

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**July 24, 2018**  
**8:30 A.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1 - absent  
Charles E. Kenner, Commissioner, District 2  
Charlie Walton, Commissioner, District 3  
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Scott Pennington, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Maj. Tom Scheben, Sheriff Department  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the July 10, 2018 Fiscal Court Meeting for approval. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Minutes from the July 10, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 3-0.

**ITEM III.**

**PRESENTATIONS**

Judge Moore introduced Dr. Lynn Saddler, Director of the Health Department to share the 2018 SPGE tax rate for the Health Department. Dr. Saddler shared the various venues that the Health Department supports. The Tax will stay the same as last year being 1.9 cents per \$100 making the total budget of \$3,069,486.00 for 2019. The District Health tax will be set at 1.9 cent per \$100 with a budget of \$19.3M for 2019. Judge Moore asked if there were any questions. Commissioner Kenner who is a member of the Local and District Health Board complimented Dr. Saddler on her staff and the work they do, completing the new building under budget with no debt. Judge Moore thanked Dr. Saddler and George Moore for attending.

**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JENECIA BETHEL TO THE PART-TIME POSITION OF TAX SPECIALIST IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Lori Zombek, Director of Human Resources, stated this is a part time position and Ms. Bethel has experience. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, OF DARREN KERFOOT TO THE POSITION OF BUILDING INSPECTOR LEVEL I FOR THE BOONE COUNTY BUILDING DEPARTMENT. Lori Zombek, Director of Human Resources, expressed congratulations to Darren for passing the next level and recommended the promotion to the Court. Judge Moore recognized Jerry Noran, Director of the Building Inspection Department, Darren and the staff in the audience and congratulated Darren. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF TIFFANY AUSTIN, BREANNA WELLS AND DANIELLE BROWN TO THE FULL-TIME POSITION OF TELECOMMUNICATOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, offered 3 applicants for full time positions, 2 have already passed the testing; the other applicant has a medical background. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

**ITEM V.**

**ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2018 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4,100,000 (WHICH AMOUNT MAY BE DECREASED AS NECESSARY); APPROVING THE FORM OF BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE BONDS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; CREATING A BOND PAYMENT FUND; MAINTAINING THE HERETOFORE ESTABLISHED SINKING FUND; AUTHORIZING ACCEPTANCE OF THE BID OF THE BOND PURCHASER FOR THE PURCHASE OF THE BONDS; AND REPEALING INCONSISTENT ORDINANCES. Judge Moore explained the Court supported this project on the Budget. Jeff Earlywine, County Administrator, explained this is the first step to reinvest and reinvent Boone Links Golf Clubhouse. We are pledging general obligation debt with a twenty (20) year debt schedule. With our AA<sup>1</sup> rating, we will receive the best available rates. Judge Moore asked if there were any questions from the Court and stated this is the First Reading, the second reading will be August 14<sup>th</sup>.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY CARL ZEISS VISION, INC. UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator, stated this project began in August of 2016, it is located on Worldwide Blvd. Their headquarters are in Germany, they work in the medical industry. They are investing \$10M in improvements with 190 new jobs qualifying for the 50% credit on the Occupational License fee. Judge Moore asked if there were any questions from the Court. The Second Reading will be August 28, 2018.

C. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. C: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, AMENDING CHAPTER 73 OF THE BOONE COUNTY CODE OF ORDINANCES AND ESTABLISHING A 911 DWELLING UNIT SERVICE FEE HEARING BOARD TO RESOLVE ANY CLAIMS OF INCORRECT DETERMINATION OF OCCUPIED INDIVIDUAL RESIDENTIAL UNITS OR OCCUPIED INDIVIDUAL COMMERCIAL UNITS AS DEFINED IN BOONE COUNTY, KY CODE OF ORDINANCES 37.36. Judge Moore explained this is another step in the process to repeal the 911 Landline fee. The charge for the landline should no longer be on your bill. Matthew Webster, Assistant County Administrator, stated the County needed to establish an appeal Board for appeals of vacant property status as of July 1<sup>st</sup> on the tax bill. The Board will have authority to hear appeals. Judge Moore added the same Board as in place for Parking claims, their duties will

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expand. Matthew commented the Parking Board does meet quarterly. Judge Moore asked for any questions from the Court. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

