

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
March 1, 2016
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Judge Gary W. Moore presented the Invocation and the Pledge to the Flag.
Judge Moore announced that Commissioner Walton would not be present.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Bob Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer/Finance Director
Scott Pennington, County Engineer
Ben Huff, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Commissioner Kenner moved, seconded by Judge Moore, to approve the Minutes from the February 16, 2016 meeting with no corrections. Judge Moore called for a vote on the motion, MOTION PASSED (2-0). Commissioner Cathy Flaig abstained.

ITEM III.

PRESENTATIONS

- A. None presented.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-22. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE HIRING OF COLTON SHINKLE FOR THE LABORER III/TRUCK DRIVER POSITION, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AT THE BOONE COUNTY PARKS DEPARTMENT. Judge Moore introduced David Whitehouse, Director of Parks to comment. David Whitehouse explained this person will fill the spot of a retired employee and it is one of the new flex schedules of 4/10s and weekends. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

ITEM V.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the first reading of an Ordinance. AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY LYONS MAGNUS EAST, INC. UNDER THE KENTUCKY BUSINESS INVESTMENT (KBI) PROGRAM (KRS 154.32-010-KRS 154.32-100). Judge Moore asked Jeff Earlywine, County Administrator to explain. Jeff Earlywine stated this is an expansion of a facility in Walton that does food service packaging and wrapping. They are providing 50 new Kentucky jobs at an annual salary of \$28,000. Commissioner Flaig asked if the rate was always the same? Judge Moore answered that the number of jobs and average salary is how the rate is determined. Commissioner Flaig asked if it was always a 10 year adjustment. Jeff Earlywine answered that 10 years is the maximum. Judge Moore added the projected second reading will be April 5th.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record the first reading of an Ordinance. AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY NEWLY WEDS FOODS UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator explained this company began working with Tri-Ed in 2012-2013. It is a privately held company doing work globally with food ingredients. It is on Olympic Boulevard. They are restructuring an existing building and providing 115 Kentucky jobs at an annual salary of \$40,000. Commissioner Flaig asked about hiring Ohio residents as opposed to Kentucky residents. Jeff Earlywine explained they can only use Kentucky residents to get the tax credit. Judge Moore commented the non-Kentucky employees will not receive the incentive but we will pay the employment tax. Judge Moore added the projected second reading will be April 5th.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-23. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, RE-APPOINTING GREG STALEY AS A REPRESENTATIVE AND KELLY AYLOR AS AN ALTERNATE REPRESENTATIVE TO THE BOONE COUNTY BUILDING INSPECTOR APPEALS BOARD. Judge Moore commented that the members of this Board have specific skill sets and both members are willing to serve again. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-24. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, APPOINTING DON VOLLAND TO THE BOONE COUNTY PVA ASSESSMENT APPEALS BOARD. Judge Moore explained that Jack Kenkel was serving on this board and cannot be reappointed by Statute. This Board reviews assessments done by the PVA if there is an appeal. Most of the appeals are from commercial real estate, which Don Volland is experienced with. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-25. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, RE-APPOINTING JUSTIN MENKE AND APPOINTING SCOTT MADDOX TO THE CENTRAL PARK ARBORETUM ADVISORY COUNCIL. Judge Moore explained Justin Menke has served a short time and will be reappointed. The other appointment is to fill a vacancy. Scott Maddox is with Maddox Landscape. The Arboretum was created with the Extension in partnership with nurseries. All plants and trees are labeled with GIS mapping also. Commissioner Flaig commented that Fall is a great time to visit for leaf collections. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-26. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE POLICIES AND PROCEDURES, PERSONNEL POLICIES AND INMATE RULES AND REGULATIONS FOR THE BOONE COUNTY JAIL. Jeff Earlywine, County Administrator, explained this is a housekeeping item to bring the manuals up to date, just minor changes in wording. Commissioner Flaig made a comment. Judge Moore added these rules follow Federal jail standards. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-27. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE INMATE RULES AND REGULATIONS FOR THE BOONE COUNTY JAIL WORK CAMP. Jeff Earlywine, County Administrator, explained these regulations are for the Jail Work Camp. