

APPLICATION FORM

**CERTIFICATE OF APPROPRIATENESS**

BOONE COUNTY PLANNING COMMISSION  
(See Boone County Zoning Regulations)

**Section A** (to be completed by applicant)

- 1. Name of Project \_\_\_\_\_
- 2. Location of Project \_\_\_\_\_
- 3. Nature of Work:
 

<input type="checkbox"/> New Construction <input type="checkbox"/> Demolition <input type="checkbox"/> Awning <input type="checkbox"/> Repairs or Alteration (Exterior Only) <input type="checkbox"/> Landscaping	<input type="checkbox"/> Moving a Building <input type="checkbox"/> Fence <input type="checkbox"/> Color Change <input type="checkbox"/> Sign Erection or Replacement <input type="checkbox"/> Other
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Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 4. Name of Applicant(s) \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  

City _____	State _____	Zip _____
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 Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

- 5. Name of Owner(s) \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  

City _____	State _____	Zip _____
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 Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

6. Have you had a pre-application meeting with the Boone County Planning Commission Staff? \_\_\_\_\_

7. Are there existing buildings located on the site? \_\_\_\_\_

8. **Applicant's Signature** \_\_\_\_\_

**Property Owner's Signature** \_\_\_\_\_

**Application  
Certificate of Appropriateness  
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**Section B** (to be completed by Boone County Planning Commission Staff)

1. Date Received \_\_\_\_\_
2. Fee Received \_\_\_\_\_
3. Number of Copies Received \_\_\_\_\_
4. Is Application Complete? \_\_\_\_\_
5. Staff Reviewer \_\_\_\_\_
6. Staff Approval \_\_\_\_\_
7. Design Review Board Action:  
Approval \_\_\_\_\_  
Denial \_\_\_\_\_  
Approved with Conditions \_\_\_\_\_

List of Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Boone County Planning Commission  
Boone County Administration Building  
2950 Washington Street, Room 317  
P.O. Box 958  
Burlington, KY 41005  
(859) 334-2196 - Phone  
(859) 334-2264 - Fax  
plancom@boonecountyky.org - E-Mail  
www.boonecountyky.org. - Web Page**

**NOTE:** Three (3) copies are required of drawings which illustrate the changes being proposed. In addition any additional information can be attached which more completely describes the request. Information may include elevations, site plans, photos, material samples, or other drawings. Failure to supply adequate documentation could result in delays in processing the application.