

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
November 12, 2019
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Cathy H. Flaig presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Maj. Tom Scheben, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the October 22nd, 2019 Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Minutes from the October 22nd, 2019 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore introduced Kim Webb from the Emergency Shelter of Northern Kentucky and presented a Proclamation for Hunger & Homelessness Awareness Week. A representative from Go Pantry was present and shared information regarding boxed lunches going home with school students. Judge Moore asked what the homeless count for Boone County is, Laura Pleiman, Director of Human Services stated @ 100.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CAYLA BRAKERS AS PARK LAND MANAGER FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this candidate has a Bachelor's Degree in Biology and is working on her Masters. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF HOLLY DENATO TO THE FULL-TIME POSITION OF LICENSE COORDINATOR IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Lori Zombek, Director of Human Resources, stated this is a vacant position and the candidate has customer service background. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF REBECCA SMITH AS A SEASONAL EMPLOYEE FOR CONCESSIONS AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated the golf course is in need of additional help for the winter options now available. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING CERTAIN STAFFING CHANGES INVOLVING THE RE-APPOINTMENT OF SEASONAL STAFF AS REGULAR PART-TIME EMPLOYEES, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated these positions will help cover the indoor options available for golfers. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE OF JOSEPH THIESSEN TO THE POSITION OF PROPERTY MAINTENANCE TECHNICIAN FOR THE PROPERTY MAINTENANCE DEPARTMENT Lori Zombek, Director of Human Resources, stated this candidate has his journeyman license and is an electrician. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ROB FRANXMAN, TO FILL THE UNEXPIRED FOUR-YEAR TERM OF COUNTY ENGINEER THROUGH JANUARY 10, 2023. Judge Moore stated that Rob Franxman is in the audience. Jeff Earlywine, County Administrator, commented he has experience in transportation and the tentative start date will be December 16th. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM V.

ORDINANCES

Judge Moore asked if the Court would accept the reading of Item VII A. before the Ordinances.

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT REQUESTING THE BOONE COUNTY PLANNING COMMISSION TO CONDUCT A SPECIAL LAND USE AND ZONING STUDY FOR THE GENERAL AREA ENCOMPASSING THE NEW GRAVES ROAD/I-275 INTERCHANGE. Judge Moore stated the County needs to get in front of the Graves Road development to ensure qualify around the interchange. Kevin Costello, Director of Planning Commission explained they will attempt a specific land use. Discussion followed with Commissioners. Jeff Earlywine, County Administrator, stated the County would be paying a professional Transportation Consultant up to \$20,000.00 for services. Judge Moore stated there would be public workshops and an Advisory Board of citizens for this study. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A MORATORIUM ON ALL ZONING MAP AMENDMENTS AND CHANGE IN CONCEPT DEVELOPMENT PLAN APPLICATIONS WITHIN THE I-275/GRAVES ROAD INTERCHANGE SPECIAL LAND USE AND ZONING STUDY AREA FOR THE COUNTY OF BOONE, KENTUCKY. Jeff Earlywine, County Administrator, explained this Ordinance will consider a moratorium for 12 months for only zoning map amendments. Commissioner Brewer asked a question, Kevin Costello responded. Commissioner Flaig asked if the time could be extended, Jeff Earlywine responded, if necessary and approved by the Court. Judge Moore stated the second reading of this Ordinance would be December 3, 2019.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, APPROVING THE REQUEST, WITH CONDITIONS, OF RES, LLC (APPLICANT) FOR CMH OF KY, INC. (OWNER) FOR A ZONING MAP AMENDMENT FROM COMMERCIAL SERVICES (C-3) TO INDUSTRIAL ONE (I-1) FOR A 6.2657 ACRE TRACT LOCATED AT 10833 DIXIE HIGHWAY, BOONE COUNTY, KENTUCKY. Judge Moore stated there are five conditions on this Ordinance. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. C: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT ENACTING AND ADOPTING SUPPLEMENT 2019 S-22 TO THE CODE OF ORDINANCES FOR THE COUNTY OF BOONE, KENTUCKY. Judge Moore stated this is an annual housekeeping item. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM VI.

JUDGE'S REPORT

A. There was nothing presented.

ITEM VII.

