

**Boone County Historic Preservation Review Board**  
**Meeting Minutes**  
**December 13, 2007**  
**5:00 PM**

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building.

- I. **Call to Order** The meeting was called to order by Vice Chair Don Clare at 5:05 PM.
  
- II. **Roll Call** Review Board members present were Vice Chair Don Clare, Rick Duncan, Linda Salisbury, Bob Schrage, and Bridget Striker. Also present were Matt Becher representing the Staff of the Boone County Planning Commission, Recording Secretary Jan Hancock, and guest Jan Garbett.
  
- III. **Approval of Minutes** Mrs. Striker moved to approve the minutes of the November 2007 Review Board meeting as presented. The motion was seconded by Mrs. Salisbury and approved by all.
  
- IV. **Item Updates** Mr. Becher reviewed the Staff Report in regard to the Item Updates:
  1. ***Historic Boone County Column*** Mr. Becher asked if anyone has written a column for December and, if not, he will write one. Mrs. Striker stated that James Duval has written an article based on an item in the Boone County Recorder about Ghost stories in Burlington. The article is too long, but he could shorten it.
  2. ***Gaines Tavern Archaeology Project*** Mr. Becher stated that he visited the site on Saturday, December 1 with Bridget Striker, Jeannine Kreinbrink, members of the Archaeological Society and volunteers. They did 90 shovel tests and had a very productive day. A total of over 100 hours of volunteer labor was contributed. He will go back to the site tomorrow and possibly again next week.
  3. ***National Register Nomination – Site 15Be485*** Mr. Becher stated that the National Register Nomination for Site 15Be485 was approved by the Kentucky Heritage Council today. Mr. Schrage stated that he talked with Jeff Eger, General Manager of the Sanitation District, about incorporating educational components at the front of the site. Mr. Eger was very receptive. Mr. Schrage told him that the Board will discuss ideas for the educational component at the retreat in January and follow-up with a letter to him in early February.
  4. ***Other*** Mr. Becher stated that he received permission for the Zoning Division to look at archaeological sites when development requests come in. The GIS Division will have to come up with a way for the planners to bring up the data and they can ask him for additional information.
  
- V. **Items for Discussion and/or Action**
  1. ***Johnson-Wilson Cemetery Stewards Association (Jan Garbett)***
    - Jan Garbett showed the Board pictures of roses taken by Jerry Garbett which could be used in the heritage calendar. She asked if there is an interest in partnering and selling the calendar to benefit Old Burlington Cemetery. Mrs.

Striker suggested also partnering with the Boone County Garden Club. Mrs. Garbett stated that the proceeds of Jerry Garbett's book, when he finishes it, will also go to Old Burlington Cemetery.

- Jan Garbett stated that the amount left for perpetual care from the Kentucky Cemetery Grant is \$1,873. They had to set aside 10% of the grant and \$400 of the money belongs to Dinsmore. The Johnson-Wilson Board voted that \$1,400 of the money could go to Old Burlington Cemetery for the fence or other repairs if this Board feels that the money is needed.
- Jan Garbett stated that the Johnson-Wilson Board is concerned about the new subdivision going in east of Hidden Creek because that land was part of the old Johnson-Mino farm and Younger and Richard Johnson are possibly buried somewhere on that property. She was contacted by descendants and told that when Younger and Richard Johnson were buried, it was known as the Owen-Mino farm. She stated that the site is east of the current cemetery boundary. She stated that Younger and Richard Johnson died in 1885. There was a cemetery on the farm, but she does not know if it was marked. Mrs. Striker stated that the graves may be on the Randall property and not adjacent to the cemetery. Mr. Becher stated that if he had known about he graves prior to approval of the subdivision, he could have requested a condition that there be an archaeological survey. He will forward the information to Kevin Wall.
- Jan Garbett stated that Jerry Garbett will work with Richard Crisler on the Gaines Cemetery to help restore it, but that Johnson-Wilson does not want to take on any other cemeteries. Due to getting older and other considerations, they prefer to be involved in consultation, research and education. They are offering to partner with this Board when cemetery issues arise.

Mr. Clare stated that the items raised by Mrs. Garbett will be discussed at the retreat.

