

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
April 19, 2016
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charlie Walton presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Bob Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer/Finance Director
Scott Pennington, County Engineer
Lori Zombek, Director of Human Resources
Maj. Bill Mark, Sheriff Department
Diane Meyer, substitution for Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Minutes from the April 5, 2016 meeting, Judge Moore stated there is an update for the Minutes and the changes will be included. Judge Moore called for a vote on the motion, MOTION PASSED 4-0.

ITEM III.

PRESENTATIONS

- A. There were no presentations.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-53. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO APPOINT CHRISTOPHER COURTNEY TO THE POSITION OF BUSINESS SUPPORT AND COMMUNITY RELATIONS COORDINATOR IN THE JUDGE EXECUTIVE'S OFFICE. Judge Moore discussed the necessities of the position to assist new companies in getting their businesses set up in Boone County. At present a new business has to go to one office to get their occupational license, then another office for their building permit, and then another office if they have a zoning issue. The new Business Support person would be able to make this process go smoother for the new business owner. Judge Moore stated 74 Applications were received for this position. We selected six candidates, to be interviewed. Judge Moore introduced Chris Courtney, who has an extensive background working with the business community in our area. Chris Courtney presently works for Gateway Community College and has been very successful in setting up a Veterans Employment & Training Service. Chris' start date will be May 9, 2016. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-54 A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO APPOINT PETER WOOD AND BENNY WILCOX AS SEASONAL NEW HIRES AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, explained these positions are for the golf course. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-55. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AUTHORIZING THE HIRING OF ONE (1) SEASONAL NEW HIRE AND ONE (1) SEASONAL RE-HIRE FOR THE MAINTENANCE LANDSCAPE DIVISION IN THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombeck, Director of Human Resources, commented these are seasonal positions for the Parks Department. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM V.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the first reading of an Ordinance. AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, APPROVING, WITH CONDITIONS, A REQUEST OF BAYER BECKER (APPLICANT) FOR FASHION AIR INVESTMENT, LLC (OWNER) FOR A CHANGE IN AN APPROVED CONCEPT DEVELOPMENT PLAN IN AN INDUSTRIAL ONE (I-1) ZONE FOR A 10.42 ACRE SITE GENERALLY LOCATED TO THE IMMEDIATE NORTH OF 55 TRANSPORT DRIVE, BOONE COUNTY, KENTUCKY. Judge Moore stated this will be the first reading, the Ordinance is recommending a change in concept development plan approval for a 10.42 acre site located within an Industrial One (I-1) zone in the Richwood area. Kevin Wall from Planning and Zoning explained the request and presented slides. Jeff Earlywine asked questions pertaining to signage along the I-75 highway to which Kevin Wall responded. Commissioner Kenner and Commissioner Flaig made comments. The company had two letters of support from neighboring property owners. Commissioner Kenner had questions in regards to the new location. Judge Moore noted that this was only the first reading and that the second reading will be May 17, 2016.

ITEM VI.

