

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
October 20, 2015
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Judge Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy Flaig, Commissioner, District 1
Charlie Walton, Commissioner, District 3
Bob Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Lisa Buerkley, Assistant County Administrator
Ben Reece, Finance Director
Scott Pennington, County Engineer
Gary Peace, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

Absent: Charles E. Kenner, Commissioner, District 2

ITEM II.

APPROVAL OF MINUTES

A. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Minutes from the meeting of November 6, 2015, with no corrections to be made. Judge Moore called for a vote on the motion, MOTION PASSED 3-0.

ITEM III.

PRESENTATIONS

A. **National Golf Foundation:** Judge Moore asked Jeff Earlywine, County Administrator to introduce the representative from the National Golf Foundation. Jeff Earlywine introduced Mr. Richard Singer. Mr. Singer presented power point slides and his 92 page report; a lot of information on our golf courses. He stated the report is here to keep the golf courses vibrant and keep them alive. Municipal golf consulting is what they do. Some of the suggestions involved marketing, maintenance, irrigation, facilities/clubhouses, restrooms and maintenance equipment. Our numbers reflect 85% male and 15% female golfers. Judge Moore thanked Mr. Singer for his report commenting there were a lot of positives in the report. A discussion was held regarding money/bonds and debt retirement with the golf courses. Judge Moore asked if there were any questions from the Court. Commissioner Walton asked about the operating budget. Jeff Earlywine, County Administrator, commented. Commissioner Walton asked questions to Mr. Singer. More discussion was held between Judge Moore, Jeff Earlywine, County Administrator and Commissioner Walton about the funds. Commissioner Walton requested information from the finance department. Judge Moore commented that tonight was just a discussion on the presentation; no decisions will be made tonight. Commissioner Flaig requested a caucus meeting to go over the extensive report with the Court and the public. Judge Moore thanked Mr. Singer again for his presentation. Judge Moore stated we have a sharp golf staff, some of them are in attendance. Mr. Singer agreed that getting the public involved would be a good idea and come up with a plan.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-174. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS OF SUNSHINE HAMBAUGH TO THE POSITION OF ANIMAL CONTROL OFFICER AND EMILY ROWEKAMP, TO THE POSITION OF ASSISTANT VETERINARY TECHNICIAN, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AT THE BOONE COUNTY ANIMAL SHELTER. Judge Moore asked Lisa Buerkley, Assistant County Administrator to comment. Lisa Buerkley explained these are replacements for two open positions we had. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-175. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF TWO (2) SPECIAL EVENT WORKERS, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, IN THE BOONE COUNTY PARKS DEPARTMENT. Judge Moore stated these positions were for special events like the Jack-O-Lantern Walk. Lisa Buerkley, Assistant County Administrator added for any special events we may have the rest of the year. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-176. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF TYLER GAMBLE, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF PC/LAN TECHNICIAN IN THE PUBLIC SAFETY COMMUNICATION CENTER (PSCC). Lisa Buerkley, Assistant County Administrator, explained this is a new position that was planned in the budget at PSCC. This person will help with all PSCC technology and equipment. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

ITEM V.

ORDINANCES

A. First Readings - Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of an Ordinance. AN ORDINANCE RELATING TO THE APPROVAL, WITH CONDITIONS, OF A REQUEST OF NEWMAN TRACTOR (APPLICANT) FOR SUSAN NEWMAN AND OLD LEXINGTON PIKE LLC (OWNER) FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM AGRICULTURAL ESTATE (A-2) AND COMMERCIAL SERVICES (C-3) TO AGRICULTURAL ESTATE/PLANNED DEVELOPMENT (A-2/PD) AND COMMERCIAL SERVICES/PLANNED DEVELOPMENT (C-3/PD) FOR A 36.58 ACRE SITE LOCATED AT 2841 VERONA MUDLICK ROAD, BOONE COUNTY, KENTUCKY. Judge Moore asked Kevin Wall from Planning Commission to present the information on this Ordinance. Kevin Wall explained this property is located at a Verona interchange and presented slides of the property. It was a unanimous vote by the Planning Commission with four (4) conditions. Judge Moore stated this is the first reading and the second reading will be on November 17, 2015. Judge Moore asked if there were any questions from the Court to Mr. Wall. Jeff Earlywine, County Administrator, commented the 90-day term will run on December 1st, 2015. Commissioner Flaig asked for more information from the Planning Commission.

B. Second Readings – None at this time.

ITEM VI.

