

APPLICATION FORM

SITE PLAN REVIEW
BOONE COUNTY PLANNING COMMISSION

SEVEN (7) Copies Of Site Plan Are Required

AN APPLICATION CONSISTS OF ALL FEES PAID IN FULL, SUBMITTED DRAWINGS AND A COMPLETED/SIGNED APPLICATION FORM.

SECTION A (To be completed by applicant)
(See Boone County Zoning Regulations)

1. (Type of Review): _____ Major Site Plan Review _____ Minor Site Plan Review
Staff Design Review: _____ Central Florence Strategic Plan/Parkway Overlay District
_____ Business District Design Standards Per Section 3199 of the
Boone County Zoning Regulations
2. Name of Project _____
3. Location of Project _____
4. Total Acreage of Site _____
Total Acreage under Review _____
5. Lot Number and Name of Subdivision (if part of a subdivision) _____
6. Owner of Property _____
Phone Number _____ Fax _____
7. Address of Property Owner _____

City State Zip
8. Applicant's Name _____
Phone Number _____ Fax _____
9. Applicant's Address _____

City State Zip
10. Height of Proposed Building or Addition _____
11. Square Footage of Existing Building(s) _____
Square Footage of Proposed Building(s) or Addition _____
12. Briefly describe the proposed improvements pertaining to this Site Plan Application:

13. Is the site subject to a:
_____ Variance - Date _____
_____ Conditional Use Permit - Date _____
14. Was the site subject to a zone change? _____
If Yes, give date of approval _____
15. Current Zoning on Property _____
16. Deed Book _____ Page No. _____ Group No. _____
17. Have you had a pre-application meeting with BCPC Staff? _____
18. Prior to construction or improvements, the applicant is recommended to submit copies of the Site Plan to the appropriate organizations/ agencies prior to approval by the Boone County Planning Commission.

(over)

Have you met or received preliminary approval from any of the following organizations/agencies? (check the appropriate organizations/agencies and answer either yes, no, or n/a)

- Boone County Water District
- Florence Public Services Dept.
- Owen Cooperative Electric, Inc
- Kentucky Transportation Cabinet
- Northern Kentucky Health District
- Boone County Public Works Dept.
- USDA NRCS/Boone County Conservation District
- Cincinnati/N. KY International Airport
(KY Airport Zoning Commission for height restrictions near the airport)
- Other: _____
- Duke Energy
- Cincinnati Bell
- KY Division of Water
- Sanitation District #1
- Boone County Building Dept.

19. Are any of the improvements within a public street right-of-way or involve the extension of public utilities? _____ Yes _____ No If yes, what are they?

- Driveway Apron
- Sidewalk
- Water Line
- Sanitary Sewer
- Storm Sewer

20. Site Plan Jurisdiction/Location

- Unincorporated Boone County
- Florence*
- Walton
- Union

***For Florence projects, a detention form is required by the City of Florence.**

21. I, or we, understand and agree that all construction work will be performed in accordance with this application and the Boone County Zoning Regulations.

ORIGINAL Property Owner's Signature _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

ORIGINAL Applicant's Signature _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

SECTION B (To be completed by BCPC Staff)

1. Date Received _____ Review Fee _____
2. Number of Copies of Plan Received _____ Is application complete? ___ Yes ___ No
3. Staff Reviewer _____
4. Staff Recommendation:
 - Approved** _____ **Date** _____
 - Approved With Conditions** (See #5)
 - Denied** (See #6)
5. Conditions: _____
6. Reasons for Denial: See letter dated- _____

Boone County Planning Commission
Boone County Administration Building
2950 Washington Street, Room 317
P.O. Box 958
Burlington, Kentucky 41005
Phone (859) 334-2196 - Fax (859) 334-2264
plancom@boonecountky.org - E-mail
www.boonecountky.org - Web Page