

Boone County Historic Preservation Review Board
Meeting Minutes
May 11, 2006

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building.

- I. **Call to Order** The meeting was called to order by Don Clare at 5:02 PM.
- II. **Roll Call** Review Board members present were Vice Chair Don Clare, Ted Bushelman, Rick Duncan, and Bridget Striker. Chair Pat Fox and Linda Salsbury arrived later in the meeting. Also present were Matt Becher representing the Staff of the Boone County Planning Commission and Recording Secretary Jan Hancock.
- III. **Approval of Minutes** Mr. Bushelman moved to approve the Minutes of the April 2006 Review Board meeting as presented. The motion was seconded by Ms. Striker and approved by all those present. Ms. Fox and Ms. Salsbury were not yet present.
- IV. **New and Old Business**
 - A. **Cemetery Issues (1) Old Burlington Cemetery** Mr. Becher provided copies of the quarterly account statement for Old Burlington Cemetery, which does not include approximately \$125 of revenue from the Burlington book received in the last half of 2005. **(3) Old County Infirmary Cemetery** Mr. Becher stated that he spoke with Judge Moore and explained to him that the cemetery is not being maintained and is being encroached on by a subdivision on one side. The jail crew has since gone out to the cemetery to clean it up and they will put up a fence on two sides, and hopefully a sign. The developer has mounded dirt up to the fence line of the cemetery, which needs to be removed. Mr. Becher counted 80 graves and believes there are about 150 in the cemetery. The predominantly African-American cemetery is behind the animal shelter. Mr. Becher reviewed a letter from Jan Garbett requesting that the Board partner with the Problem Solving Team of St. Joseph Academy in Walton and apply for a *Save Our History* grant. This Board would act as a pass-thru for the grant funds. The children would research, document and map the cemetery, publish the data, and put up a plaque. Jan Garbett does not have a budget at this time, but is requesting about \$5,000. It is a 100% reimbursed grant, but there would be a time lag between the time the money is expended and when reimbursement is received. He questioned how to get the money in the Planning Commission's budget. There would be an upfront check for 70% of the amount, and after a report is submitted at the end of the project, they pay the remaining 30%. The Office Manager for the Planning Commission would have to handle the money. The letter from Jan Garbett was received today, and Kevin Costello is out-of-town. He believes Mr. Costello would be supportive. He will also discuss it with Judge Moore as the county owns the cemetery. Ms. Striker stated that Bob Schrage needs to be involved. She stated that there is a GPS mapping technique for cemeteries that could be used and she will talk with Jan

Garbett about it. Mr. Bushelman moved to proceed. Mr. Duncan seconded the motion and it was approved by all.

Ms. Fox arrived and chaired the meeting at this time.

B. Review Board 2006 Action Plan - Action Step #1 Mr. Becher has submitted a column to the Boone County Recorder written by Bob Schrage on Preservation Month. In June, there will be an article about the Old Clerk's Building which will include a trivia question that sets up the next article and the first correct answer will get a copy of the Historic Structures book. He asked the Board to start thinking about a topic they would like to write about (500 words or less) and a trivia question. Ms. Fox will do an article on Petersburg. Mr. Becher stated that the editor wants to name the column and they have come up with a logo based on the facade of the Old Clerk's Building. **Action Step #14** Mr. Becher talked to Kevin Costello and he said that the Board can meet anywhere, but there has to be 24 hours notice to the press. He suggested that the Board come up with a schedule at the beginning of the year. There could be quarterly meetings at the legislative units (Fiscal Court, Florence, Walton, Union). Ms. Salsbury would like to have a meeting at her house. Following discussion, the Board asked Matt Becher to send a letter to the mayors asking them, depending on when their meetings are, if there is a place to hold a Historic Preservation Review Board Meeting and then go to their council meeting. Ms. Fox stated that sending the letter does not mean that the Board will visit all of the legislative units. It is a way to see what is available and this Board may go to other locations four times a year. It is possible the mayors may not respond or may not be interested. **Action Step #15** Mr. Becher stated that he has spoken with the County Attorney J. R. Schrand. They looked at the attic together and he recommending contacting Judge Bamberger as some of the items may belong to him personally. Judge Bamberger looked through the items and does not want any of them. Mr. Becher also called the Law Librarian, the Circuit Court Clerk and the Commonwealth Attorney but has not heard back from them. Mr. Bushelman suggested letting them know that it is a fire hazard. Mr. Becher will call them all again and will update Commissioner Flaig. He stated that the project will not be done over the summer because of the heat and the wasps.

