

**MINUTES OF BUDGET WORKSHOP**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**May 11, 2017**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge Gary W. Moore Called to Order the meeting of the Budget Workshop for the Boone County Fiscal Court.
- B. Commissioner Cathy H. Flaig presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Charlie Walton, Commissioner, District 3  
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Benjamin T. Reece, Treasurer/Finance Director  
Scott Pennington, County Engineer  
Lori Zombek, Director of Human Resources  
Maj. Tom Scheben, Sheriff Department  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**READING OF SPECIAL MEETING NOTICE**

Judge Moore asked the Fiscal Court Clerk to read into the record the Special Meeting Notice:

The Boone County Fiscal Court will hold two (2) Special Meetings at the Administration Building, 2950 Washington Street, Burlington, KY, 41005, 1st Floor, Fiscal Court Room on May 4th, 2017 at 5:30 PM and May 11th, 2017 at 5:30 PM for the purpose of reviewing the proposed FY2018 Budget (all funds). This Budget Workshop for the Fiscal Court represents the only agenda item and no action will be taken by the Fiscal Court at this meeting. There will be no public comments accepted at this meeting. GARY W. MOORE, JUDGE/EXECUTIVE.

**ITEM III.**

**PRESENTATIONS**

Judge Moore explained that this is a working meeting to discuss the draft Budget and explained that public comments would be taken at the reading of the Ordinance.

Jeff Earlywine, County Administrator, commented tonight's presentation would include projects for the capital fund that are on the horizon for the County.

Judge Moore introduced David Whitehouse, Director of Parks. David presented his goal for the Parks Department which is a need of a facility for storage of equipment that will store all equipment in one location. Commissioner Walton asked what the savings would be by housing equipment indoors to reduce wear and tear and asked David if he had data to support this. David responded. David also requested a location/building to get all the Parks departments together. Commissioner Flaig asked if he had a location in mind. David responded, in the area of Public Works. Judge Moore asked if the staff time and fuel cost numbers could be collected. David commented on the number of Parks that Boone County maintains compared to other Counties, as Boone maintains the parks in the surrounding cities also. Judge Moore commented these items are not in the immediate budget but for the future.

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Judge Moore then introduced Beckey Reiter, the best Director of Animal Control in the Country. Beckey stated the services provided by the Shelter and the mission of the Shelter as 1) law enforcement, 2) animal sheltering and 3) administration. The Animal Shelter had 1,100 visitors in the month of April, 2017. Beckey presented slides showing the vision, progress and challenges of the Shelter. There is an evaluation being conducted by Animal Arts now for the Shelter. The building has outlived its useful lifetime. Judge Moore repeated the comment that the Shelter was built in 1979 with 1960 standards and the population of Boone County in 1980 was 45,000 with the population of Boone County today at 130,000. Commissioner Walton asked how long Beckey had been with the Shelter, she responded 23 years. Commissioner Flaig asked what the largest capacity was, Beckey responded 105, with 200 in foster care. Judge Moore shared the important work the Friends of Shelter Volunteers contribute. Beckey responded they are essential to our operation. Judge Moore stated the Shelter is committed to fund raising and very resourceful. Beckey also introduced Sgt. Colleen Bray. Judge Moore thanked Beckey for her presentation.

Judge Moore introduced Russ Gartner, the Golf Pro. Russ explained the NGF study ad findings. Suggestions were to improve marketing, increase maintenance staff and make capital improvements. Russ presented pictures and a new floor plan for the improvements suggested at Boone Links with projected costs. Commissioner Walton asked about the comparison of costs to remodeling or new build. Russ shared the NGF suggestions of how to pay for the improvements. Commissioner Walton asked average of rounds? Russ responded 30,000 annually for Boone and 40,000 annually for Lassing. Commissioner Flaig asked the busiest month, Russ responded, July. Russ shared improvements would also enhance Pro Shop sales and concession sales. Special events and digital golf simulators would be new revenue streams. Miniature golf would be added as additional revenue. Commissioner asked about acreage to expand, Russ responded, no. Russ talked about Bonds; leftover funds for cart paths and the time table for the construction. Judge Moore commented on County funds to pay the debt only; which is paying on our own asset. Operation and maintenance are even. Jeff Earlywine, County Administrator, stated in 2015 and 2016 there was no general fund transfer to the golf courses. The budget of 2017 would be for capital improvements. Commissioner Walton asked what makes Lassing the #1 public course in the State, Russ responded, the designer and the fairways and greens being different. Judge Moore added the economic impact of the courses, where homes are purchased and businesses locate in our County. Jeff Earlywine asked the Court what direction they wanted to take, stating the golf budget incorporates these recommendations. Judge Moore stated the added revenues would happen quicker if we approve the recommendation now. Commissioners stated they wanted to review the information again. Judge Moore thanked Russ and his staff for being present.

Jeff Earlywine gave an update on Fund 97, stating the budget is used as a planning tool. Scott Pennington, County Engineer gave an update on the county roads, streets, highways and bridges. Discussion was had on federal funds and County match on these projects. Judge Moore stated the totals shown were total costs not the County contribution. Jeff Earlywine explained the projects on-going from Fund 97 for Parks. Jeff Earlywine also stated a new line has been added to Fund 97 which is Ash Tree Blight. Judge Moore commented all projects are to improve public safety and make improvements to the County. Judge Moore asked if there were any questions from the Court. Judge Moore stated the first reading of the Budget will be Tuesday, May 16<sup>th</sup>. The County is required by law to pass the Budget by July 1. Judge Moore thanked the staff and all Department Heads for their work on the Budget.

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**ITEM IV.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Budget Workshop Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0. Judge Moore announced the next scheduled Fiscal Court Meeting will be Tuesday, May 16, 2017.

**CLERK CERTIFICATION**

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the Budget Workshop Meeting on May 11, 2017.

  
Fiscal Court Clerk

Date: 17 May 2017