

**CONVEYANCE PLAT
APPLICATION
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SECTION B (To be completed by the BCPC Staff)

1. Date Received _____
2. Review Fee _____
3. Number of Copies Received _____
4. Is application complete? _____ Yes _____ No
5. Staff Reviewer _____
6. Staff Recommendation:
_____ Approval
_____ Approved with Conditions (see #10)
_____ Denial (see #11)
7. Staff Reviewer's Signature _____
8. Date of Officer's Signature _____
9. Date Applicant Picks up copies _____
10. Changes as Noted: _____

11. Reasons for Denial: _____

**Boone County Planning Commission
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Burlington, Kentucky 41005
(859) 334-2196 - Phone
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NOTE: See Boone County Planning Commission Fee Schedule for Conveyance Plat Review Fee. An application consists of all fees paid in full, submitted drawings and a complete application form.

Approval, Approval with Conditions, or Disapproval shall occur within ten (10) working days from the date of submittal - Once reviewed and approved by Staff, the Chairman, Vice-Chairman or Secretary/Treasurer of the Boone County Planning Commission will sign the approved copies.