

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Gwen Vice, Assistant County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer/Finance Director
Scott Pennington, County Engineer
Lori Zombek, Director of Human Resources
Maj. Bill Mark, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

PUBLIC HEARING

Judge Moore asked the Fiscal Court Clerk to read into the record the Notice of Public Hearing: Notice is hereby given that the Boone County Fiscal Court will hold a public hearing on July 5, 2016 at 5:30 PM, prior to the Fiscal Court Meeting, at the Administration Building, 2950 Washington Street, Burlington, Kentucky, 41005, First Floor, Fiscal Court Room. The purpose of the public hearing is to consider an application to vacate two sections of "alley" right-of-way south of Third Street between Mill Street and Broadway Street in Petersburg, Boone County, Kentucky. All persons having interest in the proposed vacation are invited to appear and provide information and comment. Judge Moore opened the floor to anyone wishing to speak on this matter. Mr. Paul Vesper, of Petersburg had questions and asked if another hearing could be scheduled after some research on the request. Judge Moore responded a new public hearing could be arranged and asked if there were any other questions from the audience. The applicants, Mr. and Mrs. Delph, were present in the audience and in agreement of scheduling another hearing. Judge Moore advised once the questions have been answered, another Public Hearing will be scheduled. Judge Moore closed the Public Hearing with no action taken.

Judge Moore presented a Proclamation declaring the month of July as National Recreation and Park Month for the Boone County Parks Department. Judge Moore read the events that will be taking place in the parks in celebration of this and invited the public to review the County website for the dates and times.

ITEM III.

APPROVAL OF MINUTES

A. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Minutes from the June 21, 2016 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

ITEM IV.

PRESENTATIONS

A. Judge Moore introduced Mr. Jim Parsons along with Mr. Richard Knock who wanted to share information on a creating a TIF district in Walton, Kentucky. Mr. Parsons shared the City of Walton voted unanimously to support this. It covers 290 acres in Kenton County and 40 acres in Boone County. Judge Moore advised this is a presentation not an action item for the Court. Jeff Earlywine, County Administrator, asked a question regarding the local development agreement. Mr. Knock stated the City of Walton needs the County's support; the City of Walton has created a Financing Committee to manage the funds. Judge Moore asked a question about payroll taxes, Mr. Parsons responded. Judge Moore thanked Mr. Parsons and Mr. Knock for attending.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

ITEM V.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item V. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE EXECUTIVE TO APPROVE THE RECLASSIFICATION OF CHUCK BIXLER TO THE POSITION OF BUILDING INSPECTOR LEVEL 1, FOR THE BOONE COUNTY BUILDING DEPARTMENT. Lori Zombek, Director of Human Resources, stated this is a promotion from within. There are a lack of inspectors it the region. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item V. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE EXECUTIVE TO APPROVE THE APPOINTMENT OF DARREN KERFOOT TO THE POSITION OF BUILDING INSPECTOR FOR THE BOONE COUNTY BUILDING DEPARTMENT. Lori Zombek, Director of Human Resources, stated this was an internal move from another department. Darren Kerfoot was in the audience. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item V. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE EXECUTIVE TO APPROVE THE APPOINTMENT OF NATE HARGETT TO THE POSITION OF SHIFT SUPERVISOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, stated this applicant was internal and passed the interview process. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VI.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the second reading of an Ordinance, Item VI. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT PROVIDING A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY SKILCRAFT, LLC UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM. Jeff Earlywine, County Administrator, commented this is a long-standing Boone County company. They are making a \$5.7M investment. They are still deciding whether to make improvement on their existing site or move to another site. They will be creating 33 new jobs. Judge Moore asked if there were any questions or comments. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the second reading of an Ordinance, Item VI. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT ESTABLISHING SPEED LIMITS UPON BOONE COUNTY ROADS, AND RESCINDING BOONE COUNTY FISCAL COURT ORDINANCE NO. 10-97-03. Scott Pennington, County Engineer, explained this Ordinance is an update of our list of County roads. Public Works and the Traffic Safety Committee completed the list and did some speed studies. Judge Moore asked if there will be new signs and posting of new signs done. Scott Pennington responded, some changes will be made but very few. Commissioner Flaig asked a question as to when this would be completed, Scott Pennington responded. Jeff Earlywine, County Administrator stated most speed limits did not change.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