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-28. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDED THE BID FOR A HOUSING/CAGE SYSTEM FOR THE CAT ADOPTION ROOM TO MASON COMPANY, LLC., FOR THE BOONE COUNTY ANIMAL SHELTER. Matthew Webster, Assistant County Administrator, explained this is to improve the cat section of the Shelter. The improvements were in the budget for \$40,000 and the additional expense of \$1,991.15 will be supplemented by funds from gifts and donations. Commissioner Flaig asked if other animals would benefit from these improvements. Beckey Reiter, Director of the Animal Shelter, responded that species must be separated. Judge Moore commented the shelter is successful. Beckey Reiter added that the Shelter received \$60,000 in donations last year. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-29. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE BID AWARD FOR A 2016 ¾ TON FORD F-250 STANDARD CAB TRUCK TO HAAG FORD FOR THE BOONE COUNTY PROPERTY MAINTENANCE DEPARTMENT. Matthew Webster, Assistant County Administrator, explained this truck will be a replacement for a truck with 100,000 miles. The price of \$32,918.00 was compared to the State Contract price. It will be primarily used by our plumber. Judge Moore commented that we have both bids and some bids do beat the State prices. Commissioner Flaig asked if this was a budgeted item. Judge Moore responded yes and asked what would be done with the old truck. Matthew Webster responded, it would be auctioned off. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-30. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A BID AWARD FOR A 2016 MITSUBISHI FORKLIFT FROM EQUIPMENT DEPOT FOR THE SOLID WASTE DEPARTMENT. Scott Pennington, County Engineer, explained this Forklift will be used at the Recycling Center. It is a budget item, we are using grant money and the price was below budget. Commissioner Flaig asked if there was another one. Scott Pennington replied, this is in addition to one we already have. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-31. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING COUNTY OWNED REAL ESTATE LOCATED AT THE INTERSECTION OF AERO PARKWAY AND OAKBROOK DRIVE AND THE INTERSECTION OF AERO PARKWAY AND ZIG ZAG ROAD AS SURPLUS PROPERTY AND FURTHER AUTHORIZING AND DIRECTING THE COUNTY ADMINISTRATOR TO PROCEED WITH THE SOLICITATION OF BIDS FOR THE DISPOSITION OF SAID PROPERTIES. Judge Moore explained after we build the highway, we realized there may be some interest in purchasing. Jeff Earlywine, County Administrator, presented slides showing the location and pictures of the actual property. Jeff Earlywine explained the Oakbrook area has no public purpose for the County. The Second piece located at Aero Parkway and Zig Zag road, an adjacent owner maintains and is interested in acquiring. Bids will be brought back to the Court for approval. Commissioner Flaig asked the acreage. Jeff Earlywine responded, there are approximately 11 acres of the Zig Zag Road property but the State will not allow a curb cut. Judge Moore commented the bids will be brought back to the Court to accept or reject. The County will set a minimum bid to cover the survey and appraisal. Commissioner Flaig asked if the County had other property. Jeff Earlywine responded the County has 18 acres off Zig Zag Road. Judge Moore asked for further questions. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the Motion, ALL PRESENT VOTING 3-0.

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G. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution No. 2016-32. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT REJECTING THE SUBMITTED BIDS FOR TEN (10) POLICE PURSUIT VEHICLES AND THREE (3) POLICE ADMINISTRATIVE VEHICLES AND RECOMMENDING THE PURCHASE FROM THE STATE PURCHASE CONTRACT MASTER AGREEMENT FOR THE BOONE COUNTY SHERIFF'S DEPARTMENT. Judge Moore commented this is the time of year to purchase vehicles in the current model year. Jeff Earlywine responded the Order has to be in by the middle of March for 2016 models. The bid came in higher than the State price and as such the Staff is recommending that the bids be rejected and the vehicles be purchased from the State Master Agreement. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated March 1, 2016 and pre-paid Invoice Reports dated February 18th and February 26th, 2016. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore presented the Golf Invoice Report dated March 1, 2016 and a pre-paid Golf Invoice Report for February 18th and February 26th, 2016. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court. None presented.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business to come before the Court. None presented.

ITEM XI.

AJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Flaig moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 3-0.

Next Fiscal Court Meeting will be Tuesday, March 15, 2016 @ 5:30 pm.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of March 1, 2016.


Fiscal Court Clerk

Date: 16 March 2016