

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**January 6, 2009**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.

Present: Gary W. Moore, County Judge/Executive  
Cathy Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Terri Moore, Commissioner, District 3  
Robert Neace, County Attorney

Staff: Lisa Buerkley, County Treasurer  
Col. Les Hill, County Sheriff  
Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Tim Williams, Assistant County Administrator  
Robin Curry, Assistant County Administrator  
Jeff Smith, Assistant County Attorney  
Blair Schroeder, Fiscal Court Clerk  
Greg Sketch, County Engineer

**ITEM II.**

**APPROVAL OF MINUTES**

Commissioner Moore moved, seconded by Commissioner Flaig, to approve the Minutes from the meeting of December 16, 2008. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).

**ITEM III.**

**DELEGATIONS**

**Swearing in of new Conservation District and Board of Education members**

At this time Judge Moore welcomed members of the Conservation District and Board of Education to the Court and thanked them for their dedicated service. The Judge then took the opportunity to administer the oath of office to the respective district and board members.

**ITEM IV.**

**PERSONNEL MATTERS**

Commissioner Kenner moved, seconded by Commissioner Moore, to approve Resolution 09-01 A Resolution of the Boone County Fiscal Court re-appointing the Department Heads to their positions for the calendar year 2009., ALL PRESENT VOTING AYE (4-0). (Exhibit IV A).

**ITEM V.**

**ORDINANCES**

**Second Reading, Adopting a Supplement to the Code of Ordinances**

Second Reading for an ordinance of the Boone County Fiscal Court enacting and adopting a supplement to the Code of Ordinances of the county of Boone, Kentucky.

County Administrator Jeff Earlywine noted to the Court that this was simply an ordinance that was not enacting any new piece of policy, but rather that the County is required by state law to annually codify their code of ordinances and that approving this item was a matter of staying in compliance with state regulations.

Commissioner Moore moved, seconded by Commissioner Flaig to approve the Ordinance 08-01. Judge Moore called for a vote on the motion, MOTION PASSES (4-0). (Exhibit V C)

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**ITEM VII.**

**JUDGE'S REPORT**

Commissioner Kenner moved, seconded by Commissioner Moore, to approve Resolution 09-02, A Resolution of the Boone County Fiscal Court approving the action of Gary W. Moore, County Judge/Executive, re-appointing Cathy Flaig to the Northern Kentucky Solid Waste Management's Technical Advisory Committee. Judge Moore called for a vote on the motion, Motion Passes (3-0). Commissioner Flaig abstained. (Exhibit VII A).

Commissioner Flaig moved, seconded by Commissioner Moore, to approve Resolution 09-03, A Resolution of the Boone County Fiscal Court approving the action of Gary W. Moore, County Judge/Executive, appointing Barry "Chip" Wood to the Tri-County Economic Development Corporation. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0). (Exhibit VII B).

**ITEM VII.**

**ADMINISTRATIVE MATTERS**

**Approval of Energy Audit**

At this time Assistant Administrator Robin Curry made some brief remarks asking the Fiscal Court to approve an Energy Conservation Audit to be administered by Energy Systems Group. Mr. Curry noted that this audit would be free of charge and could reveal potential ways in which the County could save of energy cost.

Commissioner Flaig moved, seconded by Commissioner Moore, to approve Resolution 09-04, A Resolution of the Boone County Fiscal Court authorizing Energy Systems Group to conduct an energy and conservation audit on all Fiscal Court facilities. Judge Moore called for a vote on the motion, MOTION PASSES (3-1). Commissioner Flaig voted nay (Exhibit VII B).

**Approval of the County Clerk's Budget**

County Clerk Rena' Ping was present at the meeting to make a brief presentation and answer any questions from the Fiscal Court regarding the proposed 2009 fiscal year budget, General Order and Annual Order.

Judge Moore welcomed Rena' and thanked her for her attendance. Judge Moore noted that her budget for 2009 was roughly \$350,000 less than the previous year and he applauded her efforts.

Judge Moore then questioned Mrs. Ping regarding her number of staff as well as any staff increases that she might anticipate for the coming year.

Mrs. Ping noted that she did not foresee any additions to her full-time staff, nor did she anticipate any salary increases.

Judge Moore cited her budget for this year appropriated \$1,274,125 for staff salaries and noted that it did not appear that this amount would be necessary based upon salary appropriations from previous years. It was at this time in which Judge Moore noted that he wished to amend the budget submitted by the Clerk. Judge Moore's stated amendment would reduce the Clerk's the salary budget by \$174,000, to \$1.1 million, which would also reduced Social Security and retirement costs by \$48,300.

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At this time Judge Moore asked the other members of the Fiscal Court if they had any questions or comments that they wished to address at this time.

Commissioner Moore noted that the Clerk's salary of \$96,500 was \$3,000 less than what was required by the state and asked that Judge Moore's amendment also reflect and increase in Ping's salary to reflect the state standard.

Judge Moore noted that the Court wanted to maintain its compliance with state guidelines and would include this request along with his amendment.

Judge Moore asked if any from the Court opposed his amendment and seeing that none objected he asked that his amendment be considered when voting on the resolution.

