

Boone County Historic Preservation Review Board
Meeting Minutes
April 13, 2006

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building.

- I. **Call to Order** The meeting was called to order by Ted Bushelman at 5:05 PM.
- II. **Roll Call** Review Board members present were Ted Bushelman, Rick Duncan, Linda Salsbury, Bob Schrage, and Bridget Striker. Chair Pat Fox and Vice Chair Don Clare arrived later in the meeting. Also present were Matt Becher representing the Staff of the Boone County Planning Commission and Recording Secretary Jan Hancock.
- III. **Approval of Minutes** Mr. Schrage moved to approve the Minutes of the March 9, 2006 Review Board meeting as presented. The motion was seconded by Mr. Duncan and approved by all those present. Ms. Fox and Mr. Clare were not yet present.
- IV. **New and Old Business**
 - A. **Cemetery Issues (1) Ryle-Stephens Cemetery** Mr. Becher stated that this cemetery is one of two cemeteries on Potter's Ranch. It is in the back and overgrown. He was contacted by a descendent who is interested in cleaning up the cemetery. Potter's Ranch was supportive and he is hopeful that if the Board organizes a one-time volunteer clean-up that the Ranch will begin doing routine maintenance. Mrs. Striker will help with organizing the clean-up for September.
 - (2) Baker Cemetery** Mr. Becher stated that the Philip Baker Cemetery at Frogtown Road/U.S. 42 was moved yesterday. Mr. Duncan stated that he helped with the move, but he does not think it is right to move a cemetery. Mrs. Striker stated that the cemetery dates from 1841 to 1851 and there was not much left.
 - (3) Infirmary Cemetery** Mrs. Striker stated that the Infirmary Cemetery behind the animal shelter is fenced on two sides and it should be fenced all the way around. She stated that Jan Garbett would like to get a grant to identify who is in the cemetery. Most of the people buried there were African-American and there is not much information on African-American burials. She stated that the cemetery could be cleaned up by five or six volunteers. She would like to get a marker put up with general dates. Mr. Becher stated that there have been burials in the cemetery as recently as 1979. He stated that if the county owns the property, then the jail crew can do the clean up. Mr. Duncan moved to request a fence to complete the fencing of the cemetery and that a jail crew go out and clean it up. Mrs. Striker seconded the motion and it carried unanimously.

Ms. Fox arrived and chaired the meeting at this time.

- B. **Archaeology Display at Petersburg Community Center** Mr. Becher stated that he has a copy of the report done by the archaeologist and they have talked to him and to Robin Curry about doing a display at Petersburg Community Center of some of the artifacts they recovered. Don Clare arrived at this time. Mr. Becher

stated that the display could be about 3' x 5'. Mrs. Striker suggested a wall panel with a glass case under it. She will work with Matt Becher and Robin Curry on the display, which is scheduled to open Labor Day.

- C. Review Board 2006 Action Plan - Action Step #1** Mr. Schrage will write the first article for the Boone County Recorder. Mr. Becher will contact the Recorder to get more information. Mr. Schrage stated that community events, meeting notices, stories, etc. can be posted on NKY.com and the newspaper reviews them and picks up those that are newsworthy. **Action Step #14** Mr. Schrage stated that he likes the idea of meeting in different locations. Mrs. Striker suggested meeting at Gaines Tavern with Walton City Council. Ms. Fox suggested going to a community on a quarterly basis to provide the opportunity for the community to know this Board better. Mr. Clare is opposed to meeting in other locations. He stated that every time the meeting is moved, notice has to be put in the newspaper two weeks in advance because this is a Certified Local Government. Mr. Schrage stated that only 24-hour notice is required. Mr. Bushelman agreed and added that the agenda has to be sent in and only items on the agenda can be discussed. Ms. Fox stated that the Board needs to get more information before making a decision. Mr. Becher will discuss with Kevin Costello. Mr. Bushelman stated that the Board could go to other locations without having a meeting. **Action Step #14** will be discussed again at the next meeting. **Action Step #15** Mr. Duncan is ready to get started cleaning out the attic of the Old Courthouse as soon as he gets the green light from Commissioner Flaig.
- D. Final Nominations for 2006 Preservation Awards** Mr. Becher stated that he has ordered four wooden plaques and the sixteen bronze plaques for properties around the county are ready. Mr. Clare suggested doing a Power Point presentation so that when people are introduced at the Awards Ceremony, the project can be shown. Mr. Becher stated that the lighting in the Old Courthouse would be a problem for a Power Point presentation, but he may be able to find a way to set up a screen and project it behind the judge's bench. The Board approved the list of nominations for 2006 Preservation Awards with no changes.
- E. Preservation Month 2006 – National Trust Theme is *Sustain America: Vision, Economics and Preservation***
- 1. Preservation Awards** - May 18 at 6:00 PM in the Old Courthouse
 - 2. Open House at Split Rock Conservation Park** – May 20. Ms. Fox stated that there will be a small display at Split Rock and there will be geologists from NKU, people from the Wildlife Service, and others. They will open about 10 AM and close about 4 PM as they did last year.
 - 3. Then & Now: Boone County (Bob Schrage)** – May 31 7:00 PM at Scheben Library.
- F. Other** (1) Matt Becher stated that he did a tour of the county for three representatives of the Archaeological Conservancy, which is a land trust that preserves archaeological sites and has properties in 40 states. He did not have enough notice to get permission to visit a lot of sites, but they were impressed with the Crisler-Gulley Mills site, which is a 1820's site that went out of business by 1900 and is located right across Gunpowder Creek from Camp Ernst. They visited a total of seven sites in the county. (2) **Museum at Big Bone** Mrs. Striker stated that the Kentucky Legislature gave Big Bone \$2.5 million last night for the

