

Boone County Historic Preservation Review Board
Meeting Minutes
April 14, 2005

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building and continued the meeting at Old Burlington Cemetery.

- I. **Call to Order** The meeting was called to order by Vice Chair Don Clare at 5:05 PM.
- II. **Roll Call** Review Board members present were Vice Chair Don Clare, Ted Bushelman, Rick Duncan, Bob Schrage and Bridget Striker. Also present were Matt Becher representing the Staff of the Boone County Planning Commission and Jan Hancock, Recording Secretary.
- III. **Approval of Minutes** The Minutes of the March 10, 2005 Review Board meeting were presented for approval. Mr. Schrage moved to approve the Minutes as presented. The motion was seconded by Mr. Bushelman and approved by all.
- IV. **New and Old Business** – Matt Becher
 - A. **Cemetery Issues**
 1. **Old Burlington Cemetery Grant and Fund** Mr. Becher stated that the Account Statement for the Old Burlington Cemetery Trust is included in the packets. This information will be sent out quarterly. He will talk to the Account Administrator to see if there is a way that the Board can write a few checks to pay for some of the work being done rather than submitting an invoice and waiting several weeks for the Account Administrator to pay it. In regard to the \$10,000 Cemetery Grant (\$5,000 from the state and \$5,000 in matching funds), Mr. Becher stated that we have exceeded the match by \$200 and now have \$10,200. He has obtained bids for the fencing, the marker and removing the tree. The best bid to remove the tree is \$440 (\$90 above the \$350 budgeted). The budget for the highway marker is \$1,600. A cast aluminum marker 20" x 30" is available from a company in Texas for \$1,600 and a bronze marker would be \$2,600. These prices include the pole and shipping costs. Mr. Bushelman stated that a lot of aluminum is used at the airport and it lasts well. Mr. Clare questioned if the aluminum marker could be made to look like bronze. Mr. Becher asked if the Board wants to have the date of the county or the date of the cemetery at the top of the marker. Mrs. Striker stated that the cemetery markers Johnson-Wilson is doing have the cemetery date at the top. The Board agreed that it should be the date of the cemetery at the top of the marker. Mr. Becher showed the Board a picture of the marker offered by Erie Landmarks. Their bronze marker is 18" x 24" (24" x 30" with the cap) and the cost is almost \$1,800 including the pole and shipping. He can ask

Public Works to get a less expensive pole instead of paying the \$180 they charge. The problem is that they require 10 –12 weeks to make the marker, but according to the grant it has to be billed by July 1. Mrs. Striker stated that the Board could say that we have chosen this company and we have the matching money, but the marker will not be finished in time for the deadline and that may be acceptable. Mr. Schrage questioned if the money has to be billed or expended by July 1. Mr. Clare suggested telling the company that it has to be delivered by July 1 or we will buy it from another company. Following discussion, the Board determined that the bronze marker is preferable. Mr. Becher stated there is an iron fence along the front of the cemetery and then a fence that goes about 80 feet down the side of the cemetery. The grant is to finish the side (southern) fence line, which is 250 feet. The best quote for doing the 250-foot side fence line in iron is from Artistic Iron Works at \$13,000, but the budget amount is \$6,000. He stated that there are also three iron gates to be repaired and the existing iron fence needs to be straightened. The cost for the fencing from Artistic Iron Works is \$14,000 including the gate (a 12-foot double gate to allow room for a truck to get into the cemetery) and \$600 to repair the existing gates. Covington Iron Works wants \$1,300 to repair the gates. Mr. Duncan suggested calling Elsmere Iron Works. Mr. Becher stated that he has two quotes for iron gates, but they are too expensive. He has one other option to pursue. He stated that he got three quotes from aluminum companies but the fence is a straight flat line. The hoop style costs is expensive and the best quote is \$7,450, but they do not make a hoop style that matches the existing fencing. In order to match the line, it would have to be stepped in places which will not have a good appearance. He stated that they can make aluminum fencing that looks old. Another option is a straight fence with a picket at the top, but it does not flex and will have to be stepped down. The cost would be \$4,900. Mr. Clare stated that there is a boundary issue with the neighboring property owner. Mr. Becher stated that he has reviewed the plat and the original survey and it appears that the neighbor (Urb's) has been scraping within the boundary of the cemetery. Mrs. Striker stated that there is a family buried in that area. Mr. Clare agreed and stated that the Board also has to assume that there are unmarked burials on the perimeter. Following discussion, Mr. Clare recommended that the Board visit the cemetery before making a decision. Later in the meeting, **Mr. Duncan moved to adjourn to the Old Burlington Cemetery. Mrs. Striker seconded the motion and it was approved by all.** At the cemetery, the Board viewed the existing fence, the tree to be removed, the side property line and the grave markers in that location, as well as the side and rear boundaries. Following discussion, **Mr. Schrage moved to authorize the expenditure of up to \$10,200 (the amount of the grant and the \$200 collected from book sales) to (1) purchase a bronze highway marker/plaque, (2) purchase and install fencing on the side boundary line, (3) remove the tree in the way of the new fence, (4) paint and repair the existing fence, (5) purchase and install gates, and (6) repair and reset grave markers. Mrs. Striker seconded the motion and it was approved by all.**