Following these remarks, Judge Moore moved, seconded by Commissioner Kenner to approve Resolution 09-05, That Boone County Fiscal Court hereby approves the County Clerk's Budget, General Term Order, and Annual Order for the calendar year 2009 as amended. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

**ITEM VIII.**

**OLD BUSINESS**

**Questions from Commissioner's/constituents**

At this time Commissioner Flaig asked members of the County Staff if the County had proceeded with purchasing the chiller that was included in the approved fiscal year budget.

Assistant County Administrator Robin Curry noted that at this time the County had not purchased the chiller. Curry further noted that it had been decided to wait for the results from the mentioned energy audit to help determine the County's needs.

Commissioner Flaig noted before the Court that she had received a question from a resident inquiring about the County's selection of salt as oppose to sand as our method in treating ice on the roads.

County Engineer Greg Sketch noted that salt is a much more effective way to treat the roads and keep the formation of ice to a minimum. Mr. Sketch noted that when ice and sand are used in conjunction it dilutes the potency of the salt.

**County's Response to Inclement Weather**

Judge Moore took this opportunity to make several remarks about the County's preparations and response to the recent inclement weather that struck the last full week in December. Moore noted that all of the County's priority one routes had been treated within the first several hours of the storm and that the County had all of its trucks working the County maintained roads. He also noted that he was not completely satisfied with the County's response to the severe weather. He noted that he was aware of certain roads such as Graves Road that were in impassable. Judge Moore noted that he has met with the Sheriff's Department, PSCC (911 Call Center), and members from Public Works to evaluate the County's successes and shortcomings to help ensure a better response in the future.

Judge Moore also noted that not all roads in the County are maintained by the County. State roads are maintained by the state and city roads are maintained by their respective cities. Judge Moore encouraged residents to view the County website for a complete list of County maintained roads,

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identification of priority snow routes, as well as other useful information regarding the County's winter weather preparations.

**ITEM IX.**

**NEW BUSINESS**

**Staff Remarks regarding project planning in anticipation of federal stimulus funds**

Administrator Jeff Earlywine made several brief comments in regards to potential federal government stimulus package. He went on to state that the county is hearing that projects must be out to bid and ready to go within a 90- to 120-day time frame. Also, projects will need to be finished within 12 to 18 months. Taking that criteria the County is looking at our projects that have not advanced and seeing which ones would be the strongest candidates that will enable us to compete well for funding in Frankfort.

Judge Moore noted that while he does not agree with the federal government's current approach to stimulus packages he does believe that the County needs to fight for their share of the tax dollars if they are to be allocated.

Mr. Earlywine noted that he would brief the Court in the future regarding this matter.

**Discussion regarding the County's goals and priorities for 2009**

Judge Moore noted that with the start of the New Year he wanted to have a brief discussion identifying goals and priorities for the upcoming year. Judge Moore noted that he had four major areas of focus that he wanted to see the County focus on:

-Helping those affected by the struggling economy by connecting those in need with the appropriate counseling programs and services available throughout Northern Kentucky.

-To continue to provide a welcoming business environment for existing companies and small businesses.

-To continue to position the county's budget to be fiscally leaner and healthier during these economically challenging times.

- To use this opportunity for comprehensive planning and visioning so that we will be well-positioned for success when this economy recovers.

After elaborating on each of these areas of focus Judge Moore further noted that he will continue to focus on the priorities of public safety, roads, and other infrastructure.

Judge Moore then asked the rest of the Fiscal Court what areas they wished to focus on in the coming year.

Commissioner Moore noted that she wanted to encourage the staff to continue to pursue grants and alternate funding as well as better communicating to the public about educational and social service programs.

Commissioner Kenner wanted the County to continue to explore grant opportunities, collaborate with the cities more, and continue to work to encourage economic development in the private sector.

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Commissioner Flaig stated that she liked Commissioner Kenner's idea about working more with the cities, but that she also wanted the County to build up its financial reserves.

At this time County Administrator Jeff Earlywine stated that he has been encouraged by many of the changes that the County had made in regards to addressing the budget challenges. Earlywine further noted that many of the changes the County has adopted will have a lasting positive effect on the way the County does business. Earlywine concluded by stating that this discussion had been beneficial and that he welcomed future discussion regarding the Court's vision for the future.

**ITEM X.**

**FISCAL MATTERS**

Commissioner Kenner moved, seconded by Commissioner Flaig, to approve an invoice reports dated 1-6-0, and pre-paid invoice report dated 12-23-08 and 12-29-08. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

**ITEM XI.**

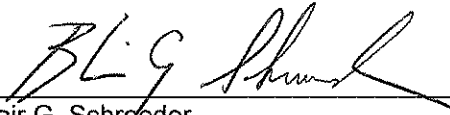
**ADJOURNMENT**

Commissioner Moore moved, seconded by Commissioner Kenner, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0).

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CLERK CERTIFICATION

I, Blair Schroeder, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of December 16, 2008.

  
\_\_\_\_\_  
Blair G. Schroeder  
Fiscal Court Clerk

Date: 1-21-09