**ITEM VI.**

**JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RICHARD LARRY GASTON, MD TO THE NORTHERN KENTUCKY DISTRICT BOARD OF HEALTH. Judge Moore stated this is a new appointment. Dr. Breen's term was limited. Dr. Gaston lives in Boone County, he is an Emergency Room Specialist and also works as the Medical Director for the substance abuse facility. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF WILLIAM THOMAS WELTZER, TO FILL THE UNEXPIRED TERM OF JUSTIN BAILEY, TO THE BOONE COUNTY BOARD OF ADJUSTMENT FOR THE BOONE COUNTY PLANNING COMMISSION. Judge Moore explained this follows our policy of one Board per person, Mr. Bailey's position became vacant. Mr. Weltzer is a Project Manager in the construction industry working with Furlong Construction. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI.C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MARK LOOY TO THE NORTHERN KENTUCKY CONVENTION AND VISITORS COMMISSION REPRESENTING THE NORTHERN KENTUCKY CHAMBER OF COMMERCE. Judge Moore stated the Convention and Visitor's Bureau has appointed positions, the Chamber recommends names. Mr. Looy works with AIG who brings many visitors to the region. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

**ITEM VII.**

**ADMINISTRATIVE MATTERS**

There were no Administrative Matters to present to the Court.

**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated July 24<sup>th</sup>, 2018 and a pre-paid Invoice Reports dated July 10<sup>th</sup>, July 12<sup>th</sup> and July 19<sup>th</sup>, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore presented the Golf Invoice Report dated July 24<sup>th</sup>, 2018 and pre-paid Golf Invoice Reports dated July 12<sup>th</sup> and July 19<sup>th</sup>, 2018. Commissioner Walton moved, seconded by Commissioner Kenner to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0

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**ITEM IX.**

**OLD BUSINESS**

Judge Moore announced that he and Commissioner Kenner attended the NACo Annual Meeting in Nashville with over 100 other Kentucky officials. NACo includes 3,069 counties across the Country. Commissioner Kenner stated Judge Moore represented Kentucky running for the 2<sup>nd</sup> Vice President position and won with 1,296 votes. Being involved in these national events gain success for our County like the INFRA grant and other monies awarded. Commissioner Kenner congratulated Judge Moore.

**ITEM X.**

**NEW BUSINESS**

Judge Moore introduced Colleen Bray, Director of the Animal Shelter. Colleen made a presentation for a new facility for the Animal Shelter sharing progress toward the Goals. In 2018 they charted 93% healthy adoptable animals. With the addition of the new Volunteer Manager position, there has been a steady increase of volunteers logging 469.84 hours providing more one on one service to the community. The only challenge they have is the shelter itself. The age of the building, lack of space and antiquated design along with the inability to meet ventilation and cleaning standards encouraged the Shelter to have a study completed. Animal Art recommendation was to replace the building. Matthew Webster, who oversees the Animal Shelter shared how the assessment meets the need. The next step is to take the assessment and engage an architect. SMP Design provided some images of their idea which would require approximately ten acres. No site has been identified yet. This design has a cost of \$6.4M which included everything except the land. The County has most equipment. Fundraising was discussed as the Shelter plans to raise 25% of the cost in the Fall of 2018. Judge Moore stated there is not a vote just presentation and consideration of the proposal stating the Shelter has \$300,000.00 in donated funds. Several staff and volunteers added their support. Rachel Pflugh who has worked at the Shelter for 14 years; Barbara Brown a Volunteer from Chicago expressed the new facility is needed for quarantine and to keep the animal healthy. Sue Kozlowski added storage is needed for all the donations they received of food, blankets and various items along with laundry space to keep items clean. Judge Moore commended this is for the community of owners of animals as well as the animals. Jeff Earlywine, County Administrator, added the Shelter is a good example of the County's high growth and we need to be proactive and plan for the facility.

Judge Moore announced the Boone County Fair will be August 6<sup>th</sup> – 11<sup>th</sup>.  
Tickets for the Senior Picnic go on sale August 1<sup>st</sup> here in Burlington, Florence, Union and Walton.  
The next monthly clean up at Public Works is Saturday, July 28<sup>th</sup>.

**ITEM XI.**

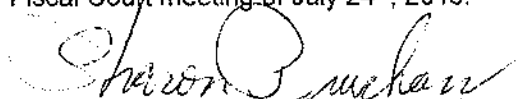
**ADJOURNMENT**

Judge Moore called for Adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 3-0.

**NEXT FISCAL COURT MEETING** - Tuesday, August 14<sup>th</sup>, 2018 @ 8:30 A.M.

**CLERK CERTIFICATION**

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of July 24<sup>th</sup>, 2018.

  
Fiscal Court Clerk

Date: 14 Aug 2018