

BOONE COUNTY PLANNING COMMISSION

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BOONE COUNTY PLANNING COMMISSION FEE SCHEDULE

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October 5, 2016

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REVISED OCTOBER 5, 2016

BOONE COUNTY PLANNING COMMISSION

FEE SCHEDULE

To Administer the Boone County Zoning & Subdivision Regulations
and all Documents and Products Sold by the Boone County Planning Commission

I. MAJOR SITE PLAN REVIEW**

A. Minimum Major Site Plan Review Fee

(All Zones except Engineered Retaining Wall on Single-Family Residential Lot)

(Applicable if the fee calculated below
is less than \$982.00)

\$ 750.00 Flat Fee
+ \$200.00 Inspection
+ \$ 32.00 CLUR
\$ 982.00 Total Minimum Fee

Engineered Retaining Wall on Single-Family Residential Lot
(more than 4 feet in height)

\$ 400.00 Flat Fee

B. Major Site Plan Review Procedure

In I-1, I-2, I-3, I-4, EPD & A Zones

- first 20,000 sq. ft. of bldg. 2.0 Cents Per Square Foot. of Building
- next 60,000 sq. ft. of bldg. 2.5 Cents Per Square Foot of Building
- any additional sq. ft. of bldg. 2.0 Cent Per Square Foot of Building

+ \$ 20.00 Per Acre (land area)
+ \$200.00 Inspection
+ \$ 32.00 CLUR

In C-1, C-2, C-3, C-4, O-1, O-1A,
O-2, UC, UTC, UNO & FMS Zones

- first 20,000 sq. ft. of bldg. 3.0 Cents Per Square Foot of Building
- next 60,000 sq. ft. of bldg. 3.5 Cents Per Square Foot of Building
- any additional sq. ft. of bldg. 2.5 Cents Per Square Foot of Building

+ \$ 20.00 Per Acre (land area)
+ \$200.00 Inspection
+ \$ 32.00 CLUR

In R & PF Zones

1.0 Cent Per Square Foot of Building
+ \$ 20.00 Per Acre (land area)
+ \$200.00 Inspection
+ \$ 32.00 CLUR

In A-1, A-2, RSE, RS, SR-1, SR-2, SR-3
R1F, UR-1, UR-2, UR-3, MHP, RPD,
WD & CONS Zones

1.0 Cent Per Square Foot of Building
+ \$ 20.00 Per Acre (land area)
+ \$200.00 Inspection
+ \$ 32.00 CLUR

NOTE: In all Overlay Zones, review fees will be assessed according to underlying zoning district.

C. Minor Site Plan Review Procedure

All Reviews (including a retaining wall less than 4 feet in height for uses other than single-family residential)	\$ 250.00 Flat Fee +\$100.00 Inspection + \$32.00 CLUR \$ 382.00 Total Minor Site Plan Fee
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D. Design Review (When Submitted with Site Plan Review)**

1. Central Florence Strategic Plan/Parkway Corridor Overlay Staff Design Review

With a Major Site Plan	\$ 250.00 in Addition to Above Major Site Plan Review Fee
With a Minor Site Plan	\$125.00 in Addition to Above Minor Site Plan Review Fee

2. Business Districts (Section 3199)

With a Major Site Plan	\$ 300.00 if Building is Less Than 3,000 s.f. \$ 400.00 if Building is Between 3,000-10,000 s.f. \$ 500.00 if Building is Between 10,001-15,000 s.f. \$ 600.00 if Building is over 15,001 s.f. or greater (The above 4 fees are in addition to the Above Major Site Plan Review Fee)
With a Minor Site Plan	\$ 150.00 in Addition to Above Minor Site Plan Review Fee

3. Mall Road District Study Staff Design Review

With a Major Site Plan	\$ 300.00 if Building is Less Than 5,000 s.f. \$ 500.00 if Building is Between 5,000-25,000 s.f. \$ 600.00 if Building is Between 25,001-50,000 s.f. \$ 750.00 if Building is over 50,000 s.f. (The above 4 fees are in addition to the Above Major Site Plan Review Fee)
With a Minor Site Plan	\$ 150.00 in Addition to Above Minor Site Plan Review Fee

E. Special Use Permit Review

I-3 & I-4 Zones	\$2,500.00 Flat fee + \$ 20.00 Per Acre (land area) + \$500.00 Inspection (This fee is paid on initial application and every year the permit is valid.) + \$ 32.00 CLUR
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F. Other (The following applies to A, B & C)