museum. Mr. Becher suggested giving Senator Roeding and Representative Marcotte each a Preservation Award. Mr. Schrage will make sure there were no other legislators involved. Mr. Becher will work with Mr. Schrage and discuss who should get an award. Ms. Fox suggested Preservation Stewardship Awards. The Board agreed. **(3) Newsletter** Mr. Becher stated that the newsletter went out yesterday. **(4) Planning Commission Staff Offices Move** Mr. Becher stated that the offices will move on May 8 and 9 from the bank building to the Administration building.

There being no further business to come before the Board, Mr. Bushelman moved to adjourn. Mr. Duncan seconded the motion and it was approved by all. The meeting adjourned at 6:05 PM. The next meeting of The Historic Preservation Review Board will be on May 11, 2006 at 5:00 PM in the Old Clerk's Building behind the Administration Building.

Respectfully submitted,

Jan Hancock, Recording Secretary

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Pat Fox, Chair
Historic Preservation Review Board

Date

**BOONE COUNTY HISTORIC PRESERVATION REVIEW BOARD
2006 ACTION PLAN DRAFT – REVISED 4/13/06**

Step #		Comments	Responsibility	Target Date
1	Writing/Outreach: Submit a regular column about BC history/preservation to Boone County Recorder	All to think about a list of topics. Schrage will write first article.	Schrage	May/ongoing
2	Develop stronger partnerships with City of Walton and BC Historical Society		Striker	ongoing
3	Continue Petersburg Outreach Program		Fox/Striker	ongoing
4	Lobby County Commissioners		Clare	May Agenda
5	Address issue of BCHPRB autonomy and authority			May Agenda
6	Clarify role of BCHPRB relative to businesses and non-profits			May Agenda
7	Update and implement local landmarks program; seek candidates for nominations	Get zone changes at no cost during Zoning Update and address fees at a later date.	Striker/Becher	May Agenda
8	Archaeological Survey of Gunpowder Creek Valley	Do the survey if we get the grant	Becher	Nov/Dec
9	Preservation Month: Preservation Awards, Derby Day at Dinsmore		All	May April Agenda
10	Picnic for owners of National Register properties		Salsbury/Striker	Sept
11	Help with planning of Kentucky State Preservation Conference	Funding required. Clare has contacted Kevin Costello. Seek \$ from Historical Society	Fox/Striker	Feb
12	Continue to promote existing historic plaque program			ongoing
13	Seek funding for Kentucky Historic Highway marker in Burlington	Estimate \$2,000 needed	Schrage	May
14	Rotate BCHPRB meeting locations on alternate months?	Invited to visit Dinsmore. Becher will discuss notice requirements with KPC		May Agenda
15	Clean/straighten out attic of Old Courthouse	Duncan/Salsbury initially/then all participate. Waiting for ok from Comm Flaig	Duncan/Salsbury	May Agenda
16	Implement a Demolition Permit Delay Policy		Duncan	
17	Plan Woolper Creek Archaeological Study			2007