



## BOONE COUNTY CONSERVATION DISTRICT

6028 Camp Ernst Road  
Burlington, Kentucky 41005-9520  
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James Walton, Chairman  
Tom Comte, Vice Chairman  
Monty Taylor, Secretary/Treasurer

Rose Bunger  
Rob Hall  
Debra W. Messer  
Rick Soper

Staff: Sally Aaron  
Kristin Scott  
Mary Kathryn Dickerson  
Mark Jacobs

## SCHOOL CONSERVATION GRANTS AVAILABLE

The Boone County Conservation District is offering grants to assist schools in fostering learning about conservation and our environment. The district anticipates funding several grants this year, from \$200 to \$1,000 each.

Grant funds may be used for a variety of projects and materials including:

- materials to enhance an outdoor learning area;
- trees, perennial plants, and seeds when directly related to a program of conservation study (native plants preferred);
- developing trails and trail guidebooks;
- conservation-related library materials;
- reference books;
- water monitoring equipment;
- soils testing equipment.



Applications must be postmarked or delivered to the conservation district office no later than **Fri., Jan. 22, 2010.**

District board members feel that educating people is the best way to conserve and protect our natural resources. The conservation district offers technical assistance as well as financial help. Please contact our staff with any questions you may have.

For information, contact Sally Aaron at the Boone County Conservation District, 6028 Camp Ernst Road, Burlington, KY 41005; Phone 859-586-7903;

E-mail: [sally.aaron@ky.nacdnet.net](mailto:sally.aaron@ky.nacdnet.net);

or visit our web site at <http://www.boonecountyky.org/bccd/default.htm>

## ***Boone County Conservation District Education Grant Application***

Application must be postmarked by Friday, January 22, 2010 , and must include:

1. Cover Sheet
2. Project Description
3. Budget

You may include other supporting information or photographs if you wish.

Mail to: Grants Committee  
Boone Co. Conservation District  
6028 Camp Ernst Road  
Burlington, KY 41005

*(Please type - form fields in shaded area - or print)*

Applicant:

Grade/Position:

School:

School Phone

School Address:

Home Phone

City

State

Zip Code

E-mail (home)

(school)

Project Title:

Budget Request \$

In the space below, provide a Brief Summary Statement about your project:

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Signature of Applicant

Date

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Signature of Principal

Date

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Signature of Superintendent *(required for projects involving improvements to school grounds)*

Date

## ***Boone County Conservation District Education Grant Requirements***

1. Proposals will be reviewed on a competitive basis by the Conservation District Board.
2. Purchase requests should not conflict with school district responsibilities or purchase plans. The signature of the superintendent of schools is required for any grant projects involving improvements to school grounds such as establishment of outdoor learning areas, tree and other permanent plantings, etc.
3. Grant money must be used to accomplish the approved project.
4. Grant money must be spent within one year. A project report will be required by April 15 of the following year. Failure to submit a final report will result in your school being ineligible for future grants. The report must include:
  - a. an evaluation of the project including program outcomes
  - b. details on how funds were spent, including receipts.
5. Applicants or applicant schools who have received grants in the past and have not met the reporting or other requirements to complete the grant will not be eligible for consideration. The Conservation District reserves the right to have grant money returned to the district if these requirements are not met.
6. Joint proposals from a team of teachers are welcome. If grants are written by students, they must be accompanied by a letter of endorsement from the teacher sponsoring the project.
7. Teachers may submit more than one proposal.
8. Proposals for the expansion of existing programs will be considered.
9. Proposals for equipment, speakers, and/or field trips will only be considered if the item is an integral part of a larger strategy.
10. Proposals need not be limited to the academic calendar.
11. The Review Panel may offer partial funding of a worthy proposal. The teacher(s) will have the option of accepting or rejecting the partial funding.
12. Strong consideration will be given to groups that will use additional materials, labor, or dollars for this project (i.e., donations, volunteer labor, other grants, PTA involvement school funds).
13. Grant recipients may be requested to furnish information and/or make a presentation about their project for the district's annual awards dinner and other district-sponsored functions and publications.
14. You will be contacted by March 1 concerning the status of your request or to provide additional details, as appropriate.
15. Applications must include:
  - a. **Grant Cover Sheet - signatures are required**
  - b. **Project Description** addressing questions listed under Section I "Requirements".
  - c. **Detailed Budget** addressing questions listed under Section II. "Requirements".
16. Applications must be postmarked by: **Friday, January 22, 2010**. Applications **cannot** be accepted by Facsimile (FAX), but may be hand delivered to the Conservation District office on or before the deadline during regular office hours – Monday – Friday, 8 a.m. – 4:30 p.m.

## **Boone County Conservation District Education Grant PROJECT GUIDELINES**

1. Purchase requests should not conflict with school district responsibilities or purchase plans.
2. Proposals for equipment, speakers, and/or field trips will only be considered if the item is an integral part of a larger strategy.
3. Joint proposals from a team of educators are welcome. If grants are written by students, they must be accompanied by a letter of endorsement from the teacher sponsoring the project.
4. Educators may submit more than one proposal.
5. Proposals for the expansion of existing programs will be considered.
6. Proposals need not be limited to the academic calendar.
7. Strong consideration will be given to proposals that will use additional materials, labor, or dollars for the project (i.e., donations, volunteer labor, other grants, PTA involvement school funds).

## **Boone County Conservation District Education Grant**

### **Section I: Project Description**

- A. What classroom or student need, problem or opportunity does the proposed project address? These should be related to environmental or conservation activities.
  
- B. Is this a new initiative or an expansion of existing project?
  
- C. What are your objectives? Please be specific.
  
- D. How does this project correlate with the Program of Studies for Kentucky Schools and the Core Content for Assessment?
  
- E. Approximately how many students will be affected by this project? Explain your numbers.
  
- F. Does this project involve the entire school or is it a joint project with one or more teachers? Please explain.
  
- G. Will the project also benefit the community? If so, how?
  
- H. Has the school participated in the art and writing contest, sponsored by the Conservation District, Kentucky Farm Bureau, and the Kentucky Division of Conservation, in the past three years?

## **Section II: Budget**

1. Specific dollar amount requested.
2. Will you consider accepting a partial grant if the total amount requested is unavailable?

How would you scale back or adapt the project?

3. Describe any commitments of money, volunteer labor, donations, or grants from other sources.

4. What will happen to the project at the conclusion of the grant?

If it is to continue, how will it be funded?

5. Itemize your budget request - List all items or services that you intend to purchase, contract for, or have