1. Extension of Time of Site Plan Construction Work	\$100.00 (Flat Fee) + \$200.00 Inspection
2. Revision Fee of Approved Site Plans (all zones)	80% of the Original Fee
3. Waiver of any Site Plan Review Requirement (Per Item or Requirement)	\$250.00
4. Extension of Site Plan Review Approval	\$200.00

IF PUBLIC IMPROVEMENTS SUCH AS STORM SEWERS, SANITARY SEWERS AND WATER LINES ARE EXTENDED AS PART OF A SITE PLAN REVIEW ON A LIMITED SCALE OR A SIDEWALK AND DRIVEWAY APRON IN A PUBLIC RIGHT-OF-WAY, THEN SUBMITTAL OF CITY/COUNTY CONSTRUCTION INSPECTION FEES WILL BE REQUIRED.

NOTE: Inspection fee as part of Major and Minor Site Plan Review and Special Use Permit Review refers to staff field inspection before, during and after construction.

II. SUBDIVISION REVIEW

A. Boone County Planning Commission Review

- | | |
|-----------------------------------|--|
| 1. Preliminary Plat | <ul style="list-style-type: none"> \$ 700.00 Flat Fee for single-family detached residential subdivisions with less than 20 acres & 50 units + \$ 9.00 Per Lot/Dwelling Unit + \$32.00 CLUR
 \$ 800.00 Flat Fee for single-family detached residential subdivisions with more than 20 acres & 50 units + \$ 9.00 Per Lot/Dwelling Unit + \$32.00 CLUR
 \$ 800.00 Flat Fee for single-family attached residential subdivisions + \$ 9.00 Per Lot/Dwelling Unit + \$32.00 CLUR
 \$ 900.00 Flat Fee for office, commercial or industrial subdivisions + \$10.00 Per Acre + \$32.00 CLUR
 - Revisions 80% of the Original Fee |
| 2. Improvement Plan | <ul style="list-style-type: none"> \$ 700.00 Flat Fee for residential subdivisions + \$9.00 Per Lot for single-family detached subdivisions or per unit for single-family attached subdivisions
 \$ 800.00 Flat Fee for office, commercial or industrial subdivisions + \$10.00 Per Acre
 - Revisions 80% of the Original Fee |
| 3. Final Plat / Condo Regime Plat | <ul style="list-style-type: none"> \$ 500.00 Flat Fee + \$20.00 Per Acre (If submittal is more than 2 sheets - \$100.00 per sheet thereafter.)
 - Revisions 80% of the Original Fee |
| 4. Conveyance Plat | <ul style="list-style-type: none"> \$250.00 Flat Fee for Each Reviewed Lot |

SUBDIVISION REVIEW (Cont'd)

5. Grading Plan	\$400.00 Engineered Retaining Wall on Single-Family Residential Lot \$500.00 if Site is Less Than or Equal to 3 Acres \$600.00 if Site is 4-10 acres \$700.00 if Site is 10-20 acres \$800.00 if Site is More Than 20 acres
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B. Other

Waiver of any Subdivision Regulation Requirement (Per Item or Requirement)	\$250.00
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C. City/County Public Improvement Inspection Fees

For Improvement Plan Review & Grading Plan Review

A. Unincorporated Boone County, Union & Walton

Erosion, Sedimentation Control, Street and Storm Sewer Inspection

Attached Residential - \$50.00 per unit, plus \$2.50 per lineal foot of street.

Detached Residential - \$100.00 per lot, plus \$2.50 per lineal foot of street.

Commercial, Industrial, Office, etc. - \$150.00 per lot, plus \$2.50 per lineal foot of street.

Driveway Apron/Sidewalk Inspections - \$60.00 per driveway apron and \$0.10 per lineal foot of sidewalk in commercial, industrial or office subdivisions. For residential subdivisions, a similar fee is required upon submittal of a building permit application.

B. Florence Only

Erosion, Sedimentation Control, Street, Storm Sewer, Water and Sanitary Sewer

Attached Residential - \$50.00 per unit, plus \$3.50 per lineal foot of street.

Detached Residential - \$100.00 per lot, plus \$3.50 per lineal foot of street.

Commercial, Industrial, Office, etc. - \$150.00 per lot, plus \$3.50 per lineal foot of street.