2. Cemetery Relocation Update – No discussion

B. Preservation Month

1. Derby Day at Dinsmore (May 7) Mr. Bushelman stated that the county is making the TV stands and he has people to bring the stands and the tables. He will bring the liquor, beer and wine. He needs to know what to charge for drinks. They will set up on Friday after the tent is up and they need to be finished by 2:30 PM. Mr. Becher will talk to Marty at Dinsmore and find out when the tent will be up. He will contact Mr. Bushelman. Mrs. Striker stated that they will have a trivia contest, bingo, name that tune and other games, but they will not do fundraising. Mr. Schrage will work on door prizes (\$15 - \$20 range).

2. Split Rock Conservation Park Open House (May 21) No discussion.

3. Preservation Awards (May 26) Mr. Becher stated that the Preservation Awards event will be in the second floor courtroom of the courthouse and he will talk to the County Seat about catering it. There is the potential to have about a hundred people there because there are a lot of awards and one of them is going to St. Joseph Academy students, so there could be a lot of children and parents attending. Mr. Schrage suggested having the Burlington Book available for sale at the event. He is willing to buy the books and donate the \$8 profit to the Old Burlington Cemetery Trust Fund.

C. Review Board-Dinsmore-Homebuilders Partnership Update Mr. Becher stated that Mr. Schrage talked with Dan Dressman about the homebuilders donating time and materials for the work at Dinsmore. Mr. Dressman told him that there is an existing mechanism to do this called the “Remodelers Council of Northern Kentucky Community Service Project” and he provided a copy of the application form. Mr. Schrage stated that the Board can submit an application to the Remodelers Council for their decision on whether this is a project they want to do. Mr. Duncan is not familiar with the Remodelers Council and will discuss it with his brother. Mr. Bushelman stated that in the meantime, the Board should submit the application. Mr. Clare and Mr. Schrage agreed. Mr. Becher will ask Marty McDonald to fill out the application. Mr. Bushelman stated that Marty should fill out the application, but this Board should be included as the requesting agency. Mr. Clare agreed. Mr. Schrage stated that both Dinsmore and this Board should be on the application because this Board does not have 501(c)3 status but Dinsmore does. Mr. Duncan volunteered to supervise the work that is done.

D. Heritage Education Series Updates and Other Events (1) Petersburg

Programs Mrs. Striker stated that she and Pat Fox are working on programs to do in Petersburg this summer as some of the people do not have transportation to other locations. Mr. Becher will talk to David Pollack and ask him to give a presentation in Petersburg on the work done last summer. He asked if there is a location available in Petersburg. Mrs. Striker stated that they may be able to use a room at the store. Pat Fox is contacting the owner. Mrs. Striker stated that the Library will help. She stated that Laurie Wilcox is finishing a 30-page paper on the Loder family and may be willing to do a presentation. **(2) Local History Awareness Seminar** Mr. Clare suggested an education series sponsored by this Board and the Library to recruit the next generation of preservation stewards. It could be a Local

History Awareness Seminar for high school and college age students and they could receive credit for attending. Mrs. Striker agreed that this could be an education series. Mr. Clare would like to get this started so that it could happen in a year or two. Mrs. Striker agreed.

- E. Other (1) What's Happening in Boone County** Mr. Becher passed out suggested text for the half-page in *What's Happening in Boone County*. He has to have the final copy to Shawn Cox by Monday. Following discussion, the Board decided to submit the copy as written by Mr. Becher for this issue and use the 2005 Action Plan next time. **(2) Changing the Name of the Board** Mr. Schrage stated that changing the name of the Board should be considered so that the name of the Board will be correct on future plaques. He suggested removing the word "Review" as it makes people think the Board looks at property. Mr. Clare disagreed. He stated that this is a review board and if the name is changed then it should be an historical society. He stated that being a review board is how this board gets its CLG status. He is opposed to changing the name of the Board.

There being no further business to come before the Board, Mr. Bushelman moved to adjourn the meeting from Old Burlington Cemetery at 6:25 PM.. Mr. Clare seconded the motion and it was approved by all. The next meeting of The Historic Preservation Review Board will be on May 12, 2005 at 5:00 PM in the Old Clerk's Building behind the Administration Building.

Respectfully submitted,

Jan Hancock, Recording Secretary

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Don Clare, Vice Chair
Historic Preservation Review Board

Date