

Application Form

**WAIVER OF REQUIREMENTS**  
***Boone County Planning Commission***

See Section 155 of the Boone County Subdivision Regulations or  
Section 3003 of the Boone County Zoning Regulations  
Section A (To be completed by applicant)

**NOTE:** \$250.00 Application fee for each waiver request of any Site Plan Requirement.

\$250.00 Application fee for each waiver request of any Subdivision Regulation Requirement.

It is suggested that a drawing and a letter be submitted with the application form.

- 1. Name of Development/Subdivision/Site \_\_\_\_\_
- 2. Location of Development/Subdivision/Site \_\_\_\_\_
- 3. Total Acreage Under Review \_\_\_\_\_
- 4. Lot Number (if applicable) \_\_\_\_\_
- 5. Owner of Property \_\_\_\_\_  
Owner's Address \_\_\_\_\_  
\_\_\_\_\_ Phone No. \_\_\_\_\_  
City State Zip

- 6. Applicant's Name \_\_\_\_\_  
Applicant's Address \_\_\_\_\_  
\_\_\_\_\_ Phone No. \_\_\_\_\_  
City State Zip

7. List Each Subdivision Regulation or Site Plan Requirement Being Requested To Be Waived:

A) Article \_\_\_\_\_ Section \_\_\_\_\_ Subsection \_\_\_\_\_  
Check Applicable Regulations from which Waiver is requested:  
\_\_\_\_\_ Subdivision Regulations  
\_\_\_\_\_ Zoning Regulations  
(State Requirement): \_\_\_\_\_  
\_\_\_\_\_

B) Article \_\_\_\_\_ Section \_\_\_\_\_ Subsection \_\_\_\_\_  
Check Applicable Regulations from which Waiver is requested:  
\_\_\_\_\_ Subdivision Regulations  
\_\_\_\_\_ Zoning Regulations  
(State Requirement): \_\_\_\_\_  
\_\_\_\_\_

C) Article \_\_\_\_\_ Section \_\_\_\_\_ Subsection \_\_\_\_\_

Check Applicable Regulations from which Waiver is requested:

\_\_\_\_\_ Subdivision Regulations

\_\_\_\_\_ Zoning Regulations

(State Requirement): \_\_\_\_\_

8. Give a Reason(s) For each Requested Waiver Mentioned Above:

A) Reason(s) \_\_\_\_\_

B) Reason(s) \_\_\_\_\_

C) Reason(s) \_\_\_\_\_

9. **ORIGINAL Property Owner's Signature** \_\_\_\_\_

(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

10. **ORIGINAL Applicant's Signature** \_\_\_\_\_

(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

**SECTION B (To be completed by Boone County Planning Commission Staff)**

1. Date Received \_\_\_\_\_

2. Fee Received \_\_\_\_\_ Receipt # \_\_\_\_\_

3. Is Application Complete \_\_\_\_\_ YES \_\_\_\_\_ NO

4. Staff Reviewer \_\_\_\_\_

5. Letter Submitted by Applicant \_\_\_\_\_ YES \_\_\_\_\_ NO

6. Zoning Administrator Action

\_\_\_\_\_ Approval

\_\_\_\_\_ Approval with Conditions

\_\_\_\_\_ Disapproval

7. Conditions (if applicable) \_\_\_\_\_

8. Reasons for Disapproval: \_\_\_\_\_

9. Date of Letter Sent to Applicant \_\_\_\_\_

**Boone County Planning Commission  
Boone County Administration Bldg.  
2950 Washington Street, Room 317  
P.O. Box 958  
Burlington, KY 41005  
(859) 334-2196 Phone  
(859)-334-2264 Fax**

[plancom@boonecountyky.org](mailto:plancom@boonecountyky.org) - E-mail

[www.boonecountyky.org](http://www.boonecountyky.org) - Web Page