ITEM VII.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF GREG HURST, TO FILL THE UNEXPIRED TERM OF DAVID SMITH, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE NORTHERN KENTUCKY CONVENTION AND VISITORS BUREAU REPRESENTING THE NORTHERN KENTUCKY RESTAURANT ASSOCIATION. Judge Moore stated names are presented from the Restaurant Association for this position; Mr. Hurst is the Manager of the Holiday Inn-Airport in Hebron. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, RE-APPOINTING CAROL LAMPL TO THE BOONE COUNTY AGRICULTURAL GRIEVANCE BOARD. Judge Moore commented he spoke to Carol Lampl and she is willing to serve again. This Board was created in case of a dispute to resolve conflicts between development and agriculture. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, RE-APPOINTING JAMES B. WALTON TO THE BELLEVIEW/McVILLE FIRE PROTECTION DISTRICT BOARD. Judge Moore commented Jim is the son of John Walton who serves on the Extension Board. Commissioner Walton explained he is not related to Jim Walton. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, APPOINTING DAKOTA MOORE TO THE VERONA FIRE PROTECTION DISTRICT BOARD. Judge Moore explained Dakota Moore is the manager of the Benton Farms which is his family. Judge Moore commented he is not related to Dakota. Mr. Dakota Moore was present in the audience. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VIII.

ADMINISTRATIVE MATTERS

A. Judge Moore stated that Item VIII. A was the Resolution to be presented along with the Public Hearing and asked for a Motion to TABLE the Resolution. Commissioner Kenner moved, seconded by Commissioner Walton, to TABLE the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT UPDATING AND READOPTING A NEW ADMINISTRATIVE CODE FOR THE COUNTY. Lori Zombek, Director of Human Resources, stated a full evaluation and input from all the Directors was performed. A change of cleaning up some language was made. Judge Moore asked if there was any feedback from employees. Lori Zombek responded the changes did not affect policy. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO RENEW AN EXISTING ANNUAL AGREEMENT WITH OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS (OKI) FOR THE PURPOSE OF PROVIDING FUNDING FOR THAT ORGANIZATION. Judge Moore explained OKI has eight (8) member counties, federal funding is distributed for projects by them. The Agreement is required under Federal law. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR LAW ENFORCEMENT AND FIRE/EMS MOBILE DATA TERMINALS (MDTs) TO EMERGE FOR THE PSCC DEPARTMENT. Jeff Earlywine, County Administrator, explained the County has determined a need; we want to award the bid for laptops in squad cars and emergency vehicles. Decisions were driven by information from the field with input from First Responders. Justin Simpkinson from the IT Department at PSCC explained there were nine (9) bids received but only two (2) met the qualifications. It has been nine (9) years since we upgraded the equipment. Judge Moore asked what the plan was for the old equipment. Justin Simpkinson responded it would be declared surplus and auctioned. Jeff Earlywine commented the Resolution is to award the bid and states how the equipment would be disposed. Some may be transferred to another government entity. The price of the lowest and best bid was \$1,059,183.30 which is a budgeted item. Commissioner Flaig asked how many units would be purchased. Justin Simpkinson responded, 140 units for the Sheriff's Department and 50 units for Fire/EMS. Commissioner Flaig asked a question pertaining to life of equipment, Justin Simpkinson responded, they state a life of five years but our equipment now has lasted nine years. Commissioner Walton stated the safety of our community is worth the money spent. Jim Staverman, Director of PSCC commented the new equipment will be functional to both sides, police and first responders. Commissioner Kenner commented the workers have been good stewards of the equipment they have now. Judge Moore thanked the staff, PSCC and fire/EMS personnel and law enforcement for their involvement in the study. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. E. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION STEPS RECOMMENDED BY THE PSCC COMMUNICATION SYSTEM STEERING COMMITTEE. Jeff Earlywine, County Administrator, explained the steering committee has been working with the information from the Consultant that delivered the Report in May. The Steering Committee is here to recommend the next steps. Mark Ihrig, Director of Emergency Management, presented the study and evaluation of the safety communication system by TUSA. Jim Staverman, Director of PSCC, stated an upgrade of the current equipment was not cost effective and recommended from the Steering Committee three steps. 1) Begin development of an RFP for a new digital P-25 radio system; 2) start addressing immediate short-term concerns with the current UHF/VHF system; and 3) begin to evaluate funding options for the new system. Jeff Earlywine clarified that we were not recommending a new RFP process but rather to negotiate with TUSA for additional work under our existing contract. Judge Moore asked if the RFP would be just Boone County or other counties. Commissioner Flaig asked if other Counties were interested and the Airport? Judge Moore stated the 800 MG system would make all systems communicate. Jeff Earlywine commented Campbell and Kenton Counties are interested in working with Boone County. Judge Moore stated improving the communication inside buildings is critical. Commissioner Kenner asked if there was a guess of a dollar amount involved. Commissioner Flaig stated we need the additional coverage for safety reasons. Commissioner Walton commented whatever the price, it is needed. Judge Moore commented the price for additional consulting services would be brought back to the Court for approval. Jeff Earlywine added the funding for future upgrades also needed to be included. Commissioner Walton stated safety is our highest concern. Judge Moore suggested we make the proposal and plan accordingly. Judge Moore asked if there were any questions from the audience. Mr. Tommy Thompson, a resident of Burlington, employed by Mission Critical Partners asked to be considered for the bid process. Jeff Earlywine asked if Mr. Thompson had been an original bidder. Mr. Thompson stated "no", because they did not believe they could do the work

