

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Budget Caucus Meeting
May 15, 2012
5:30 P.M.

ITEM I.

CALL TO ORDER

Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.

Present: Gary W. Moore, County Judge/Executive
Matt Dedden, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charles Walton, Commissioner, District 3
(Absent) Robert Neace, County Attorney

Staff: Lisa Buerkley, County Administrator
Ben Reece, Finance Director
Les Hill, Sheriff's Department
Greg Sketch, County Engineer
Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Daphne Kornblum, Fiscal Court Clerk

ITEM IV.

PRESENTATIONS

Judge Moore called the meeting to order and reviewed the process of the meeting and the next Fiscal Court meeting on May 17, 2011. Daphne Kornblum, Fiscal Court Clerk, read the public meeting notice into record. Jeff Earlywine, County Administrator, started the budget presentation giving an overview of the 2013 Budget and presented the following budget items: Budget preparation guidelines, Specific budget objectives, Cost reduction initiatives, Items of note in FY 2012 budget, Major funds (5 year history budgeted revenues), Major funds (5 year history, actual revenues), General fund operating revenues (budget vs. actual), FY 2012 general budget revenues by function, Major funds (5 year history budgeted expenditures), Major Funds (5 year history actual expenditures), General fund operating expenses (budget vs. actual), Expenditures by function, Non-Discretionary funds. Judge Moore commented on vehicles and fuel price increases and how it impacts the budget. Jeff Earlywine continued with the Boone County Fiscal Court full-time employment and population trends and Future budget challenges and issues. Judge Moore commented on the budget trend and the county's budget being very sound. Lisa Buerkley, Finance Director, reviewed the budget process, general fund operating expenses (budget vs. actual), Budget books, numbers, codes and what they mean, Line items, Debt service and Emergency Management budget increase (15.9%) due to the purchase of vehicles and equipment they are required to have. Judge Moore commented on the time line on budget approval. Commissioner Kenner asked a question about CERS to which Jeff Earlywine and Judge Moore responded. Judge Moore commented on TANK funding and the economic effects it had when the Fiscal Court previously cut their funding. Commissioner Dedden asked a question regarding TANK funding adjustment to which Jeff Earlywine and Judge Moore responded. Commissioner Dedden asked questions regarding the purchase of a new phone system to which Jeff Earlywine, Judge Moore and Mark Spicer responded. Judge Moore asked a question about the phone system to which Mark Spicer responded. Jeff Earlywine made comments on capital improvements. Judge Moore made comments on sidewalks and transportation. Commissioner Dedden asked a question about PSCC funding and their space we are paying rent on to which Jeff Earlywine responded. Commissioner Dedden asked a question about the new computer software purchase to which Jeff Earlywine, Mark Spicer and Lisa Buerkley responded. Judge Moore clarified the Occupational License auditing. Lisa Buerkley explained the Finance and Occupation License auditing process. Jeff Earlywine made comments. Commissioner Dedden asked a question to which Judge Moore responded, followed by a question to which Lisa Buerkley responded. Mark Spicer gave closing points on new software. Judge Moore asked the Commissioners if they had any questions or directions

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to be addressed in the budget. Commissioner Dedden asked a question regarding an increased budget for Emergency Management to which Jeff Earlywine and Lisa Buerkley responded. Judge Moore recognized Jeff Earlywine, Lisa Buerkley and Ben Reece for their hard work on preparing the budget. Judge Moore announced the next Fiscal Court meeting would be May 22, 2012 at 8:30am. Jeff Earlywine announced there would be a public hearing at the June 5th, 2012 Fiscal Court meeting and encouraged Commissioners to call him if they had any questions. The meeting adjourned at 6:45pm. There was no action taken at this meeting.

CLERK CERTIFICATION

I, Daphne Koehnblum, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of May 15, 2012.

Daphne Koehnblum
Fiscal Court Clerk

Date: 5/22/12