

**Boone County Historic Preservation Review Board**  
**Meeting Minutes**  
**January 12, 2006**

The Boone County Historic Preservation Review Board held their monthly business meeting before their annual retreat on the above date in the Retreat Center at the Florence Nature Park in Florence.

- I. **Call to Order** The meeting was called to order by Chair Pat Fox at 4:14 PM.
- II. **Roll Call** Review Board members present were Chair Pat Fox, Vice Chair Don Clare, Ted Bushelman, Rick Duncan, Linda Salsbury, Bob Schrage, and Bridget Striker. Also present was Matt Becher representing the Staff of the Boone County Planning Commission.
- III. **Approval of Minutes** Mr. Clare moved to approve the Minutes of the November 10, 2005 Review Board meeting as presented. The motion was seconded by Ms. Striker and approved by all.
- IV. **New and Old Business**

Prior to the discussion of specific agenda items, Ms. Fox asked the board members to introduce themselves to newly appointed Review Board member Linda Salsbury. Ms. Salsbury discussed her interest in history and historic preservation and mentioned that she and her family have resided in a National-Register listed house near Burlington for a number of years.

- A. **Demolition Delay Policy Update.** Mr. Becher stated that Boone County Chief Building Inspector Jim Key was unwilling to sign the Draft Memorandum of Understanding prepared by Kevin Costello and between the Planning Commission (representing the Historic Preservation Review Board) and the Building Department. There was some general discussion about the issue, including a brief review of the situation to date. Mr. Becher advised the board that he continues to have a positive working relationship about the issue with Mark Martin the Building Inspector's Department and that Mr. Costello would continue to work with the Building Inspector to come to an agreement.
- B. **Cemetery Issues.** Ms. Striker advised the Board that the Johnson-Wilson Cemetery Stewards Association wants to make a presentation at the Board's February meeting regarding the disposition of unknown cemeteries in Boone County. Specifically, Ms. Striker stated that the non-profit cemetery group is interested in establishing a team of volunteers to walk over properties prior to development, searching for undocumented cemeteries. This proposal comes in response to the situation with the Crisler Cemetery near Long Branch Road, which was severely impacted by a bulldozer this past fall. Ms. Fox mentioned the cemetery meeting that Judge Moore called last year and asked whether the Judge would support this idea. Mr. Bushelman commented that if he was the owner of

such a property, he would not permit a volunteer group to enter because of liability concerns. Ms. Salsbury commented that she was under the impression that cemeteries were protected. Ms. Striker stated that they are protected by a local and state laws but that unrecorded cemeteries are always a concern in Boone County and that it is simply easier for developers to know about them before site planning begins. General discussion on the topic of cemetery protection ensued until Ms. Fox suggested that the board table that discussion until the February meeting.

- C. Other. (1) Election of Review Board Officers for 2006.** At this time, Mr. Clare made a motion that the Review Board should elect officers for 2006. The motion was seconded by Ms. Fox and approved by all. Mr. Clare proposed to keep the same officers for 2006 (Ms. Fox as Chair and Mr. Clare as Vice-Chair). The motion was seconded by Ms. Fox, who opened the floor for nominations and general discussion. After very brief discussion, Mr. Clare proposed to keep the current board officers for 2006. The motion was seconded by Mr. Bushelman and approved by all. **(2) Review Board meeting date for February, 2006.** Mr. Becher advised the Board that would be out of town for the date of the next regularly scheduled Review Board meeting – February 9. He stated that the Board could either meet on that date with another Planning Commission staff member in attendance or meet on another day. After some discussion, the Board agreed to meet next on February 16, 2006.

There being no further business to come before the Board, Mr. Bushelman moved to adjourn. Mr. Clare seconded the motion and it was approved by all. The meeting adjourned at 4:35 PM. The next meeting of The Historic Preservation Review Board will be on February 16, 2006 at 5:00 PM in the Old Clerk's Building behind the Administration Building, Burlington.

Respectfully submitted,

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Matt Becher, Rural/Open Space Planner  
Boone County Planning Commission

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Pat Fox, Chair  
Historic Preservation Review Board

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Date