



# BOONE COUNTY

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## BUILDING INSPECTION

THE BOONE COUNTY BUILDING DEPARTMENT

[www.BooneCountyKy.org](http://www.BooneCountyKy.org)

2950 Washington Street (Suite 312) \* P.O. Box 960 \* BURLINGTON, KY 41005  
(859) 334-2218 \* FAX (859) 334-3137

### **SIGN PERMITS**

**All signage over 8 square feet will require a building permit.**

The following items shall be submitted at the time of application:

1. Building Permit Application
2. Plan Review and Inspection Fee:  
Signage 32 square feet or more - Minimum fee of \$150.00  
Signage under 32 square feet - Based on cost of construction
3. Plans for signs over 12 ft. in height are required to be stamped and sealed by a professional engineer registered in the Commonwealth of Kentucky.
3. Two (2) sets of detailed drawings and plans including an approval from a listed or county recognized testing agency for illuminated signage. Drawings shall also include method of anchorage for building mounted signage.
4. Zoning approval from the Boone County Planning Commission (334-2196).
5. Applicant shall furnish the name of the electrician performing electrical work on illuminated signage. Electrician shall be certified in the State of Kentucky and possess a current Boone County Electrical Permit.

### **REQUIRED INSPECTIONS**

1. Electrical inspection shall be performed on illuminated signage by the state electrical inspector:

Steve Helmer

746-9111

2. A footer inspection shall be performed for all free standing signs by this office prior to placement of poles. Please contact 334-2218, giving twenty-four hours advanced notice.
3. A final inspection shall be performed by this office on all signage after installation is complete and after an electric inspection has been performed (where appropriate). Please contact 334-2218 for your final inspection.