

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
October 4, 2016
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to Order the meeting of the Boone County Fiscal Court.
- B. Judge Gary W. Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer/Finance Director
Scott Pennington, County Engineer
Lori Zombek, Director of Human Resources
Col. Les Hill, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

- A. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Minutes from the September 20, 2016 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore introduced the Brandstetter/Carroll team to present the Golf Course Clubhouse Feasibility Study. Jeff Earlywine, County Administrator, commented that Matthew Webster and his team have been working on this project, making an analysis of the facilities and operations, needs of maintenance and expanding revenue. Eric Chambers from Brandstetter/Carroll presented a copy of the study and slides of the goals we want to accomplish, their findings and observations and recommendations for Boone Links and Lassing Pointe with photos and sketches of floor plans. They presented the cost of rebuilding the facilities compared to renovating each clubhouse. Matthew Webster, Assistant County Administrator, commented this Report is prompted from the NGF study. This is a realistic presentation on what is needed. Judge Moore asked, if the investment was made, would we see the return in revenue? Russ Gartner, Director of Golf Operations, stated Lassing Pointe would see the biggest return. Because of the quality of the Course we get many requests for large golf outings. We do have outings most Saturdays at Boone Links. Commissioner Walton asked a question regarding potential revenue from outings, Russ responded. Commissioner Flaig asked about competition from other private clubs. Russ responded, we do not compete with the private clubs; however courses in Kenton County are competing for our business, Twin Oaks and Devou. Commissioner Flaig asked the definition of digital golf. Russ explained, because we do not have the acreage for a golf range, this gives us an indoor option. Commissioner Flaig asked the square footage of the improvements, Matthew Webster responded, Lassing Point would be 7,800 s. ft. and Boone Links would be 9,650 sq. ft. Judge Moore asked if the security of the golf carts would be improved and what the next steps would be. Jeff Earlywine, County Administrator, explained this presentation is to give the Court information and work on the next step of the analysis which will include revenue forecasting. Judge Moore asked Mr. Carroll what the timeline of the project would be. Mr. Carroll responded, we suggest starting in the Fall through Winter months, completing a design in the Spring and bids out late summer. Judge Moore asked if there were any questions from the

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audience or the Court. Mr. Bob Cicero, from the audience, asked about competition and number of golfers, Jeff Earlywine responded. Judge Moore thanked Brandstetter/Carroll for their information.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF JOSHUA THIBAUT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF TELECOMMUNICATION DISPATCHER FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, commented this person has been a seasonal worker for Parks; he has obtained a Master's Degree in criminal justice and is active in Army Reserves. At this time we have 3 more applicants testing to bring us to a full staff. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF FIVE SEASONAL SPECIAL-EVENT WORKERS AND A RATE CHANGE FOR SIX EMPLOYEES WORKING WITH THE 21ST CENTURY GRANT, FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented the seasonal workers are to cover special events like the Jack-O-Lantern Walk and the rate change is due to the Contract for the Century 21 program that states we have to provide the rate increase. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM V.

ORDINANCES

A. Judge Moore stated we need to Table this Ordinance until next meeting. Commissioner Walton moved to Table the Ordinance until next meeting and Commissioner Kenner seconded. Judge Moore called for a vote on the motion to Table the Ordinance, ALL PRESENT VOTING AYE 4-0.

ITEM VI.

JUDGE'S REPORT

A. None at this time.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR PUBLIC FACILITIES AND PUBLIC RIGHT-OF-WAY. Matthew Webster, Assistant County Administrator, commented this is to bring the County in line with the Americans with Disabilities Act of 1990. The purpose is to make our facilities handicap accessible. Scott Pennington, County Engineer, will work on the right-of-ways and Jerry Noran, Chief Inspector, will work on facilities. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING CERTAIN COMPUTER DESKS AS SURPLUS PROPERTY IN THE PROPERTY MAINTENANCE DEPARTMENT. Jeffrey Earlywine, County Administrator, explained these desks have been declared surplus and will be offered on GovDeals.com. We have received more activity from the website and are getting higher values with this on-line program. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE ANNUAL BIDS FOR PHASE II OF THE PUBLIC WORKS DEPARTMENT. Scott Pennington, County Engineer, explained this is our annual contract finalizing the bids for paving and milling; stripping and asphalt. Judge Moore asked the price of asphalt, Scott Pennington responded, \$58.91 per ton. Scott Pennington commented that Boone County gets the best prices in the State due to the competition in the area. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated October 4th, 2016 and pre-paid Invoice Reports dated September 23rd and September 29th, 2016. Judge Moore commented these invoices will be on our OpenGov site tomorrow. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated October 4th, 2016 and pre-paid Golf Invoice Reports dated September 23rd and September 29th, 2016. Commissioner Walton moved, seconded by Commissioner Kenner to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore presented the Monthly Treasurer's and Interfund Transfer Report for August, 2016. Commissioner Flaig moved, seconded by Commissioner Walton to approve the Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM IX.

OLD BUSINESS

A. Judge Moore asked if there was any Old Business to come before the Court. From the audience, Mr. Bob Cisero asked if the County would have an increase in health care costs. Jeff Earlywine, County Administrator, responded there is no budgeted increase on health care for 2017. Judge Moore commented the County will not be passing any new costs to employees for health care.

ITEM X.

NEW BUSINESS

A. Judge Moore asked if there was any New Business to come before the Court, none presented.

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Judge Moore announced the Jack-O-Lantern walk by the Parks Department will be October 29th. The Community Garage Sale here at the Courthouse parking lot is this Saturday, October 8th. The date for the Fall Clean Up at the Recycling Center is Wednesday October 19th – Saturday, October 22nd from 8:00 AM – 5:00 PM.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of October 4, 2016.



Fiscal Court Clerk

Date: 19 Oct 2016