Driveway Apron/Sidewalk Inspections - \$60.00 per driveway apron and \$0.10 per lineal foot of sidewalk in commercial, industrial or office subdivisions. For residential subdivisions, a similar fee is required upon submittal of a building permit application.

NOTE: Construction Inspection Fees shall be limited to Improvement Plan and/or Grading Plan items to be dedicated for public use and maintenance on Final Plans and grading work on the entire site or a portion thereof.

Construction Inspection Fees shall be measured and calculated by the applicant and be verified by the Boone County Planning Commission according to the submitted Improvement Plan and/or Grading Plan drawings.

For Improvement Plan and Grading Plan Reviews, one hundred percent (100%) of the fee shall be submitted prior to approval of said plan.

If fees are paid at the Grading Plan Review stage, then these fees are not required at Improvement Plan Review unless changes are made.

III. HOUSTON-DONALDSON STUDY REVIEW

Long Range Planning/Comp Plan Committee Review and Recommendation \$ 600.00 if Site is less than or equal to 5 acres
\$ 850.00 if Site is more than 5 acres and less than or equal to 15 acres
\$1,100.00 if site is more than 15 acres

IV. UNION TOWN PLAN REVIEW

Long Range Planning/Comp Plan Committee Review and Recommendation \$ 600.00 if site is less than or equal to 5 acres
\$ 850.00 if site is more than 5 acres and less than or equal to 15 acres
\$1,100.00 if site is more that 15 acres

V. CENTRAL FLORENCE STRATEGIC PLAN/PARKWAY CORRIDOR OVERLAY/MALL ROAD DISTRICT REVIEW

Zoning Administrator Determination of Review Process \$ 200.00 if site is 1 acre or less
\$ 300.00 if site is more than 1 acre or equal to 5 acres
\$ 400.00 if site is more than 5 acres or equal to 10 acres
\$ 500.00 if site is over 10 acres

VI. PLANNING COMMISSION COMMITTEE REVIEW

Applicable Committee Review of Non-Design Review Conditions of Previously Approved Zoning Map Amendment or Concept Development Plan Submittals \$ 400.00

VII. ZONING MAP AMENDMENT AND CONCEPT DEVELOPMENT PLAN REVIEWS - SUBJECT TO PUBLIC HEARING PROCESS

Zoning Map Amendments and Concept Development Plan Reviews (including revisions)in the following zones:

A-1, A-2, R, RS, RSE, SR-1, SR-2, SR-3, R1-F & CONS Zones	\$1,300.00 Flat Fee for single-family detached residential developments with less than 20 acres & 50 units \$1,600.00 Flat Fee for all other residential developments with more than 20 acres & 50 units + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR + \$ 15.00 Per Acre of Land Under Review
UR-1, UR-2, UR-3, MHP, PF, RPD, UC, UTC, UNO & UTO Zones	\$1,700.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR + \$ 15.00 Per Acre of Land Under Review
C-1, C-2, C-3, C-4, O-1, O-1A, O-2, FMS, PD, WD & EPD Zones	\$2,000.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR + \$ 20.00 Per Acre of Land Under Review

ZONING MAP AMENDMENT AND CONCEPT DEVELOPMENT PLAN REVIEWS (Cont'd)

I-1 & I-2 Zones	\$2,000.00 Flat fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR + \$ 20.00 Per Acre of Land Under Review
I-3, I-4 & A Zones	\$3,000.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR + \$ 20.00 Per Acre of Land Under Review
Postponement or continuance of a Zoning Map Amendment Request or Concept Development Plan Approval requiring a new Public Hearing (when requested by the applicant and as a result of the applicant's action)	80% of the Above Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification)
Deferral of Zoning Map Amendment or Concept Development Request from scheduled Business Meeting or Zone Change Committee Meeting (when requested by the applicant and as a result of the applicant's action)	30% of the Above Flat Fee

VIII. BOARD OF ADJUSTMENT AND ZONING APPEAL REVIEW

Appeals:

Agricultural & Residential Zones	\$ 400.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR
All Other Zones	\$ 800.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR

Change of Non-Conforming Use:

Agricultural & Residential Zones	\$ 350.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR
All Other Zones	\$ 650.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR

Variances:

Agricultural & Residential Zones (Each Variance)	\$ 350.00 Flat Fee + \$250.00 Legal Ad, Adjoining Property Owners and Sign Posting (Notification) + \$ 32.00 CLUR
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Variances: (Cont'd)