C. Preservation Month 2006 – National Trust Theme is *Sustain America: Vision, Economics and Preservation*

- 1. Preservation Awards -** May 18 at 6:00 PM in the Old Courthouse. Mr. Becher passed around draft copies of the program. He would like to show the projects, but cannot use a projector and screen in the room. If he has time, he would like to do a picture display. Bruce Ferguson will do the welcome address. Mr. Becher will do the presentation of the historic property plaques. Ms. Fox, Ms. Striker and Mr. Clare will also present awards.
- 2. Open House at Split Rock Conservation Park –** May 20. Ms. Fox stated that it is a wonderful opportunity for anyone who has not visited the park. It is very informative. Admission is free.
- 3. Then & Now: Boone County (Bob Schrage) –** May 31 at 7:00 PM at Scheben Library. Ms. Striker stated that Bob Schrage will have slides from the book. Tim Moore and Michael Rouse will be there for a book signing of the Florence book.

D. Other (1) Derby Day at Dinsmore Ms. Fox stated that 215 people paid to get in and 210 showed up. It was more crowded than in prior years and it looks to be a successful reoccurring event. Ms. Striker stated that some people who would have attended did not know about it. **(2) June Agenda** – Ms. Fox stated that at the June meeting the Board will discuss (a) a picnic or ice cream social for National Register property owners in September or October, possibly at the Florence Nature Center, which is free to the Planning Commission and (b) the State Preservation Conference. **(3) Grant – Fort Ancient Booklet** Mr. Becher stated that the grant to develop a book on Ft. Ancient Native American culture expires on August 1 and we are just beginning the project. Gwynne Henderson will do the book and she wants three or four local interested people to review it. Mr. Duncan offered to help with the book. The Board will review the draft of the book.

There being no further business to come before the Board, Ms. Salsbury moved to adjourn. Ms. Striker seconded the motion and it was approved by all. The meeting adjourned at 6:30 PM. The next meeting of The Historic Preservation Review Board will be on June 8, 2006 at 5:00 PM in the Old Clerk’s Building behind the Administration Building.

Respectfully submitted,

Jan Hancock, Recording Secretary

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Pat Fox, Chair
Historic Preservation Review Board

Date

**BOONE COUNTY HISTORIC PRESERVATION REVIEW BOARD
2006 ACTION PLAN DRAFT – REVISED 5/11/06**

Step #		Comments	Responsibility	Target Date
1	Writing/Outreach: Submit a regular column about BC history/preservation to Boone County Recorder	All to think about a list of topics. Schrage will write first article.	Schrage	ongoing
2	Develop stronger partnerships with City of Walton and BC Historical Society		Striker	ongoing
3	Continue Petersburg Outreach Program		Fox/Striker	ongoing
4	Lobby County Commissioners		Clare	May Agenda
5	Address issue of BCHPRB autonomy and authority			May Agenda
6	Clarify role of BCHPRB relative to businesses and non-profits			May Agenda
7	Update and implement local landmarks program; seek candidates for nominations	Get zone changes at no cost during Zoning Update and address fees at a later date.	Striker/Becher	May Agenda
8	Archaeological Survey of Gunpowder Creek Valley	Do the survey if we get the grant	Becher	Nov/Dec
9	Preservation Month: Preservation Awards, Derby Day at Dinsmore		All	Completed
10	Picnic for owners of National Register properties		Salsbury/Striker	June Agenda
11	Help with planning of Kentucky State Preservation Conference	Funding required. Clare has contacted Kevin Costello. Seek \$ from Historical Society	Fox/Striker	June Agenda
12	Continue to promote existing historic plaque program			ongoing
13	Seek funding for Kentucky Historic Highway marker in Burlington	Estimate \$2,000 needed	Schrage	June
14	Rotate BCHPRB meeting locations on alternate months?	Invited to visit Dinsmore. Becher will discuss notice requirements with KPC (done). Becher will send letters to mayors of legislative units.		June Agenda
15	Clean/straighten out attic of Old Courthouse	Duncan/Salsbury initially/then all participate. Waiting for responses from law librarian, circuit court clerk & Commonwealth Attorney	Duncan/Salsbury	June Agenda
16	Implement a Demolition Permit Delay Policy		Duncan	
17	Plan Woolper Creek Archaeological Study			2007