

APPLICATION FORM

**TEMPORARY COMMERCIAL DISPLAY PERMIT
FOR CITY OF FLORENCE, CITY OF UNION, & CITY OF WALTON
BOONE COUNTY PLANNING COMMISSION**

THREE (3) COPIES OF SUBMITTED DRAWINGS ARE REQUIRED

Applicant: _____

Address: _____

_____ Telephone: _____

Location of Advertisement: _____

Name of Property Owner: _____

Address of Property Owner: _____

Telephone Number of Property Owner: _____

Name of Business Operator: _____

Address of Business Operator: _____

Telephone Number of Business Operator: _____

Description of Request: _____

(Size and Type) _____

Description of any Temporary Signs to be used with Display: _____

(Size, Height, Type, and Location) _____

Requested Starting Date: _____ Requested Ending Date: _____

I, the undersigned, understand and agree that the above described advertisement will be removed no later than the expiration date shown on the approved Temporary Commercial Display Permit.

ORIGINAL Property Owner's Signature _____

(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

ORIGINAL Business Operator Signature _____

(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

ORIGINAL Applicant's Signature _____

(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

Applicants Name (Please Print): _____

**Boone County Planning Commission
Boone County Administration Building
2950 Washington Street, Room 317
P.O. Box 958
Burlington, KY 41005
(859) 334-2196 - Phone - (859) 334-2264 - Fax
plancom@boonecountyky.org - E-mail
www.boonecountyky.org - Web Page
(over)**

FOR PLANNING COMMISSION USE ONLY

Date Received _____ Fee Paid _____ Receipt # _____

Staff: _____ Zoning District: _____

Approved Date: _____ Denied Date: _____

Starting Date: _____ Ending Date: _____

SECTION 3515

Time Limits for Displays

Temporary Commercial Displays cannot exist or be present on a site in any form, whether open for viewing or not, more than ten (10) consecutive days.

SECTION 3520

Permit Required

Prior to placing any Temporary Commercial Display on any property, the person or persons owning or having control or supervisory authority of such display shall apply and be required to obtain a permit from the Zoning Administrator for the display.

SECTION 3521

Application Contents

The application must contain the following information and be submitted with three copies of the appropriate drawings or plans:

- 1.Name, address, telephone number and signature of the owner of the property where the display is proposed to be located and the operator of the business activity where the display is proposed to be located.
- 2.Indicate any existing development, structures and types of uses on the site as well as on adjoining sites of the proposed temporary commercial display.
- 3.Show the dimensions and location of the area to be used for the temporary commercial display on the site. The front, side, and rear setbacks of the area to be used for the display must also be indicated.
- 4.Estimate the maximum number of parking spaces to be used by the temporary commercial display; the number of parking spaces to be "borrowed" from the site's principle commercial establishment, if applicable.
- 5.Accurately state and describe the amount and type of goods or services to be on display.
- 6.State the dates the display is to be located on the site.
- 7.Depict all structures regardless of nature to be part of the temporary commercial display, including tents, canopies, fences or barriers of any kind.
- 8.Indicate traffic access to the temporary commercial display as well as parking and vehicular circulation areas.
- 9.Indicate anticipated flow of pedestrian and vehicular traffic, if applicable, on the site relative to existing commercial or recreational developments and the temporary commercial display.
- 10.An approved Transient Merchant Permit from the Boone County Clerk, if applicable.

The zoning administrator shall review the application and determine within three (3) working days from submittal date whether or not the plan conforms with this Article 35 and all other applicable provisions of these zoning regulations.

Section 3535

Fee

At the time of application for a Temporary Commercial Display permit, the applicant shall pay in full to the Boone County Planning Commission a fee as indicated in the adopted fee schedule.

SECTION 3545

Limits of Permits on Each Site

The purpose of this Article is to provide access by the public to commercial displays, exhibits or events of limited duration rather than to establish a regular or long-term use of land. Thus, no permit shall be issued for a site under this Article that has had five (5) prior Temporary Commercial Display permits issued during the same calendar year for the same site.

******CURRENT FEE - \$200.00 per 10 days - per permit ******