

**Boone County Historic Preservation Review Board**  
**Meeting Minutes**  
**November 4, 2004**

The Boone County Historic Preservation Review Board met in their regular monthly meeting on the above date in the Old Boone County Clerk's Building behind the Administration Building.

- I. **Call to Order** The meeting was called to order by Chair Pat Fox at 5:05 PM.
- II. **Roll Call** Review Board members present were Chair Pat Fox, Vice Chair Don Clare, Ted Bushelman, Bob Schrage, and Bridget Striker. Also present were Matt Becher representing the Staff of the Boone County Planning Commission and Jan Hancock, Recording Secretary.
- III. **Approval of Minutes** The Minutes of the October 14, 2004 Review Board meeting were presented for approval. Mr. Schrage moved to approve the Minutes as presented. The motion was seconded by Mrs. Striker and approved by all.
- IV. **New and Old Business** – Matt Becher
  - A. **Boone County Heritage Christmas 2004** Mr. Becher stated that the Heritage Christmas brochures are available in packs of twenty-five for the Board members who want to distribute them. The Christmas brochure will be included in the Newsletter when it goes out tomorrow or Monday. The brochures will also be included in the Dinsmore Newsletter when it goes out this week or next. Mr. Schrage stated that the wreath auction would be a good way to market the Burlington book. Mr. Becher agreed and stated that he can put the flyers and the brochures in the display. Ms. Fox stated that she is still trying to contact Shawn Cox to let him know that the Board does not want any holes put in the walls to hang the wreaths in the Old Clerk's Building.
  - B. **Cemetery Issues** Mr. Becher stated that the Cemetery Task Force Meeting will be on November 12 at 3:30 PM in the room across from Judge Moore's office.
  - C. **2004 – 2005 CLG Grant** Mr. Becher stated that proposals were received from Taylor & Taylor and from Margo Warminski to do the individual National Register nominations around the county. He discussed the proposals with Don Clare, Kevin Costello, Dave Geohegan, and Matt Perry at Kentucky Heritage Council and they decided that Margo Warminski's proposal was the best. The Taylor & Taylor proposal was \$250 less, but Margo Warminski knows more about what is going on in the county and her latest presentation to the Kentucky Historic Preservation Review Board was topnotch. Kevin Costello presented her proposal to the Planning Commission and it was approved. Mr. Becher hopes to get the work started by December 1.

- D. Burlington Book** Mr. Becher showed the Board a copy of the Burlington Book which came in last week. The book looks great, but there are a couple of typos -- if the Board members find any other corrections, they should let Matt Becher know. The Board has about a month to make corrections. Mr. Becher stated that he will be on the Fox News Morning Show tomorrow morning to promote the book. He stated that the Board members can place a bulk order for the book. If the Board members buy books for \$12.00, they are supposed to sell them for \$19.95. He stated that the Board gets a percentage from each book. The \$12.00 price is a 40% discount, and another 2% discount is available if the order is pre-paid, but there would be a shipping cost. Mrs. Striker stated that a better discount may be available through the library. Mr. Becher stated that 1,500 copies were printed and he believes they will all be sold. The salesperson at Barnes & Noble told him that they have a lot of orders for the book. Mrs. Striker stated that there will be an event on December 13 at 7:00 at Lents Branch to promote the book. Only two people have signed up for the event, but people do not have to make a reservation. She stated that she and Laurie Wilcox are library employees and they are not permitted to take money for the books. Mr. Schrage stated that one of the authors can take the money – but they do not have any books to sell. He stated that the Planning Commission is not willing to buy the books and the Board needs to have a checking account. He offered to speak to Judge Moore about opening a checking account. Mr. Becher stated that there are 400 – 500 copies of the Historic Structures book in the Planning Commission’s basement that could be sold for \$10 - \$15 each if the Board could take them to events like the book signing. Mrs. Striker stated that the Board would have to purchase the books from the Planning Commission and resell them. Ms. Fox suggested asking Judge Moore if the Board could have some of the books on consignment and present them with the Burlington book. Mrs. Striker stated that when someone has a program at the library, the library usually will not allow them to sell anything on the premises. The Herb Farm did a program in the spring and wanted to sell herbs at the end, but the library would not permit it. The library bought the herbs as part of the program cost and gave them away so that the Herb Farm would not sell them. She recommended bringing the Burlington book and the structures book to the library, but not any additional books. Ms. Fox stated that it would be good to have the book at Dinsmore for their Christmas event. Following discussion, the Board decided that Mr. Schrage will talk to Kevin Costello about the Board opening a checking account and about the structures books before talking to Judge Moore.
- E. Boone County Comprehensive Plan Workshop** Mr. Becher stated that there will be an opportunity to comment on revisions to the Comprehensive Plan at the workshop next Wednesday from 6:00 PM to 8:30 PM. Comment forms will be available to fill out – or comments can be submitted by email or by letter to Dave Geohegan. Mr. Clare encouraged the Board members to submit comments. Mr. Becher stated that the first phase of the Comprehensive Plan is the Goals and Objectives, but the other Elements of the Plan are updated in the next phase.
- F. Spring Heritage Education Series** Mr. Becher will meet with Mrs. Striker for discussion after the meeting.

