

Boone County Historic Preservation Review Board
Meeting Minutes
April 12, 2007
5:00 PM

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building.

- I. **Call to Order** The meeting was called to order by Vice Chair Don Clare at 5:03 PM.
- II. **Roll Call** Review Board members present were Chair Pat Fox, Vice Chair Don Clare, Rick Duncan, Linda Salsbury, Bob Schrage, and Bridget Striker. Also present were Matt Becher representing the Staff of the Boone County Planning Commission and Recording Secretary Jan Hancock.
- III. **Approval of Minutes** Mr. Schrage moved to approve the minutes of the March 2007 Review Board meeting as presented. The motion was seconded by Mr. Duncan and approved by all those present. (Ms. Fox was not present yet).
- IV. **Item Updates** Mr. Becher reviewed the Staff Report in regard to the Item Updates:
 1. **Gunpowder Creek Archaeological Survey** Dan Beard Council will not grant access to Camp Michaels. Mr. Becher has obtained access to Middle Creek Park, the new Waller Stephenson Park on Stephenson Mill Road in Verona, and Split Rock. Survey work will be done Tuesday through Friday of next week and may continue into the following week. Board members interested in participating should let Mr. Becher know.
 2. **Courthouse Attic Cleanup** Mr. Schrage stated that cleaning up the courthouse attic was discussed in the meeting with Jeff Earlywine. Mr. Earlywine was responsive, but he does not know what belongs to which agency or department. Mr. Becher stated that there are a lot of outdated books that belong to the law library and they need to determine what needs to be kept and what can be discarded. Ms. Striker offered to meet the law librarian in the attic. Mr. Becher stated that the various agencies and departments need to send a representative at an appointed time to go through the items in the attic. There needs to be coordination with the County Administrator and the various departments. Mr. Becher will talk with Mr. Earlywine and update the Board at the next meeting. Ms. Fox arrived at this time and chaired the meeting.
- V. **Items for Discussion and/or Action**
 1. **March 22 Meeting with County Administrator** Mr. Schrage, Mr. Clare, and Mr. Becher met on March 22 with Jeff Earlywine. Mr. Schrage stated that they made a presentation to Mr. Earlywine about the Board and what the Board is trying to accomplish. Mr. Clare did a good job of outlining the limitations the Board feels it has and explaining that this Board wants to do more. They discussed the courthouse attic clean up, the Board's frustration with Demolition Permits, projects this Board would like to raise money to accomplish, as well as

possible funding matches from Fiscal Court. Mr. Clare stated that Mr. Becher gave a good presentation to the Planning Commission about this Board and Mr. Earlywine will try to schedule a time to make the same presentation to Fiscal Court. Mr. Clare asked the Board members to attend the presentation. Mr. Schrage stated that Mr. Earlywine was sympathetic to the Board's concerns about the Demolition Policy. They also discussed the Board making a presentation to Fiscal Court about the Board's goals and objectives and introducing the Board members. Ms. Fox suggested coordinating that presentation with Mr. Becher's presentation.

2. **Preservation Awards Reception – May 10** All Board members present will attend the Reception. Mr. Becher stated that he would like the public to get out of the pews and into the center section. Ms. Fox suggested blocking off the seats. Ms. Striker stated that having the food near the displays would get the people into that area. The Board discussed refreshments and agreed to serve fruit trays, cookies, coffee and beverages. Mr. Becher asked some of the Board members to meet with him the week before the reception to discuss the room and the difference between the presentations of the awards and the plaques. There are 15 plaques and 13 awards to give out. Last year everyone was called up at once to receive the plaques, which did not work out well. Ms. Fox suggested calling people up individually and giving them the plaques, and then arranging the plaques in an orderly way and taking a group picture. Ms. Striker will work with Mr. Becher on the displays.
3. **National Register Property Owners Outreach** The Board discussed the draft of the letter and made no changes.
4. **Old Burlington Cemetery** Mr. Becher stated that one of the dying silver maple trees along Bullittsville Road fell on five panels of the Old Burlington Cemetery fence over the weekend. Public Works went out and sawed up the tree limbs. He has a quote from Artistic Iron Works (they gave the lowest bid on the gate repair a few years ago) for \$3,570 to replace the five iron panels. There is no insurance coverage. He believes that the trees will continue to fall and damage the fence. He stated that the Board needs to look at a long-term solution of taking out the trees, putting in a wall, erecting the fence on top of the wall, and planting ginkgo trees – probably at a cost of tens of thousands of dollars. He stated that the silver maple trees are on the side of the road and half of their root systems are gone. Some of the trees have been hit by lightning or by cars. The arborist said last year that the majority of the trees are already stressed. In years to come, the trees will fall. The maple trees were not good trees to plant there to begin with and they have reached their life span. He stated that the trust fund at Huntington Bank is at about \$33,000, down from \$43,000 two years ago. More money is being spent on maintenance than is coming in from investments, and there are no donations or other revenues coming in. There is no money to spend on the fencing. The county road, improvements to the road, and cleaning out the ditch are some of the causes of the problem. He talked to the county engineer 18 months ago. Mr. Becher stated that Public Works might be able to take out the trees, but he wants the fence taken out and stored and put back later so that it is not damaged if they take out the trees. He stated that the fence and wall are a large capital project. Ms. Striker suggested contacting R.C. Durr about the project. Mr. Becher will

discuss the issue with County Engineer Greg Sketch and update the Board at the next meeting.

5. **KAM-HCK Joint Annual Meeting, June 4-6, 2007** Mr. Becher provided the Board with handouts. He stated that he cannot work on a session or a tour for these organizations on such short notice because of his other responsibilities. He did not receive the email until this morning. Mr. Clare suggested that they work with Friends of Big Bone and Rabbit Hash Historical Society. Ms. Fox suggested sending a letter saying that the Board is interested but needs more lead time and might participate in 2008.
6. **Other (1) Assistant County Administrator Tim Williams** Mr. Schrage talked to the Assistant County Administrator about this Board and invited him to attend the meetings. **(2) Historic Pictures and Papers** Mr. Clare stated that he and Ms. Salsbury discussed doing a conference or lecture to give people in Boone County ideas and options of what to do with historic pictures and papers since there is no depository in the county. This would be a project for a future Action Plan. Mr. Schrage stated that when someone passes away, representatives of this Board could meet with the family and find the appropriate place for their records. People would know that they should contact this board before they dispose of historic items. Mr. Clare stated that the Board will need to research what can be done with the historic items. The Board was in favor of the project.

There being no further business to come before the Board, Ms. Salsbury moved to adjourn. Mr. Duncan seconded the motion and it was approved by all. The meeting adjourned at 6:05 PM. The next meeting of The Historic Preservation Review Board will be on May 10, 2007 at 5:00 PM in the Old Clerk's Building behind the Administration Building.

Respectfully submitted,

Jan Hancock, Recording Secretary

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Pat Fox, Chair
Historic Preservation Review Board

Date