MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
September 6, 2016
5:30 P.M.

ITEM I. CALL TO ORDER

A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
B. Commissioner Charles Kenner presented the Invocation and the Pledge to the Flag. Judge Moore announced that Commissioner Walton will not be in attendance tonight.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer/Finance Director
Scott Pennington, County Engineer
Lori Zombek, Director of Human Resources
Maj. Gary Peace, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II. APPROVAL OF MINUTES

A. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Minutes from the August 16, 2016 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 3-0.

ITEM III. PRESENTATIONS

Judge Moore presented an Achievement Award that Boone County received from the National Association of Counties Annual Conference for the Office of Drug Control Policy jointly with the local counties.

A. Judge Moore read the Proclamation that will be presented to the Emergency Management Department for National Preparedness Month. Mark Ihrig, Director of Emergency Management is in training and was unable to attend.

B. SPGE House Bill 1:
1. Chief Jeff Barlow, Burlington Fire Protection District, stated that Burlington Fire District covers 38 square miles; has a staff of 75 with 25 career and 50 volunteers. The Burlington Fire District Tax rate will stay the same, 17 cents per $100 for real property and 20 cents per $100 for all other rates. Judge Moore confirmed there were no changes, Chief Barlow responded, no changes. Commissioner Flaig asked a question regarding ambulance charges, Chief Barlow responded. Judge Moore asked for any questions, none presented.

2. Mr. Ian Addington, Florence Fire Board Treasurer, presented the tax rate for the Florence Fire Board at 10 cents per $100, unchanged from prior years. Mr. Addington explained they contract from the City of Florence for their fire services. Florence Fire Board covers 15,000 residents that live outside the City of Florence. Judge Moore explained how the District works with the City of Florence. Judge Moore asked if there were any questions from the Court, none presented.

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3. Ms. Carrie Hermann, Boone County Public Library presented the tax rate for the Public Library at 5.2 cents per $100 assessed value of real and tangible property and 5.28 center per $100 for tangible personal property. Mr. Hermann shared the reading program the Library is partnering with the schools. The Lents Library is up for sale and an architect contract has been obtained for the new Hebron library. Commissioner Kenner asked a question about the school program. Commissioner Flaig asked when the new Hebron Library would be completed. Ms. Hermann responded late summer of 2018.

4. Judge Moore advised that Mr. Jerry Brown, from the Boone County Extension District had called and asked to be put on the Agenda for September 20th.

C. Mr. Mark Jacobs of the Boone County Conservation District presented an update on the Gunpowder Watershed Project. Mr. Jacobs stated Gunpowder Creek covers 58 square miles. They have begun a study on Woolper Creek also. He introduced the two members present on the Conservation Board, Ms. Christian Scott and Debra Messer. Judge Moore commented with a plan in place it allows the District more opportunities to apply for grants.

Judge Moore announced that Ms. Mary Ann Cummins was in the office today and presented the County with 2 cases of U.S. Flags from the Woodmen of the World Society. They supply flags to agencies free of charge.

