

APPLICATION FORM

PRELIMINARY PLAT REVIEW
Boone County Planning Commission

See Boone County Subdivision Regulations

SEVEN (7) COPIES OF THE SUBMITTED DRAWINGS ARE REQUIRED

SECTION A (To be completed by applicant)

- 1. Name of Subdivision _____
- 2. Phase/Section No. _____
- 3. Street Location of Subdivision _____
- 4. Area in acres _____ Number of Lots _____
- 5. Owner of Property _____
Phone Number _____ Fax No. _____
Address of Property Owner _____

- 6. Name of Project Applicant _____
City _____ State _____ Zip _____
Phone Number _____ Fax No. _____ 7.
Address of Applicant _____

- 8. Is the site subject to a zone change? _____ 9.

- Current Zoning on Property _____

- 10. Deed Book _____ Page No. _____ Group No. _____ 11.
Have you had a pre-application meeting with BCPC Staff? _____

- 12. **Boone County Planning Commission Review Fee**
\$700.00 Flat Fee for single-family detached residential subdivisions with
less than 20 acres and 50 units
+ 9.00 Per Lot/Dwelling Unit
+ 32.00 Certificate of Land Use Restriction (CLUR)

\$800.00 Flat Fee for single-family detached residential subdivisions with
more than 20 acres and 50 units
+ 9.00 Per Lot/Dwelling Unit
+ 32.00 Certificate of Land Use Restriction (CLUR)

\$800.00 Flat Fee for single-family attached residential subdivisions
+ 9.00 Per Lot/Dwelling Unit
+ 32.00 Certificate of Land Use Restriction (CLUR)

\$900.00 Flat Fee for office, commercial or industrial subdivisions
+ 10.00 Per Acre
+ 32.00 Certificate of Land Use Restriction (CLUR)

Revisions 80% of the Original Fee

TOTAL REVIEW FEE \$ _____

Prior to the design of a proposed subdivision, the applicant or subdivider is recommended to submit copies of the Preliminary Plat to the appropriate organizations/agencies prior to approval by the Boone County Planning Commission.

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13. Have you met or received preliminary approval from any of the following organizations/agencies? (check the appropriate organizations/agencies and answer either yes, no, or n/a)

- Boone County Water District
- Florence Public Services Dept.
- Duke Energy
- Sanitation District No. 1
- Cincinnati Bell
- Owen Cooperative Electric, Inc.
- Boone County Public Works Department
- Boone County Building Department

- Kentucky Transportation Department
- Cincinnati/N. KY International Airport (KY Airport Zoning Commission for height restrictions near the airport)

- Northern Kentucky Health Department
- USDA NRCS/Boone County Conservation District
- KY Division of Water
- Other: _____

14. Subdivision Jurisdiction/Location

- Unincorporated Boone County Walton
- Florence Union

15. **ORIGINAL Property Owner's Signature** _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

16. **ORIGINAL Applicant's Signature** _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

NOTE: **An application consists of all fees paid in full, submitted drawings and a completed application form.**

SECTION B (To be completed by BCPC Staff)

- 1. Date Received _____
- 2. Review Fee _____
- 3. Number of Copies Received _____
- 4. Is application complete? Yes _____ No _____
- 5. Staff Reviewer _____
- 6. Committee Chairperson _____
- 7. Staff and Committee Recommendation:
 - _____ **Approval**
 - _____ **Approval With Conditions** (See No. 9)
 - _____ **Denial**

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- 8. Action Date _____
- 9. Conditions: _____
- 10. Reasons for Denial: _____

**Boone County Planning Commission
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