All Other Zones
(Each Variance) \$ 650.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

Conditional Use Permit:

A-1, A-2 Zones \$ 450.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

PF, R, & CONS Zones \$ 450.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

RS, RSE, SR-1, SR-2
SR-3 & R1F Zones \$ 500.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

Conditional Use Permit: (Cont'd)

UR-1, UR-2, UR-3,
MHP & Zones \$ 500.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

C-1, C-2, C-3, C-4,
O-1, O-1A & O-2,
FMS & WD Zones \$ 800.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

I-1 & I-2 Zones \$ 800.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

I-3 & I-4 Zones \$1,000.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

SC Overlay District \$ 500.00 Flat Fee
+ \$250.00 Legal Ad, Adjoining Property Owners and
Sign Posting (Notification)
+ \$ 32.00 CLUR

IX. ZONING PERMIT REVIEW & HOME OCCUPATIONAL REVIEW

In all Residential & Agricultural (if required)
Zones (Single & Two-Family Units) \$90.00 Per Unit

Accessory Structures \$45.00
(Pools, Garages, Decks, etc.)

Home Occupancy Permit Applications \$ 60.00
(One-Time Permit based on Location)

Tenant Finish for New Office, Retail,
Industrial, etc. Uses \$200.00

X.

SIGN PERMIT REVIEW

Entrance and Monument Signs (flat fee for each sign) (Sections 3410 & 3412)	\$150.00 per sign \$ 60.00 (Directional Sign and per sign)
Museum Signs, Church Signs, School Signs, Library Signs, etc. (flat fee for each sign) (Section 3411)	\$100.00
Building-Mounted Signs (flat fee for each sign) (Section 3413)	\$100.00 if Sign is Between 0-32 s.f. in Size \$150.00 if Sign is Between 33-50 s.f. in Size \$300.00 if Sign is Between 51-100 s.f. in Size \$375.00 if Sign is More than 100 s.f. in Size
Free-Standing/Canopy Signs (flat fee for each sign) (Section 3413)	\$100.00
Drive-Through Signs or Menu Boards	\$100.00 per Sign
Free-Standing/Monument Signs (flat fee) for each sign) (Section 3413)	\$250.00 if Sign is Between 0-50 s.f. in Size \$375.00 if Sign is Between 51-100 s.f. in Size \$425.00 if Sign is More Than 100 s.f. in Size
Incidental Electronically Changeable Message Sign (Section 3430.2)	\$ 50.00 plus Applicable Building Mounted or Free-Standing/ Monument Sign Fees Above
Temporary Advertising Display Permits (Section 3420)	\$ 45.00 for Each Permit
Off-Premises Signs (Section 3425)	Conditional Use Permit Required (see fee schedule) PLUS \$400.00 if Sign is Less Than 200 s.f. \$650.00 if Sign is Equal to or Greater Than 200 s.f.
Electronically Changeable Message Signs (Section 3430.1)	Conditional Use Permit Required (see fee schedule) PLUS \$200.00 if Sign is Less Than 50 s.f. \$375.00 if Sign is Equal to or Greater Than 50 s.f.
Small Community Overlay District Signs (Building-Mounted & Free Standing Signs) (Section 3460)	\$ 50.00 if Sign is Between 0-32 s.f. in Size \$ 80.00 if Sign is Between 33-50 s.f. in Size \$150.00 if Sign is Between 51-100 s.f. in Size \$200.00 if Sign is More Than 100 s.f. in Size

- NOTES:** (1) All sign permit reviews for sites located in the *Houston-Donaldson Study* area, the *Florence Main Street Study* area and the *Union Town Plan Study* area shall be subject to the applicable standards and procedures of the Study.
- (2) A sign permit application and fee of \$80.00 (0-100 s.f. sign) or \$160.00 (above 100 s.f. sign) is required if the sign face only is being changed. This applies to all of the above signs.