ITEM IV. **PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF CHRISTOPHER HUTCHISON, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF FULL-TIME HOUSING INSPECTOR FOR THE ASSISTED HOUSING DEPARTMENT. Lori Zombek, Director of Human Resources commented this was an open position due to a transfer. This was our top candidate. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF MIKE DeMOSS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF PART-TIME FLEET SERVICES CONTROL CLERK FOR THE PUBLIC WORKS DEPARTMENTT. Lori Zombek, Director of Human Resources, stated this was a housekeeping item changing a seasonal position to part-time. The position is in the budget. Commissioner Flaig asked a question about full-time. Lori Zombek responded it was a part-time position. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF GEORGIA JONES, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF ENGINEERING SERVICES SPECIALIST FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented Ms. Jones is in the audience tonight. This position was to fill a vacant position. She is a registered surveyor and engineer. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF ALIA WOODS-KRAMER, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF PART-TIME ADMINISTRATIVE ASSISTANT FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, explained this position has been open for some time and this was our top candidate. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. E. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF SAMUEL MATHEWS, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF TELECOMMUNICATION DISPATCHER FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, explained the PSCC Department is still down in dispatchers but are close to being fully staffed. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM V. **ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE COUNTY OF BOONE, KENTUCKY. Judge Moore explained this is an annual item for all Ordinances. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY APPROVING A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY SHERWOOD MIDWEST LLC UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010–KRS 154.32-100). Judge Moore explained this is another manufacturing and warehouse company. Jeff Earlywine, County Administrator, commented this is through the KBI program. The facility is in Walton and the Company has made an $11M capital investment. They will create 150 Kentucky resident jobs with an annual salary of $29,000. They are a bedding manufacturer. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. C: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, APPROVING AN AMENDMENT OF BOONE COUNTY CODE OF ORDINANCES CHAPTER 91 RELATING TO ANIMALS AND FOWL. Matthew Webster, Assistant County Administrator, explained this is to line up with the policy and practices for TNR program. This allows the County to apply for grant money. He acknowledged Beckey Reiter, Director of the Animal Shelter in the audience. Commission Flaig asked a question about other counties participating. Beckey Reiter responded, yes. This change has to do with cats and the program has been successful. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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ITEM VI. **JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF CHRISTIAN GAMM, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE TAX ADVISORY BOARD FOR INTELLECTUAL DISABILITY. Judge Moore commented that Ms. Gamm filled out an application on line. She is in charge of the Graduates' Program at NKU. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF LISA BUERKLEY, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT COUNCIL ON AGING. Judge Moore stated that everyone knows Lisa Buerkley, she will be a great asset and she is ready to go back to work. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF CHRISTOPHER VAUGHT TO THE UNEXPIRED TERM OF FRANK BEDNAR, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, ON THE BOONE COUNTY BOARD OF ADJUSTMENT AND ZONING APPEALS. Judge Moore commented that Frank Bednar was capable of the position but has taken a new job and will not be able to attend the meetings and asked us to appoint someone else. Our on-line process really works and this is how we found Mr. Vaught. He lives in Boone County and works for Cincinnati Bell. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM VII. **ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF RURAL AND SECONDARY ROADS, MUNICIPAL AID, TRANSPORTATION CABINET, REGARDING THE FY17 MUNICIPAL ROAD AID COOPERATIVE AGREEMENT FOR THE UNINCORPORATED URBAN PLACE OF BOONE COUNTY URBAN AREA (UUP). Judge Moore explained the next few Resolutions are almost the same except for the area they cover. This allows us to receive reimbursement from the Kentucky Transportation Cabinet. Jeff Earlywine, County Administrator, commented this is the single largest source of revenue for the Road Fund received by the County. It represents an approximate 20% reduction in funding from prior years due to lower gas prices at the pump. All funds are spent for resurfacing roads, guardrails, etc. Judge Moore explained how the fund is calculated based on gas tax. If the County does not apply for the money it does not go to the consumer but distributed to other Counties. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF RURAL AND SECONDARY ROADS, MUNICIPAL AID, TRANSPORTATION CABINET, REGARDING THE FY17 MUNICIPAL ROAD AID COOPERATIVE AGREEMENT FOR THE UNINCORPORATED URBAN PLACE OF BURLINGTON CDP (UUP). Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF RURAL AND SECONDARY ROADS, MUNICIPAL AID, TRANSPORTATION CABINET, REGARDING THE FY17 MUNICIPAL ROAD AID COOPERATIVE AGREEMENT FOR THE UNINCORPORATED URBAN PLACE OF OAKBROOK CDP (UUP). Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF RURAL AND SECONDARY ROADS, MUNICIPAL AID, TRANSPORTATION CABINET, REGARDING THE FY17 MUNICIPAL ROAD AID COOPERATIVE AGREEMENT FOR THE UNINCORPORATED URBAN PLACE OF HEBRON CDP (UUP). Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF RURAL AND SECONDARY ROADS, MUNICIPAL AID, TRANSPORTATION CABINET, REGARDING THE FY17 MUNICIPAL ROAD AID COOPERATIVE AGREEMENT FOR THE UNINCORPORATED URBAN PLACE OF FRANCISVILLE CDP (UUP). Judge Moore commented that Francisville is in the Hebron area. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A PROFESSIONAL SERVICES CONTRACT WITH STRAND ASSOCIATES, INC., FOR ENGINEERING DESIGN SERVICES RELATING TO THE FROGTOWN ROAD SIDEWALK PROJECT. Judge Moore explained this will help the Ryle Campus, having sidewalks to the developed communities from War Admiral to U.S. 42. Scott Pennington, County Engineer, stated these are federal funds we will be receiving. The sidewalk will be located on the south side of Frogtown Road. Judge Moore added the funds are allocated for sidewalks only. Commissioner Flaig asked when construction would begin. Scott Pennington responded this is for the design and construction would begin in about 1 year. The funds are for design only not construction. Judge Moore recognized Mr. John Lyons from Strand in the audience if there were any questions for him. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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ITEM VIII. **FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated September 6th, 2016 and pre-paid Invoice Reports dated August 19th, August 26th, and September 1st, 2016. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore presented the Golf Invoice Report dated September 6th, 2016 and pre-paid Golf Invoice Reports dated August 19th, August 26th, and September 1st, 2016. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

Jeff Earlywine, County Administrator, commented that the dates were incorrect on the Agenda, the September 9th date should be corrected to September 6th.

C. Judge Moore presented the Monthly Treasurer's and Interfund Transfer Report dated July 31, 2016. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM IX. **OLD BUSINESS**

A. Judge Moore asked if there was any Old Business to come before the Court, none presented.

ITEM X. **NEW BUSINESS**

A. Judge Moore asked if there was any New Business to come before the Court, none presented. Judge More reminded everyone of the Senior Citizens Picnic, tickets are on sale now. The picnic date is Wednesday, September 14th.

ITEM XI. **ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Flaig, to adjourn the meeting. ALL PRESENT VOTING AYE 3-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of September 6, 2016.

Sharon Burcham
Fiscal Court Clerk

Date: 21 September 2016