAL SERVICES FOR SERVICES ASSOCIATED WITH THE EVERGREEN/RIDGEVIEW SANITARY SEWER PROJECT. Jeff Earlywine, County Administrator, stated an appraiser was needed and Mr. Tranter has experience with utility easements. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0, with 1 recusal by Commissioner Walton.

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E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A LONG TERM LICENSE AGREEMENT BETWEEN AMERICAN TOWER DELAWARE CORPORATION AND THE BOONE COUNTY FISCAL COURT FOR THE PLACEMENT OF EMERGENCY COMMUNICATION SYSTEM EQUIPMENT. Jeff Earlywine, County Administrator, stated this is a long-term lease for space on an existing tower owned by American Tower, it will be one of 26 sites for the Three-County project. Commissioner Flaig asked where the tower was located, Jeff responded, on the AIG Museum property. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR LANDSCAPING OF KY-237 TRAFFIC ISLANDS TO CRU CUTTERS, LLC, AT THE BID PRICE OF \$274,240.71 FOR THE PUBLIC WORKS DEPARTMENT. Scott Pennington, County Engineer, explained two bids were received for this project. Commissioner Flaig asked when the project would start, Scott responded. A question was asked from the audience about mowing the shoulder of the roadway in that area, Judge Moore responded. Discussion was had regarding a future MUP/sidewalk in the future and mowing by the State. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR A 50,000 LB HEAVY-DUTY LIFT FOR PUBLIC WORKS FLEET SERVICES TO SNAP-ON INDUSTRIAL AT A BID PRICE OF \$65,404.95 DELIVERED AND INSTALL. Scott Pennington, County Engineer, stated the next three Resolutions were part of the budget to replace the lifts for the garage. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR A 30,000 LB. HEAVY-DUTY LIFT FOR PUBLIC WORKS FLEET SERVICES TO SNAP-ON INDUSTRIAL AT A BID PRICE OF \$24,441.45, DELIVERED AND INSTALLED. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

I. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. I: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR TWO (2) 18,000 LB. 2-POST LIFTS FOR PUBLIC WORKS FLEET SERVICES TO CHOICE EQUIPMENT, LLC. AT A TOTAL BID PRICE OF \$27,188.00 DELIVERED AND INSTALLED. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

J. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. J: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR THE REHABILITATION PROJECT ON ARISTOCRAT DRIVE TO MICHELS CONSTRUCTION AT THE TOTAL BID PRICE OF \$349,995.50. Scott Pennington, County Engineer, stated this project is to rehab a County street. 1 bid was within the budgeted amount. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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K. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. K: A RESOLUTION OF THE BOONE COUNTY FISCAL COURT AWARDING VEHICLE BIDS ACROSS MULTIPLE COUNTY DEPARTMENTS IN CONJUNCTION WITH THE FY2019 VEHICLE PROCUREMENT PROGRAM. Matthew Webster, Assistant County Administrator, stated these vehicles were part of the FY19 vehicle program, there are ten vehicles and we are recommending that we reject 1 of the bids. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

L. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. L: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR TENNIS COURT AND VOLLEYBALL COURT REHABILITATION AT BOONE WOODS PARK TO TENNIS TECHNOLOGY AT A BID PRICE OF \$33,400.00. David Whitehouse, Director of Parks, explained this will rehab 6 tennis courts at Boone Woods making 2 volleyball courts into Pickleball Courts. This was budgeted in 2018 but not bid in time, and as such, carried over into FY2019. Central Park will go out to bid next. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VIII. **FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated August 28th, 2018 and pre-paid Invoice Reports dated August 14th, August 15th, August 16th and August 23rd, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated August 28th, 2018 and pre-paid Golf Invoice Reports dated August 16th and August 23rd, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

ITEM IX. **OLD BUSINESS**

Judge Moore asked Jeff Earlywine, County Administrator, to give an update on the Northern Kentucky Children Home. Jeff shared they met with the Sheriff, adjoining property owners and members of the CHNKY Board. Suggestions were made for improvement to fencing and safeguarding of the residents. The CHNKY Board Representatives indicated that they would follow up with the County after consideration of several suggested security improvements.

ITEM X. **NEW BUSINESS**

Judge Moore asked if there was any New Business to come before the Court, none presented.

ITEM XI. **ADJOURNMENT**

Judge Moore called for Adjournment of the Fiscal Court Meeting. Commissioner Flaig moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

NEXT FISCAL COURT MEETING - Tuesday, September 11th, 2018 @ 5:30 P.M.

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CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of August 28th, 2018.


Fiscal Court Clerk

Date: 12 Sept 2018

ANNOUNCEMENTS:

Monthly Cleanup at Public Works Saturday, September 29th, 8:00 AM – 2:00 PM

Tickets for Senior Picnic on sale, Administration Building, Florence City, Union City and Walton Senior Center.
Picnic Date September 12th.