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

for the suggested budget amount. Judge Moore asked how long a process to include another bid? Jim Staverman responded. Judge Moore stated that Kenton County is already ahead and Boone wants to bid together to design the system, at a cost savings. Commissioner Flaig asked if savings would be involved. Jeff Earlywine responded time is of the essence, TUSA knows the lay of the land and what Boone County needs. Commissioner Walton asked a question to Mr. Thompson about the original bid; Mr. Thompson responded that costs were involved. Judge Moore stated the savings could be greater by going with Kenton County and we want to move forward. Judge Moore stated the Court can reject the price in the future. Judge Moore asked if there were any other questions. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A DOCUMENT IMAGING AND RETRIEVAL SOFTWARE PRODUCT TO PROSOURCE. Judge Moore asked the Court is there were any questions, Mark Spicer, Director of IT was in attendance. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT REJECTING ALL BIDS FOR MOTOR VEHICLE REPAIR PARTS FOR FLEET SERVICES IN PUBLIC WORKS. Scott Pennington, County Engineer, explained this bid was for auto parts for repairs, we want to do a better job of detail and present a new bid package thus rejecting the original bid. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VIII. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACKNOWLEDGING AND AFFIRMING THAT IT HAS NOR ASSERTS ANY CLAIM OR RIGHT OF CLAIM TO CERTAIN PLATTED, BUT UN-IMPROVED RIGHT-OF-WAY LOCATED ALONG STATE ROUTE 14-VERONA MUDLICK ROAD WITHIN THE RICE SUBDIVISION. Scott Pennington, County Engineer, explained the developer contacted the County about this property, it is not a dedicated right-of-way, it is along a State Route, the State has no claim to the property to the right-of-way nor does the County. Commissioner Walton asked if the property was landlocked. Jeff Earlywine, County Administrator, responded, No. Commissioner Flaig asked how much land was involved. Judge Moore stated this is not vacating the property. Scott Pennington stated no government agency claims they own the property. Jeff Earlywine responded it is a rare circumstance. Commissioner Walton asked if the Court could look into the situation again. Jeff Earlywine responded it is not time sensitive and we would be willing to look at it again. Commissioner Walton stated to be fair, he would like to TABLE to Resolution until more research is done. Commissioner Walton moved to TABLE the Resolution, seconded by Commissioner Kenner, to TABLE the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM IX.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated July 5th, 2016 and a pre-paid Invoice Report dated June 23rd, 2016. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated July 5th, 2016 and a pre-paid Golf Invoice Report dated June 23rd, 2016. Commissioner Walton moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 5, 2016
5:30 P.M.

ITEM X.

OLD BUSINESS

A. Judge Moore asked if there was any Old Business to come before the Court. None presented.

ITEM XI.

NEW BUSINESS

Judge Moore asked if there was any New Business to come before the Court. None presented.

ITEM XII.

AJOURNMENT

Judge Moore reminded the public of the Chalkfest event that will be held Saturday, July 9th. Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of July 5, 2016.


Fiscal Court Clerk

Date: 20 July 2016