

BOONE COUNTY BUILDING DEPARTMENT

**REQUIRED DOCUMENTATION FOR POOL PERMITS**

The following documents must be provided with your application for an in-ground swimming pool. Building permits for inground pools are required by the Kentucky Building Code.

- \_\_\_\_\_ Residential permit application for residential pools.  
Commercial permit application for public pools.
- \_\_\_\_\_ Owners Acknowledgement of Pool Requirements
- \_\_\_\_\_ Plot plan approved by the Boone County Planning Commission
- \_\_\_\_\_ Current and valid Boone County and/or City of Florence Occupational License for the pool contractor
- \_\_\_\_\_ Proof of Kentucky Workers Compensation Insurance for pool contractor
- \_\_\_\_\_ Name of electrician on the pool project; or homeowners electric permit for homeowners installing their own electric
- \_\_\_\_\_ Cross section of pool showing all water depths, floor and wall slopes, dimension and height of diving board above water line (if applicable). See attached sheet for example.
- \_\_\_\_\_ Complete details of pool enclosure including fencing, height and location of gates, sizes of fence openings, etc. See attached sheet for example.

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**INGROUND POOL CONSTRUCTION AND FENCING REQUIREMENTS**

- In-ground pools shall be enclosed by a fence or wall with a minimum height of 48 inches with a self-closing and self-latching/locking gate
- Opening mechanisms and latches on fence gates shall be installed a minimum of 48 inches above finished grade.
- Pool enclosure must comply with Section 2601.9 of the 2002 Kentucky Residential Code for private pools; and Section 419 of the Kentucky Building Code (for public pools).
- The pool enclosure, whether fences or walls, shall be constructed in such a manner so that a small child can not reach the pool without scaling the pool enclosure or opening a gate or door latch.

**PUBLIC SWIMMING POOL SPECIFICATIONS**

- Approval is required from the Kentucky Cabinet for Human Resources (Health Department) for all public swimming pools (859-341-4246).
- Approval is required from the Kentucky Division of Plumbing for all public swimming pools (859-573-0397).
- Approval is required from the Kentucky Office of Housing, Buildings and Construction for public pools where the property is under State jurisdiction (502-573-0373).
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**REQUIRED ELECTRICAL INSPECTIONS**

- An electrical bonding inspection must be performed on all swimming pools.
- In-ground pools must also receive an electrical inspection before it is backfilled.
- Any electrical wiring associated with pool lights or pumps shall be inspected and installed in compliance with Section 680 of the 2005 National Electric Code.

**ELECTRIC INSPECTOR for Boone County:**

Electric Inspections – Steve Helmer

859-746-9111