JUDGE'S REPORT

A. None at this time.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-177. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AN EXTENSION OF TIME TO CONSIDER THE TRANSFER OF CONTROL REQUEST SUBMITTED BY CHARTER COMMUNICATIONS REGARDING THE COUNTY'S CABLE TELEVISION FRANCHISE. Judge Moore asked Jeff Earlywine, County Administrator, to explain the Resolution. Jeff Earlywine reviewed the previous agreements with Time Warner Cable. The Department of Justice regulates any sale or transfer of franchise agreements. The County has outstanding issues with TWC with the completion of our fiber line per our Settlement Agreement. They are asking for a 30 day extension. Commissioner Walton asked a question about the 30 day extension. Jeff Earlywine, County Administrator, responded the fiber line will not be built in 30 days, we are hoping they give a timeline for installation. Commissioner Walton commented about running the cable under the highway. Judge Moore stated the County has a special counsel involved for communication contracts like this one. In their absence, Judge Moore asked Bob Neace, County Attorney to comment. Bob Neace, County Attorney, responded with the County should have a clear picture within the thirty days of what we have to do. Commissioner Walton agreed to give the 30 days but have a plan at the end of the 30 days. Judge Moore and Commissioner discussed the issue of the fiber going under the highway which has Federal Highway regulations. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-178. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF A VIEWING COMMITTEE, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, REGARDING THE REQUEST TO CLOSE A PORTION OF HIGHWAY RIGHT-OF-WAY ON BOONELAND TRAIL BETWEEN OLYMPIC BOULEVARD AND ERLANGER ROAD IN BOONE COUNTY, KENTUCKY. Judge Moore explained this is to appoint a Viewing Committee and asked Scott Pennington, County Engineer, to comment. Scott Pennington, County Engineer, advised this is for the Jewel-Craft Company; they are looking to expand the operation. This includes a piece of street. This is in Commissioner Walton's District. Commissioner Flaig asked if the neighbors agreed. Scott Pennington, County Engineer, answered yes. Judge Moore stated tonight was only appointing the Viewing Committee. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-179. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY AND THE COMMONWEALTH ATTORNEY'S OFFICE FOR THE IMPLEMENTATION AND FUNDING OF A "ROCKET DOCKET" PROGRAM FOR FISCAL YEAR 2016. Judge Moore asked Jeff Earlywine, County Administrator, to explain. Jeff Earlywine, County Administrator, stated this program is to partner with the Commonwealth Attorney's office. The Memorandum of Understanding came from the State. The County cap for the cost of this is \$20,000. The County will hopefully be able to see some positive results of the program by early 2016. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-180. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A "JOINT USE AND COST SHARING AGREEMENT" TO FACILITATE THE RECONSTRUCTION AND REPLACEMENT OF A COUNTY-OWNED SALT STORAGE FACILITY. Judge Moore explained this is located near Lassing Pointe. Jeff Earlywine, County Administrator, commented the salt facility in Burlington is not adequate for all the roads in the County. This entire building is on school property. This Agreement will formalize our right of continued use for the property. Matthew Webster, Community Relations Coordinator, presented slides on the screen of the temporary facility on the site now. Jeff Earlywine continued in saying this is a very primitive facility and we want to develop a better facility. The Memorandum of Understanding gives us permission to build a better facility. Judge Moore commented a better facility will make it more efficient. Commissioner Walton commented in favor. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-181. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AFFIRMING THE CONSULTANT SELECTION FOR THE DELIVERY OF A COMPREHENSIVE COUNTY ROAD PAVEMENT MANAGEMENT SYSTEM FOR A JOINT ENDEAVOR INVOLVING BOONE AND KENTON COUNTIES. Judge Moore asked Scott Pennington, County Engineer, to provide information. Scott Pennington, County Engineer, explained this is to bring in a consultant to evaluate all County roads, give us objectives to manage assets. WE had 8 companies bid. We chose Infrastructure Management Services (IMS) because their software can be incorporated into our system and tie into the County GIS system. Boone County will be teaming up with Kenton County to share some of the costs. Boone County will own the Contract and then invoice Kenton County for their share. Jeff Earlywine, County Administrator, added this Resolution is to approve the selection of the consulting firm of IMS and we will bring back the contract at a later date to vote on the cost. Judge Moore asked if there were any questions from the Court. None asked. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated October 20th and pre-paid Invoice reports dated October 9th and 15th. Commissioner Flaig moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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B. Judge Moore presented the Golf Invoice Report dated October 20th and pre-paid golf invoices for October 9th. Commissioner Walton moved, seconded by Commissioner Flaig to approve the Golf Course Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore presented the Monthly Financial Report and Interfund Transfer for the month of September. Commissioner Walton moved, seconded by Commissioner Flaig to approve the Monthly Financial Report and Interfund Transfer for September. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM IX. OLD BUSINESS

Judge Moore asked if there was any Old Business before the Court. Judge Moore announced that Matthew Webster, Community Relations Coordinator, was presenting the new website for the County. Matthew Webster had a slide presentation of a sneak peak at the new website that is preparing to launch tomorrow. Access for Residents, Businesses and Visitors to easily navigate the website are part of the new look. Social media links are on the right for sharing information. Judge Moore commented we wanted to make it user friendly and make sure we used layman terms. Matthew Webster, Community Relations Coordinator added our website gets over 1 million hits a year. Commissioner Flaig asked a question pertaining to pictures. Judge Moore asked if there were any other questions? Mr. Bob Cicero from the audience asked about maintaining the new design. Matthew Webster, Community Relations Coordinator, answered there is an annual maintenance contract. The website is stored on County servers to allow for every days changes. Mr. Cicero asked the cost to develop the website. Matthew Webster answered \$18,634. Judge Moore thanked Matthew Webster for his great presentation.

Scott Pennington, County Engineer, asked to thank everyone for their hard work for the event that was held Saturday at Florence Freedom for Household Hazardous Waste disposal. There were many volunteers and various departments that were involved along with Kenton County and Campbell County. Judge Moore commented this type of event eliminates the hazardous waste going into landfills or other areas or along the roadside. They help keep our County clean. Scott Pennington also announced that Fall Clean Up is going on this week through Sunday. Information is on our website.

ITEM X. NEW BUSINESS

Judge Moore asked if there was any New Business before the Court. None presented.

ITEM XI. ADJOURNMENT

Judge Moore made the announcement of the Jack-O-Lantern Walk that will be held Saturday, October 24th from 7:30 – 9:00 at the Arboretum. Drop off pumpkins from 8:30 – 9:30 AM for judging. The Hebron Business Association is having a costume walk Saturday October 24th at Remke's parking lot from 1:00-4:00 P.M.

Commissioner Walton reminded everyone to vote on November 3rd.

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Flaig, to adjourn the meeting. ALL PRESENT VOTING AYE 3-0.

Next Fiscal Court Meeting – Tuesday, November 3, 2015 @ 5:30pm

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of October 20, 2015.



Fiscal Court Clerk

Date: 4 Nov 2015