ADMINISTRATIVE MATTERS

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF \$23,743.82 TO STRUCTURED ENGINEERS FOR THE INSTALLATION OF ADDITIONAL BUILDING SECURITY SYSTEM EQUIPMENT. Matthew Webster, Assistant County Administrator, stated the security system is nearing completion at the Administration Building. This change area is for some areas that were not originally included. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF \$12,000.00 TO ADVENTURE GOLF SERVICES IN RELATION TO THE MINIATURE GOLF PROJECT AT BOONE LINKS CLUBHOUSE. Matthew Webster, Assistant County Administrator, stated this item is for the miniature golf course. The original cost was \$60,000, after negotiations \$12,000 was agreed upon. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING A NON-EXCLUSIVE FRANCHISE FOR A TERM OF TEN (10) YEARS FOR A TELECOMMUNICATIONS SYSTEM WITHIN THE CONFINES OF BOONE COUNTY, KENTUCKY TO MCIMETRO ACCESS TRANSMISSION SERVICES CORP., d/b/a VERIZON ACCESS TRANSMISSION SERVICES. Jeff Earlywine, County Administrator, stated Verizon wants to deploy fiber around the County, this is to designate where and how they place the fiber in our right of way. Commissioner Brewer and Commissioner Flaig asked a question, Jeff Earlywine responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AN AGREEMENT BETWEEN THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET AND THE BOONE COUNTY FISCAL COURT FOR THE LITTON LANE SIDEWALK PROJECT. Daniel Menetrey, Capital Project Manager, stated this is a federal funded project which required a Memorandum of Agreement to reimburse the County for the sidewalk. Commissioner Flaig asked a question, Mr. Menetrey responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AN AGREEMENT FOR MEDICAL DIRECTOR SERVICES WITH DR. JASON A. MURRAY FOR EMERGENCY MEDICAL SERVICES CONSULTATION INVOLVING CERTAIN COUNTY PERSONNEL AND EQUIPMENT. Jeff Earlywine, County Administrator, stated this Agreement provides oversight of our Emergency Medical services for water rescue and confirming that all A.E.D. devices deployed around the County are operating properly. Commissioner Brewer and Commissioner Flaig asked questions, Mr. Earlywine responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPOINTING THE BOONE COUNTY PARKS MASTER PLAN STEERING COMMITTEE MEMBERS. David Whitehouse, Director of Parks, stated this is for the Master Plan Study to approve names submitted. Commissioner Brewer asked a question, David Whitehouse responded. Judge Moore advised a member can be added or replaced if needed. Meetings will be open to the public. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A NEW ROOF AT THE JAIL WORK CAMP TO BETTER HOMES RESTORATION AT THE BID PRICE OF \$48,985.00. Matthew Webster, Assistant County Administrator, stated the roof is over 20 years old, there are issues with water leaks. 3 bids were received with 30 year shingles. This Company is providing a 50 year shingle. This is a planned capital project. Commissioner Brewer asked a question, Mr. Webster responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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I. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. I: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A 2020 FORD F-550 DUMP TRUCK AT THE BID PRICE OF \$70,750.00 AND TWO (2) 2020 FORD F-550 UTILITY TRUCKS AT THE BID PRICE OF \$52,000.00 EACH TO BEECHMONT FORD FOR THE PUBLIC WORKS DEPARTMENT. Jeff Earlywine, County Administrator, stated these purchases are the bulk of planned procurement for 2020, most for Public Works, 1 vehicle for Parks. This was a joint effort with the 3 Counties. These prices are good for a period of 1 year for the price of the bid. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

J. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. J: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A PILOT-CONTROL TRACK LOADER AT THE BID PRICE OF \$60,122.00 FOR THE PARKS DEPARTMENT AND A FOOT/HAND-CONTROL TRACK LOADER AT THE BID PRICE OF \$59,498.00 FOR THE PUBLIC WORKS DEPARTMENT TO BOBCAT ENTERPRISES, INC. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

K. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. K: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A SINGLE-AXLE DUMP TRUCK AT THE BID PRICE OF \$167,198.00 TO FYDA FREIGHTLINER, INC., FOR THE PUBLIC WORKS DEPARTMENT. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

L. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. L: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID CONTRACT FOR ONE-TON PICKUP TRUCKS AT THE BID PRICE OF \$39,241.00 TO JEFF WYLER-FORT THOMAS FOR THE PUBLIC WORKS DEPARTMENT. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

M. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. M: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING THREE (3) ITEMS OF CONSOLE FURNITURE FROM THE PUBLIC SAFETY COMMUNICATION CENTER AS SURPLUS AND DONATING THEM TO GALLATIN COUNTY DISPATCH CENTER. Jeff Earlywine, County Administrator, stated the County is installing new 911 equipment and stations at our center. The older furniture will be removed, Gallatin County reached out to us. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated November 12th, 2019 and pre-paid Invoice Reports dated October 23rd, 24th, 28th, 29th, 31st, and November 1st and November 6th 2019. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated November 12th, 2019 and pre-paid Golf Invoice Reports dated October 24th and October 31st, 2019. Commissioner Brewer moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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C. Judge Moore presented the Monthly Financial Statements for July, August and September, 2019. Ben Reece, County Treasurer, stated this was clean up for months passed.

D. Jeff Earlywine, County Administrator, presented the First Quarter FY2020 Budget Report. He explained the end of year deposit from the County Clerk, the OL tax is still strong, the County showed good solid revenue for the first quarter. Judge Moore commented on the payroll tax receipts making it possible to lower property taxes.

ITEM IX. **OLD BUSINESS**

A. Judge Moore asked if there was any Old Business to come before the Court. None presented.

ITEM X. **NEW BUSINESS**

A. Judge Moore asked if there was any New Business to come before the Court. Jeff Earlywine, County Administrator, wanted to announce that an employee from the Parks Department received an Award from the State Association, Mr. Micah Feldhaus received the Kentucky Recreation and Parks Society's Support Award.

ITEM XI. **ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

NEXT FISCAL COURT MEETING - Tuesday, November 26, 2019 at 5:30 P.M.

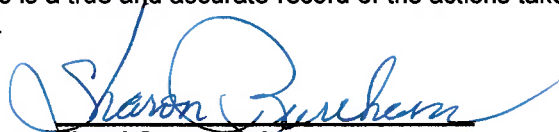
ANNOUNCEMENTS:

Judge Moore mentioned the visitation for Arnold Caddell, a citizen of Boone County that had served in many ways. Visitation at First Church of Christ Wednesday, November 13th from 10:00 AM -12:00 and Funeral service at noon.

The Boone County Golf Course will honor former Superintendent Jerry Coldiron with the dedication of a memorial on Nov 16, 2019 at 10:30 A.M.at the Lassing Pointe Golf Course Turf Center. The entire community is welcome.

CLERK CERTIFICATION

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of November 12th, 2019.


Fiscal Court Clerk

Date: 27 Nov 2019