XI. TEMPORARY AND SEASONAL TEMPORARY COMMERCIAL DISPLAY REVIEW, STORAGE TRAILER PERMITS & TEMPORARY USE PERMITS

Seasonal Temporary Commercial Displays	\$300.00 per Permit
Temporary Commercial Displays	\$200.00 per Permit
Temporary Storage Trailer Permits	\$300.00 per Permit
Temporary Use Permits	\$200.00 per Permit

XII. DESIGN REVIEW

A) Design Review (Houston-Donaldson Study) (Based on Building Under Review)	\$ 600.00 if Building is Less Than 25,000 s.f. \$ 750.00 if Building is Between 25,001-50,000 s.f. \$ 900.00 if Building is Between 50,001-100,000 s.f. \$1,100.00 if Building is Equal or Greater Than 100,000 s.f.
Review of Sign under Houston-Donaldson Study	\$300.00 Plus Sign Permit Fees
B) Design Review (Florence Main Street Zoning Study) (When reviewed before the Florence Main Street Review Board)	\$ 75.00 Residential Bldg. Review-Single-Family Residence \$150.00 Residential Bldg. Review-Multiple Units \$300.00 Commercial/Office Building Review \$ 75.00 Sign Review
Design Review (Florence Main Street Zoning Study) (When reviewed by staff only)	\$ 40.00 Residential Bldg. Review-Single-Family Residence \$ 80.00 Residential Bldg. Review-Multiple Units \$150.00 Commercial/Office Building Review \$ 40.00 Sign Review
C) Design Review (Union Town Plan) (UNO, UC & UTC Zones Only) (Based on Building Under Review)	\$ 300.00 for Renovation of Existing Building \$ 600.00 if Building is Less Than 25,000 s.f. \$ 750.00 if Building is Between 25,001-50,000 s.f. \$ 900.00 if Building is Between 50,001-100,000 s.f. \$1,100.00 if Building is Equal or Greater Than 100,000 s.f.

XIII. HISTORIC DISTRICT OR LANDMARK OVERLAY REVIEW

Establishment of Historic District or Landmark Overlay	
- Boone County Planning Commission Public Hearing	\$200.00 Flat Fee

XIV. UNIFORM APPLICATION REVIEW OF WIRELESS COMMUNICATION FACILITIES AND SERVICES

Staff, Consultant & Commission Review as Part of Public Hearing Process for New Cellular Antenna Towers	\$2,500.00 Flat Fee
Staff Review of Co-Location Site for Existing Cellular Antenna Towers	\$1,250.00 Flat Fee
Staff Review of New Small Cellular Pole	\$500.00 Per Pole
Staff Review of Existing Small Cellular Pole Co-Location	\$300.00 Per Pole

XV. ZONING VERIFICATION LETTER AND ZONING CERTIFICATION LETTER FROM ZONING ADMINISTRATOR

Standard Letter from Zoning Administrator Verifying Zoning of Site (for the benefit of lending institutions, law firms and other similar groups)	\$50.00 Flat Fee
Research & Letter from Zoning Administrator Regarding Zoning History of Site	Bill at a Rate of \$75.00 per hour (Changes are based on one-half hour increments)

XVI. PUBLIC FACILITY ADVISORY REVIEW \$200.00

XVII. REQUEST FOR SPECIAL MEETINGS & ADDITIONAL MEETING COSTS

Contrary to Normal Scheduling (BCPC & BOA)	\$1,000.00 Flat Fee plus normal application fee
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If any application requires any additional cost beyond staff (e.g. renting equipment, other professional services, etc.), the applicant will be required to pay for these additional costs prior to action by the Planning Commission.

XVIII. PLANNING COMMISSION REVIEW OF APPLICANT TRAFFIC IMPACT STUDIES & OTHER TECHNICAL DOCUMENTS/STUDIES

Should the Planning Commission need to hire an outside consultant to review an applicant's traffic impact study or other technical document or study submitted as part of an application, the applicant shall pay for the entire cost of the consultant's work prior to action by the Planning Commission. This requirement shall be determined by the Executive Director of the Boone County Planning Commission based upon the scale of the project and types of land uses proposed and their community impact.

IX. COPIES, MAPS, DOCUMENTS & PUBLICATIONS

Note: The items below do not include postage and/or delivery costs. This is an additional cost.