**G. Winter Review Board Retreat** Mr. Becher stated that the Winter Review Board Retreat will be on January 13, 2005 from 4 PM to 9 PM at Florence Nature Center. He asked the Board members for their input regarding the Agenda. He reviewed the recommendations from the November 3, 1994 National Trust assessment of this Board – (1) *There needs to be more involved Board members.* He stated that at that time, the Board was led by Staff, which was a source of friction. He believes the Board has met this recommendation. (2) *Develop broad based community support,* which has not happened. (3) *Partner with government and private groups,* which is happening. (4) *Poll the public and ask them what they need,* this has not happened. (5) *Resolve the Review Board’s role in county government,* which has not happened. (6) *The Board should attach authority to responsibility,* which has not happened. (7) *Get a kinder and gentler Board (don’t roll over, but avoid confrontation),* which has been done. (8) *Sponsor an archaeology week,* which has not happened – but the Board is more active in regard to cemeteries and education than it was. (9) *Strengthen connection with regional preservation groups,* which has happened somewhat. (10) *Entire Board should inject itself into the Comprehensive Plan process.* (11) *Prioritize Historic Preservation issues and the properties to be preserved,* which has happened somewhat. Mr. Becher stated that eight of these recommendations could be topics for discussion at the retreat in January. He will work on the Agenda with the facilitator Jane Cassady. Mr. Clare suggested discussing the recommendations from ten years ago in terms of what the Board has been able to do and what the Board has not been able to do – and why the Board still has the same problems. He stated that having the responsibility but not the authority is an issue for him. Mr. Schrage suggested that the Agenda be sent out to the Board members for approval before the retreat. Mr. Becher agreed. He will send the recommendations to Ms. Cassady and give her his thoughts as to where the Board stands relative to each recommendation. He asked if there were any other suggestions for the Agenda. Mr. Schrage stated that there is the issue of money and a checking account. Mrs. Striker suggested the Board look at how to be involved in the planning process in an organized way. She stated that the Conservation District in past years was not organized and did not get what they wanted –but this time they were ready before the meetings were announced. They were very organized. Mrs. Fox stated that the Homebuilders’ Association did the same thing and they were very effective. Mr. Schrage stated that the Board should determine what it wants to accomplish this year and be specific. The Board could determine five items and focus on them. At every meeting the Board could review the retreat objectives and the Board member in charge of each item could report to the Board. He stated that Mr. Costello said that if the Board determines projects it wants funded for the fiscal year, he will request the funds through the budget process. He stated that the Board should decide what those projects are and request the money. Mrs. Fox stated that Mr. Costello wants the information in February. Mr. Schrage stated that the Board should discuss budget items every year. Mr. Clare stated that the Board members should have a copy of the Comprehensive Plan and the proposed changes before the retreat. Mr. Becher will provide copies of the Comprehensive Plan to the Board members who need one.

**H. Other (1) What's Happening in Boone County** Mr. Becher stated that the Board may want to look into having their own page in What's Happening in Boone County which is published quarterly. Mr. Schrage stated that the cost is about \$1,000 an issue and it goes out to about 100,000 people. Mr. Bushelman suggested using half a page to reduce the cost.

There being no further business to come before the Board, Mr. Schrage moved to adjourn. Mrs. Striker seconded the motion and it was approved by all. The meeting adjourned at 6:04 PM. The next meeting of The Historic Preservation Review Board will be on December 9, 2004 at 5 PM in the Old Clerk's Building behind the Administration Building.

Respectfully submitted,

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Jan Hancock, Recording Secretary

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Matt Becher, Rural/Open Space Planner  
Boone County Planning Commission

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Pat Fox, Chairperson  
Historic Preservation Review Board

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Date