2. **Burlington Town Strategic Plan Design Standards** Mr. Becher stated that Section 2020, Burlington Town Strategic Plan Design Standards, was included in the packets. Design Standards are a way to better manage new construction in Burlington. Kevin Wall wrote the section to be included in the pending Boone County Zoning Update that provides for Design Review in the historic district. He stated that the development community may come out in opposition. He suggested that the Board write a letter of support and send it to the Chair of the Planning Commission and the Zoning Update Committee and that the Board members talk to people in the community who have expressed frustration with new construction and would be willing to give their support for the proposed text amendment. Mr. Clare stated that this is what this Board has been trying to accomplish for 15 years. He asked the Board to adopt the proposed text amendment and make a motion to write a letter of support. Mrs. Striker moved to recommend adoption of the draft text on page 20.5 of the Small Community Overlay District. Mr. Clare seconded the motion. Mr. Duncan asked to review pages 17 – 19 of the Burlington Town Strategic Plan as referenced on page 20.5. Following review and discussion, Mr. Clare asked for a vote on the motion made by Mrs. Striker and it was approved by all. Mr. Clare moved to write a letter in support of the proposed text amendment. Mrs. Salsbury seconded the motion and it was approved by all.

- 3. Burlington Wayfinding Program** Mr. Becher stated that Tim Williams, Assistant County Administrator, talked at the meeting last month about the Preserve America grant. He stated that there are four components of the grant. (1) Mr. Williams wants to have 12” x 15” plaques mounted in front of about 20 buildings in Burlington (these plaques are separate from the existing oval bronze plaques). This Board and the library have been asked to prepare the text for the plaques. (2) There will be two, and possibly three, wayfinding maps mounted in Burlington (one near the Clerk’s Building and one near the Justice Center, and possibly a third one). (3) The grant also includes provisions for ten street signs that look historic and show the historic street names (such as Jefferson Street rather than Idlewild or North Bend Road). Using the historic names will have to be discussed with the county and the state as it could result in confusion. (4) The grant also has funds for an information kiosk between the courthouse and the Administration Building, about 50 feet from the gazebo. The kiosk will have interpretive panels, a wayfinding map, and a rack of brochures. Mr. Becher has designed an information kiosk that looks like the Clerk’s Building. Mr. Schrage recommended that it be constructed of materials that will withstand all weather conditions. Mr. Clare stated that there will be further discussion of the Burlington Wayfinding Program at the retreat, and the Board will create a list of the properties that should receive the plaques.
- 4. Review Board Winter Retreat – January 10, 2008** Mr. Becher suggested that County Archives be removed from the agenda. He will add the items discussed by Mrs. Garbett and the Wayfinding Program to the agenda.
- 5. 2008 Preservation Awards – Nominations Open** Mr. Clare stated that the Shusters have restored several different buildings and could receive an Adaptive Reuse Award or a Preservation Craftsmanship Award. He will get more information. Mrs. Striker stated that Jack Rouse comes to a lot of programs and is on the Walton Cemetery Board. The Walton Cemetery is often ignored because it is so well cared for. She suggested acknowledging Walton more often. Mr. Clare stated that some of the names can be taken off the proposed 2008 bronze plaque list because of the Preserve America plaques. Mr. Becher stated that Mr. Williams feels that a property can have both plaques. Mr. Clare feels that other buildings in the county could receive the oval plaques. Mr. Becher stated that the Rice House is in poor condition and questioned putting a plaque on a building that will be gone soon.
- 6. 2008 Historic Bronze Plaque Recipients** Following discussion, Mrs. Salsbury moved to award plaques to all 23 properties on the list. Mrs. Striker seconded the motion and it was approved by all. Mr. Becher was out of the room when the motion was made, and when he returned he stated that there is only enough money for 15 plaques and the Board did not have the complete list. He believes the plaques are about \$150 each (the price varies depending on the price of bronze). He will provide up-to-date cost information to the Board at the retreat. He stated that the plaques were to be spread out over a five-year period, and this is the third year of that time period. Mr. Clare stated that the Board voted and approved the cost for all fifteen plaques.

There being no further business to come before the Board, Mr. Clare moved to adjourn. Mrs. Striker seconded the motion and it was approved by all. The meeting adjourned at 6:14 PM. The Annual Retreat will be held on January 10 from 4:00 PM to 8:00 PM at the Florence Nature Center. Dinner will be purchased from Panera Bread Company. The next regular monthly meeting will be on February 14, 2008 at 5:00 PM in the Old Clerk's Building.

Respectfully submitted,

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Jan Hancock, Recording Secretary

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Matt Becher, Rural/Open Space Planner  
Boone County Planning Commission

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Don Clare, Vice Chair  
Historic Preservation Review Board

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Date