Photocopies

- 8-½ x 11	\$.10 - .25/Page
- 8-½ x 14	\$.25/Page
- 11 x 17	\$.50/Page
- 18 x 24 and larger	Per 3rd Party Cost

Maps

2002 Zoning Maps, scale 1"=1,000' (City/County)	\$ 5.00/Sheet
- Complete Set (31 maps)	\$ 60.00/Set
Out-of-Date Zoning Maps	\$ 5.00/Sheet

Documents & Publications

2008 Zoning Regulations	\$ 30.00
2002 Zoning Regulations	\$ 20.00
2005 Subdivision Regulations	\$ 15.00
2010 Subdivision Regulations	\$ 25.00

Documents & Publications (Cont'd)

2010 & 2005 Comprehensive Plan (Book)	\$ 35.00 each
2010 & 2005 Comprehensive Plan (CD)	\$ 20.00 each
2010 & 2005 Existing & Future Land Use Map	\$ 5.00 each

1994 Florence Main Street Zoning Study	\$ 10.00
2002 Historic Structures of Boone County	\$ 10.00
1992 Houston-Donaldson Study	\$ 20.00
2012 Mall Road District Study	\$ 25.00
PDR/TDR Study	\$ 10.00
Central Florence Strategic Plan (An Update of the Parkway Corridor Study)	\$ 20.00
2000 Union Town Plan	\$ 20.00
2000 Union Town Plan Map	\$ 5.00 (11" x 17")
1998 Western Boone County Study	\$ 10.00
Documents Not Listed	Actual Reproduction Costs

XX. GIS SERVICES, GIS DATA & MAPPING RELATED PRODUCTS (Attachment A)

The fees which appear in Attachment A are subject to change based upon action by the Boone County GIS Advisory Board. Such fees are an attachment to the Boone County Planning Commission Fee Schedule (e.g. hard copy maps, digital data products, GIS services, non-profit requests, etc.). All other fees such as partnership, contributing membership and subscription fees are determined by the Executive Director of the Boone County Planning Commission in consultation with the GIS Advisory Board.

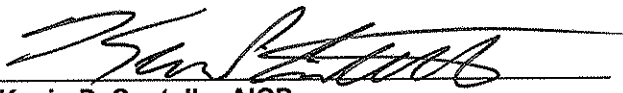
The following notes apply to all permit/plan/plat reviews and fees:

- (1) Neither refunds, or a partial refund of review fees will be given if permits, plans or plats are denied or withdrawn (if processed).
- (2) Fee schedule is subject to final interpretation of the Executive Director. The Executive Director may update the Fee Schedule accordingly as new documents and publications are created.
- (3) The square footage of a building is calculated in a way that it will include basements and all floor areas, including multi-story buildings.
- (4) All review fees for Boone County Planning Commission, Boone County, Florence, Union and Walton Board of Adjustments, Boone County Historic Preservation Review Board and Florence Main Street Review Board shall be paid in advance of the review and at the time of application submittal. All review fees shall be paid prior to final action by the Planning Commission. All review fees are based upon the Planning Commission's adopted fee schedule. The waiver of review fees before any Board is prohibited unless approved by the Boone County Planning Commission and under unusual circumstances. These unusual circumstances and request must be explained in a letter to the Boone County Planning Commission. The waiver request shall be submitted within two days at the time of application submittal.

The following guidelines/criteria will be used in granting a waiver of fees upon request by the applicant:

- a) The organization has to be incorporated as a non-profit organization or be affiliated/sponsored by a non-profit organization.
- b) The maximum amount waived by the Planning Commission shall not exceed \$300.00.
- c) No organization can receive more than one waiver of fees per calendar year.
- d) The Planning Commission has the right to use other appropriate guidelines/criteria if deemed necessary.

REVISED AND ADOPTED BY BOONE COUNTY PLANNING COMMISSION ON OCTOBER 5, 2016.



Kevin P. Costello, AICP
Executive Director
Boone County Planning Commission

10/5/16

Date

Boone County GIS has the right to inquire about and investigate the use of any requested products and deny access to anyone based on concerns relating to privacy, security, public health, public safety, and general welfare of the community deemed as such by the Executive Director of the Boone County Planning Commission.

I. Hard Copy Maps

Hard copy maps may be ordered by submitting [Form 1 – Custom Map Request Form](#). Please allow for a minimum 3 working days turnaround time for the finished product(s) to be available.

Client will incur material costs for all printed maps, including revisions.

All hardcopy map printouts can be accompanied by a digital file of the map for an additional fee of \$10.00. Available formats are:

- Adobe Illustrator (*.ai)
- Bitmap (*.bmp)
- Enhanced Post Script (*.eps)
- Graphic Interchange Format (*.gif)
- Joint Photographic Experts Group (*.jpg)
- Portable Document Format (*.pdf)
- Tagged Interchange Format (*.tif)

All Boone County maps are printed by default on standard white coated paper. High-gloss photographic quality paper may be requested and will result in a doubling of the normal map cost.

