

**CONVEYANCE PLAT
APPLICATION
PAGE 2**

SECTION B (To be completed by the BCPC Staff)

1. Date Received _____
 2. Review Fee _____
 3. Number of Copies Received _____
 4. Is application complete? _____ Yes _____ No
 5. Staff Reviewer _____
 6. Staff Recommendation:
_____ Approval
_____ Approved with Conditions (see #10)
_____ Denial (see #11)
 7. Staff Reviewer's Signature _____
 8. Date of Officer's Signature _____
 9. Date Applicant Picks up copies _____
 10. Changes as Noted: _____
 11. Reasons for Denial: _____
-

**Boone County Planning Commission
Boone County Administration Building
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P.O. Box 958
Burlington, Kentucky 41005
(859) 334-2196 - Phone
(859) 334-2264 - Fax
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www.boonecountyky.org - Web Page**

NOTE: See Boone County Planning Commission Fee Schedule for Conveyance Plat Review Fee. An application consists of all fees paid in full, submitted drawings and a complete application form.

Approval, Approval with Conditions, or Disapproval shall occur within ten (10) working days from the date of submittal - Once reviewed and approved by Staff, the Chairman, Vice-Chairman or Secretary/Treasurer of the Boone County Planning Commission will sign the approved copies.