JUDGE'S REPORT

A. None at this time.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-56. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH GRW ENGINEERING FOR A PEDISTRIAN WALKWAY PROJECT ALONG STATE ROUTE 18. Judge Moore explained where the sidewalk will be located. Scott Pennington, County Engineer, commented GRW will develop a design for a pedestrian sidewalk along SR 18 from Darlington Farms Drive to Veterans Way. Judge Moore added this work is being coordinated with our Veterans Way Reconstruction project. Commissioner Flaig asked about safety to which Scott Pennington responded. Jeff Earlywine commented on the Safe Route to School program. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-57. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL AWARDED THE BID FOR UNIFORM RENTAL TO CINTAS CORPORATION. Lori Zombek, Human Resources Director, stated the current Contract has expired and explained the bidding process and how Cintas was chosen. Commissioner Kenner moved, Seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion. ALL PRESENT VOTING 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-58. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A BID AWARD TO EDGETECH FOR A HD SIDE-SCAN SONAR FOR THE BOONE COUNTY WATER RESCUE DEPARTMENT. Jeff Earlywine, County Administrator, explained in the past we were able to use grant monies to purchase equipment needed by the Boone County Water Rescue. At this time there are no Federal Funds available. Bids we submitted and Edgetech was the only bidder that met all of our specifications. Judge Moore added, the Boone County Water Rescue team consists of all volunteers. This HD sonar scan will give our Water Rescue Team the necessary equipment to perform their jobs and our divers will spend less time in the water which is good from a safety perspective. Jeff Earlywine, County Administrator, commented this is a mission critical piece of equipment. We received 4 bids. Commissioner Flaig asked a question to which Jeff Earlywine responded. Commissioner Flaig moved, Seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-59. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL AWARDED THE FEASIBILITY AND DESIGN SERVICES FOR THE BOONE COUNTY GOLF COURSE CLUBHOUSES TO BRANDSTETTER CARROLL, INC. Matthew Webster, Assistant County Administrator, explained three bids were received by the review team and based on the recommendation by the National Golf Foundation (NGF) to update our Golf Courses Clubhouses we would like to move forward and award the feasibility and design services for this project to Brandstetter Carroll, Inc. Commissioner Flaig asked what NGF role was in this process. Judge Moore explained that the NGF study was not conducted to evaluate whether the County should focus on reinvestment or repair/replacement of our present clubhouses but rather focused on broader operational issues. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion. ALL PRESENT VOTING 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-60. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL APPROVING THE BID AWARD FOR CONSTRUCTION AND INSTALLATION OF A PERMANENT CONVEYOR SYSTEM BY KIMCO USA, FOR THE SALT DOME. Jeff Earlywine, County Administrator, stated this is not in the budget and not in the spending plan for 2016. When the County designed this area in 2008, we did not bid the conveyor system at that time to keep costs down. The process we are using now to load the salt is time consuming and does not permit use of all storage capacity within the dome. The good news is we have money in the budget due to the very mild winter. We had budgeted \$600,000 for salt but only used approximately half of that. Judge Moore commented this is a good year to purchase this item. Commissioner Flaig asked a question to which Jeff Earlywine responded. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-61. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH CT CONSULTANTS FOR A PEDISTRIAN WALKWAY PROJECT ALONG CAYTON ROAD. Judge Moore explained the location of this project. Jeff Earlywine, County Administrator, commented the County was unable to get a Grant for this project. The Design Service Agreement includes a contract with CT Engineering to design and construct a pedestrian sidewalk along Cayton and Beemon Roads, between Hopeful Church Road and Blackstone Drive. This sidewalk has previously been identified as a high priority to improve safety in this neighborhood. Judge Moore added this is an item in our budget. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-62. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL DECLARING CERTAIN PROPERTY AS SURPLUS PROPERTY. Lori Zombek explained that this was surplus property owned by the County and would like to sell at this time using the on-line auction. Judge Moore asked a question to which Lori Zombek responded. Commissioner Walton moved, Seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion. ALL PRESENT VOTING 4-0.

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H. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-63. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE BID AWARD FOR A 2016 FORD TRANSIT VAN TO HAAG FORD SALES, INC., FOR THE ANIMAL CONTROL DEPARTMENT. Matthew Webster, Assistant County Administrator, stated the Animal Control Department needs a replacement vehicle to perform service calls and transport animals. He added that 2 bids were received which were lower than budgeted and lower than the State Contract. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated April 19, 2016 and pre-paid Invoice Reports dated April 7th and April 14th, 2016. Commissioner Walton moved, seconded by Commissioner Flaig to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated April 19, 2016 and a pre-paid Golf Invoice Report dated April 7th, 2016. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore presented the Fiscal Court Order #3. Judge Moore commented this is not increasing the budget, only shifting money from one line item to another. Commissioner Flaig moved, seconded by Commissioner Kenner to approve Fiscal Court Order #3. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore presented the Monthly Treasurer's and Interfund Transfer Reports for February, 2016 and March, 2016. Commissioner Walton moved, seconded by Commissioner Kenner to approve the Monthly Treasurer's and Interfund Transfer Reports for February, 2016 and March, 2016. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court. None presented.

ITEM X.

NEW BUSINESS

Judge Moore shared the good news on the road plan for Boone County as recently enacted by the General Assembly. Judge Moore asked if there was additional new business, none presented.

ITEM XI.

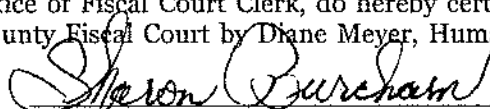
AJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

Next Fiscal Court Meeting will be Tuesday, May 3, 2016 @ 5:30 pm.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court by Diane Meyer, Human Resources Clerk at the meeting of April 19, 2016.



Fiscal Court Clerk

Date: 4 May 2016