A. PROPERTY MAPS

Typically shows property lines, streets, building footprints, and hydrography. Any of these layers may be omitted or other layers added upon request.

Size	Without Aerial Photo	With Aerial Photo	Additional Copies
Letter (8 ½ x 11)	\$15.00	\$20.00	\$2.00
Tabloid (11 x 17)	\$20.00	\$25.00	\$4.00
Architect C (18 x 24)	\$30.00	\$35.00	\$8.00
Architect D (24 x 36)	\$35.00	\$40.00	\$10.00
Architect E (36 x 48)	\$40.00	\$50.00	\$20.00
Custom Size	*	*	*

*cost for custom sized maps is based on comparable sizes AND time and effort involved in creating the map.

B. AERIAL PHOTOGRAPHY REPRODUCTIONS

Digital aerial orthophotography is available for the following years: 1994, 1997, 1999, 2002, 2004, and 2007. County-wide coverage is not available for all years. Resolutions vary depending on the year of photography and the area of interest. Please refer to the document titled Aerial Digital Orthophoto Guide for specific details.

Cost for each aerial photography reproduction will follow the same fee schedule as the standard Property maps (with aerial photos) listed in sub-section A – Property Maps.

C. PRE-DESIGNED THEMATIC MAPS

The following pre-designed thematic maps are available upon request:

Map Name	Page Size	# Pages	Cost
County Streets and Points of Interest (2010)	36" x 60"	1	\$25.00
North and South Points of Interest (separate pages)	28" x 34"	2	\$50.00
Florence Streets and Points of interest (2010)	56" x 92"	2	\$50.00
Boone County Arboretum Map (2010)	34" x 25.5"	2	\$50.00
Voting Precinct Map (2010)	36" x 48"	1	\$25.00
Boone County Tourism Map (2008)	33.5" x 34.5"	2	\$25.00
Heritage Tourism (2006)	12.25" x 18.25"	1	\$15.00
Historic Cemeteries (2005)	12" x 18"	1	\$15.00
Projected Land Use in 2030 (2005)	18" x 29"	1	\$25.00
Current Land Use (2005)	18" x 29"	1	\$25.00
Union Town Plan (2000)	36" x 50"	1	\$25.00

NOTE: We have many of the maps from the table above professionally printed and folded when they are first released. These maps are available free of charge to pick up in person (only one map per person please). Quantities are limited and distributed on a first come first served basis. Please call ahead to check availability (859-334-2196).

Cartographic Support Services are available (See sub-section F – Mapping and Analysis Services). This service allows clients to consult with the GIS Services Division in order to design a custom map layout per the client's specifications.

II. Digital Data Products

Digital Data may be ordered by submitting [Form 3 – Digital Data Request Form](#) AND [Form 4 – Digital Information License Agreement](#). Please allow for a minimum 5 working days turnaround time for the finished product(s) to be available.

The Boone County GIS standard publishing format for vector data is ESRI Shapefile. Boone County GIS can also provide data in ESRI Personal Geodatabase (PGDB) or CAD Drawing Exchange Format (DXF). Conversion to PGDB or DXF formats will incur an additional processing fee of \$20.00 per order. All vector data will be delivered in Shapefile format unless specified otherwise.

Raster imagery is available in TIF format for individual tiles. Compressed MrSID imagery may be available for larger areas. Please refer to the document titled [Aerial Digital Orthophoto Guide](#) for specific details.

Digital data requested for multiple tiles or non-contiguous areas will have each layer merged into a single shapefile. Orders that require vector data conversion into *.dxf format will have all vector layers combined into one *.dxf file.

All requests for digital data must be accompanied with a signed copyright acknowledgement form. Please see the [Form 4 - Digital Information License Agreement](#) document for more information.

D. FRAMEWORK DATA

The vector layers listed below may be bundled together in what is commonly referred to as Framework Data. These layers are clipped to the base mapping tile boundary. The cost for Framework Data is \$150.00 per tile.

- Road Edge of Pavement
- Building Footprints
- Exterior Features
- Hydrography (water bodies, watercourses, and drainage pathways)
- Contours

E. DIGITAL DATA

Individual data layers can be obtained by choosing a partitioning method per the following choices. Corresponding costs are noted in the subsequent table.

- County Wide – All data for the requested layer will be provided.
- Per-Tile – Data is clipped to the boundary of base mapping tiles. Each tile covers 1.25 square miles (5000' x 7000'). There are 240 tiles that span Boone County.
- Per Square Mile – Requested layers will be clipped to a project area provided by the client. The project area will be rounded up to the nearest square mile, and the resulting factor will be multiplied by the cost corresponding to each layer.

Map Layer	County Wide	Per Tile	Per Square Mile
Aerial Photography in TIF format (latest)	\$5000.00	\$50.00 (per tile)	NA
Aerial Photography in MrSID format (latest)	\$1000.00	\$200.00	NA
Historical Aerial Photography (available only in Mr. SID format and only at the county-wide extent)	\$250.00	NA	NA
Address Points	\$1500.00	\$75.00	\$60.00
Parcels (GIS graphics with PIDN only)	\$1000.00	\$50.00	\$40.00
Road Centerlines	\$1000.00	\$50.00	\$40.00
Building Footprints	\$1000.00	\$50.00	\$40.00
Exterior Features (sidewalks, driveways, pools, etc)	\$1000.00	\$50.00	\$40.00
Road Edge of Pavement	\$500.00	\$25.00	\$20.00
Contour Lines	\$500.00	\$25.00	\$20.00
Points Of Interest	\$500.00	\$25.00	\$20.00
Survey Monuments	\$500.00	\$25.00	\$20.00
Zoning Boundaries	\$250.00	\$25.00	\$20.00
Current Land Use	\$250.00	\$25.00	\$20.00
Future Land Use (Comprehensive Plan)	\$250.00	\$25.00	\$20.00
Hydrography (lakes, rivers, and streams)	\$250.00	\$25.00	\$20.00
Subdivision Boundaries	\$150.00	\$15.00	\$12.00
City Boundaries	\$50.00	\$5.00	\$4.00
Water System Infrastructure (pipe and devices)	NA	\$50.00	\$40.00
Sanitary Sewer Infrastructure (pipe and devices)	\$1000.00	\$100.00	\$80.00
Storm Sewer Infrastructure (pipe and devices)	\$750.00	\$75.00	\$60.00

All other layers are \$50.00 and are distributed as county-wide layers only. Please see the layer inventory at www.boonecountygis.com for a complete list of available map layers.

F. PVA-ENHANCED PARCEL DATA

The following Property Valuation Administrator attributes can be joined to the digital GIS parcels and are available according to the PVA fee schedule (currently \$0.30 per parcel).

- Owner Name
- Mailing Address
- Mailing Postal Zone
- Mailing Zip Code
- Brief Legal Description of Parcel
- Book Number and Page Number of Deed
- Sale Price
- Sale Date
- Assessed Value

PVA-enhanced GIS parcels are available on a county-wide basis for a cost of \$7,500.

G. DATA SUBSCRIPTION SERVICE

Individuals and companies that have a need to possess Boone County's GIS data for private use may choose to become a Boone County GIS Subscriber. A Boone County GIS Subscription provides subscribers with access to over sixty GIS layers in shapefile format. The advantage of purchasing a subscription is that subscribers will be provided with quarterly updates of GIS layers that have undergone changes. A subscription also includes county-wide photography of the most current year captured by Boone County along with county-wide parcels (without PVA attributes). Data is typically distributed via regular mail on CD-rom, but can be downloaded via FTP. Boone County GIS staff will provide subscribers with initial training and documentation regarding what information is included in the GIS layers. Subscribers are not entitled to GIS application support or other on-site services. Additional services such as analysis and data compilation will involve a separate fee.

Cost: \$3,000/year for the first year
\$2,000/year for consecutive years beyond the initial year

III. GIS Services

GIS Services may be ordered by visiting our office or calling 859-334-2196 and consulting with our GIS Services Division staff. Costs, scheduling and availability are handled on a case-by-case basis.

H. MAPPING & ANALYSIS SERVICES

Map production services, digital data creation, geographic analysis services, and computer application services can be provided to individuals and entities outside of the consortium based on the following fee schedule.

There is a minimum charge of thirty-minutes for the services listed below. Costs will accrue in half-hour increments.

Mapping, Analysis and Data Automation Services	Cost
Cartographic Support Services	\$50.00\hour
Data Automation (creation and/or maintenance of GIS data)	\$75.00\hour
Geographic Analysis Services	\$100.00\hour
Computer Application Services	\$150.00\hour